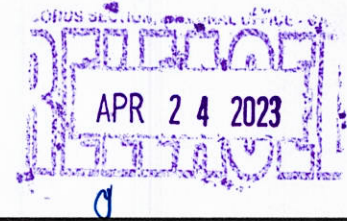




Republic of the Philippines
Department of Education
CARAGA REGION



April 17, 2023

REGIONAL MEMORANDUM
No. 0293, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR TERMINAL
LEAVE BENEFITS (TLB)**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover payment of Terminal Leave Benefits (TLB) under FY 2023 GAAAO dated January 3, 2023.
2. Attached are the approved requests.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl.: as stated
Reference: FY 2023 GAA
To be indicated in the Perpetual Index
under the following subjects:

**ADMINISTRATION OF PERSONNEL BENEFITS - TLB
SUB-ARO**

FIN/nap
04/17/2023



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