



Republic of the Philippines
Department of Education
CARAGA REGION

March 19, 2026

REGIONAL MEMORANDUM

No. 0266, s. 2026

To: Schools Division Superintendents
RO Functional Division Chiefs
SGOD and CID Chiefs
All Others Concerned

CONDUCT OF REGIONAL MONITORING, EVALUATION, AND ADJUSTMENTS
(RMEA) – PROGRAM IMPLEMENTATION REVIEW AND PLAN
ADJUSTMENTS (PIRPA) CY 2026

1. **Republic Act 9155** clearly defines shared governance as the management model in the delivery of quality basic education. It specifies the functional areas to be shared by various levels of management as well as their differentiated roles. Likewise, **DepEd Order No. 029, s. 2022** or the **“Adoption of the Basic Education Monitoring Evaluation Framework (BEMEF)**, guides the conduct of M&E in the Regional, Division, and School M&E System as a set of organizational structures and management processes that enable offices across governance levels to perform their M&E functions effectively. In line with strengthening the **Regional Monitoring, Evaluation, and Adjustment (RMEA)** and **Program Implementation Review and Plan Adjustments (PIRPA)** as strategic mechanisms to review, discuss, and utilize performance inputs in providing technical assistance and support, this activity is being conducted.

2. The conduct of **RMEA-PIRPA CY 2026** aims to:
- present the committed strategies and planned activities of the operating units in the Regional/Division Education Development Plan.
 - provide guidance for the monitoring of programs, projects, and activities;
 - assess the organizational outcomes and the collective performance of offices across all governance levels of the Department;
 - identify and discuss concerns, issues, gaps, problems affecting the delivery of programs, projects, and activities;
 - determine the needed adjustments and enhancements to the work and financial plan as well as existing policies, programs, projects, and activities;
 - identify the hindering and facilitating factors as part of the lessons learned in the implementations of programs, projects, and activities;
 - present the physical and financial accomplishments including the results of assessments; and
 - present the personnel requirements of the organization.

3. The program owners shall develop their **Theory of Change (ToC)**, **Implementation Plan** and **M&E Plan** to ensure the successful execution and assessment of their PAPs.

4. The **Physical and Financial Report** generated from the **PMIS** shall be submitted and presented to the Regional Office during the PIRPA.
5. All **FDs/Units of the RO and SDOs** shall submit the **RMEA-PIRPA** outputs five days before the scheduled presentation at <https://tinyurl.com/RMEAPIRPACY2026>.
6. The activity shall employ **MS Teams** as a virtual platform for the presentation of their **Progress Accomplishment Report**.
7. The quarterly conduct of the RMEA-PIRPA roles and responsibilities in the M&E System, schedule, cluster grouping, Gawad-Agad, and RO/SDO participants is detailed in **Enclosure 1**.
8. For clarifications, please contact **Emmanuel S. Saga**, Education Program Supervisor, Quality Assurance Division, at **emmanuel.saga@deped.gov.ph**.
9. Immediate and wide dissemination of this Memorandum to all concerned is highly encouraged.

MARIA INES C. ASUNCION
Regional Director

Encl.: As stated

Reference: DepEd Order No. 029, s. 2022; RM No. 0189, s. 2022

To be indicated in the Perpetual Index
under the following subjects:

EVALUATION MONITORING PLANS PROGRAMS

QAD/ess
03/16/2026

Enclosure to Regional Memorandum No. 0266, s. 2026

I. Roles and Responsibilities of Offices

M&E Systems	Overall Lead	Process Owner	Responsible Offices	Roles and Responsibilities
Regional	Regional Director	Quality Assurance Division (QAD)	All operating units	The QAD as the main process owner of the Regional M&E System shall lead the conduct of quarterly MEA in the Regional and School Division operating units to track physical and financial accomplishments and assess the implementation progress of plans, programs, projects, and major activities.
Division	Schools Division Superintendent	School Governance Operations Division (SGOD)	All operating units	The SGOD, as the process owner of the Schools Division M&E System, shall lead the conduct of quarterly MEA among school division operating units and schools to track physical and financial accomplishments and assess the implementation progress of plans, programs, projects, and major activities.
School	School Head	School Head	All personnel and stakeholders in the school	The School Head, as the process owner of the School M&E System, shall lead the conduct of quarterly MEA in the school to track physical and financial accomplishments and assess the progress implementation of plans, programs, projects, and major activities.

II. Schedule of Presentations

Governance Level	Quarter	Date
RMEA-PIRPA with RO FDs/Units	1	April 16, 2026
RMEA-PIRPA with SDOs		April 17, 2026
RMEA-PIRPA with RO FDs/Units	2	July 2, 2026
RMEA-PIRPA with SDOs		July 3, 2026
RMEA-PIRPA with RO FDs/Units	3	October 1, 2026
RMEA-PIRPA with SDOs		October 2, 2026
RMEA-PIRPA with RO FDs/Units	4	December 10, 2026
RMEA-PIRPA with SDOs		December 11, 2026

III. Gawad-Agad Award

In accordance with Regional Memorandum No. 005, s. 2020, the prompt submission of reports will be recognized through the Gawad-Agad Award. The Regional Office, through the Quality Assurance Division (QAD) shall give the following award based on the criteria given:

Awards	Performance Level Descriptions
Gawad-Agad for Timeliness	Submission of an updated Progress Accomplishment Report at least one (1) week before or after the conduct of the activity

Gawad-Agad for Quality	• Demonstrates a clear understanding of the purpose of the report. • Gathers, evaluates, and analyzes relevant quantitative and qualitative information.
Gawad-Agad for Completeness	• Ensure that all table templates are accomplished. • Organizes tables in logical and coherent order.

The SDO can receive more than one (1) Gawad-Agad Award if it meets the above-stated criteria.

IV. RO and SDO Participants

Activities	Participants
RMEA-PIRPA with FDs/Units	• Regional Director • Assistant Regional Director • Chiefs of Functional Divisions • Education Program Supervisors • Unit Heads
RMEA-PIRPA with SDOs	• Regional Director • Assistant Regional Director • Regional Field Technical Assistance Team • Schools Division Superintendents • Assistant Schools Division Superintendents • CID and SGOD Chiefs • Education Program Supervisors • Public Schools District Supervisors • SEPS and EPS-2, SMME The presenter in the SDO Progress Accomplishment Report shall follow the hierarchy in position depending on their availability, to wit: 1. Schools Division Superintendent 2. Assistant Schools Division Superintendent 3. Chief, SGOD or Chief, CID