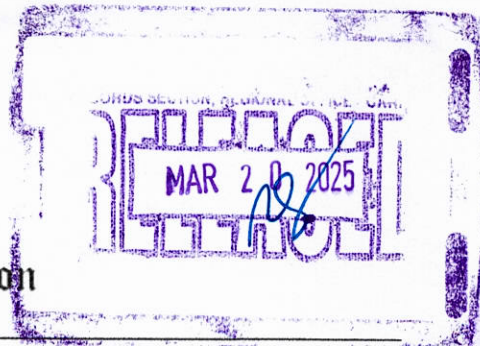




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. 0291, s. 2025

MAR 20 2025

To: Schools Division Superintendents
RO Functional Division Chiefs
SGOD Chiefs
SEPS/EPS-2 SMME
All Others Concerned

CONDUCT OF MONITORING AND EVALUATION CAPACITY BUILDING (M&E CAPB)
PHASES 3 AND 4 RE: DATA ANALYSIS, AND INFORMATION DISSEMINATION,
REPORTING AND UTILIZATION

1. In accordance with D.O. No. 29, s. 2022, the Department of Education (DepEd) issues the **Adoption of the Basic Education Monitoring and Evaluation Framework (BEMEF)** to guide DepEd operating units across governance levels in conducting Monitoring and Evaluation (M&E). This policy supports the Department's global and national commitments to delivering basic education in the country, aligned with the **Basic Education Development Plan (BEDP) 2030**.

2. The M&E framework comprises four (4) core processes:
Phase 1: Basic Concepts on M&E and Theory of Change (ToC)
Phase 2: Data Collection and Management
Phase 3: Data Analysis
Phase 4: M&E Results Dissemination and Reporting

In 2021, Phase 1 of the M&E Capacity Building (CapB) was conducted, during which participants developed the ToC for a specific DepEd program or policy and finalized indicators for measurement. In 2023, Phase 2 was implemented, enabling DepEd M&E personnel and/or program owners to determine appropriate data collection and management mechanisms for their respective tasks.

3. To complete the core processes, this office will conduct **Capacity Building on Phases 3 and 4** on **April 23-25, 2025**, at **NEAP Silver Hall, DepEd Caraga Regional Office**.

4. This activity aims to:
a. Apply data analysis method to convert the collected raw data into usable information;
b. Develop effective strategies in disseminating results to key stakeholders; and
c. Identify challenges, evaluate program effectiveness, and propose solutions for program improvement.
5. The participants: (Preferably those who completed M&E CapB Phases 1 & 2).
a. RO Functional Division Chiefs
b. SGOD Chiefs



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



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- c. Selected RO Program Owners
- d. One EPS/Program Owner
- e. One SEPS/EPS2 SMME

6. All participants are required to register online at <https://tinyurl.com/mkphhbhn>.

7. All participants must attend the online Pre-work activity on April 3, 2025, from 9:00 a.m. to 11:00 a.m.

8. For clarifications, please contact **Willy C. Dumpit, PhD**, Education Program Supervisor of the Quality Assurance Division, at willy.dumpit001@deped.gov.ph.

9. Immediate dissemination and compliance to this memorandum is desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: DepEd Order No. 029, s. 2022

To be indicated in the Perpetual Index
under the following subjects:

EVALUATION MONITORING INFORMATION REPORTING

QAD/wcd
03/19/2025



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Trunkline No: (085) 225-1151

Telefax No: (085) 342-5959

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Website: caraga.deped.gov.ph

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