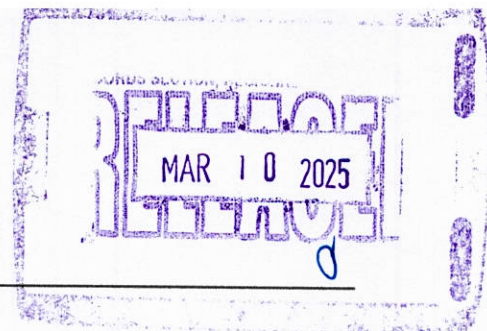




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **0258**, s. 2025

MAR 10 2025

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

**ENSURING SAFETY AND SECURITY IN THE PREPARATION AND CONDUCT OF
REGIONAL AND NATIONAL COMPETITIONS AND ACTIVITIES**

1. In line with the Department's commitment to fostering a safe and nurturing learning environment, and in preparation for various regional and national events such as the Programme for International Student Assessment (PISA), 2025 Caraga Regional Athletic Games (CaRAGa), 2025 Regional Academic and Skills Development (RASD), and other related activities, all concerned personnel are directed to exercise the highest level of diligence in safeguarding the welfare of learners, teachers, and everyone involved.
2. In this regard, the following guidelines are to be strictly observed:
 - a. Safety of Quarters and Venues:
 - Thoroughly inspect and assess accommodations, training areas, and competition venues for potential hazards.
 - Ensure compliance with safety standards, including fire safety, sanitation, and structural integrity.
 - b. Transportation Safety:
 - Conduct quality checks and regular maintenance of all transport vehicles.
 - Engage only with accredited and reliable transportation providers.
 - Assign trained personnel to oversee transportation logistics and ensure adherence to safety protocols.
 - c. Coach and Personnel Preparedness:
 - Equip coaches and accompanying personnel with first aid knowledge and emergency response training.
 - Ensure proper orientation on child protection policies, safety guidelines, and risk management procedures.
 - d. Health and Well-being of Learners:
 - Conduct pre-event medical check-ups for all learners and personnel.
 - Prepare and provide medical kits and establish communication with the nearest medical facilities.
 - Monitor learners' physical and mental well-being throughout the event duration.



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e. Food Safety and Preparation:

- Ensure that food handlers are trained in proper hygiene and food safety protocols.
- Source food from accredited and reputable suppliers to avoid foodborne illnesses.
- Conduct regular inspections of food storage, handling, and preparation areas.
- Provide nutritious and balanced meals, with consideration for learners' dietary restrictions and allergies.
- Maintain hydration stations with clean and safe drinking water readily available.

f. Emergency and Contingency Planning:

- Develop a comprehensive emergency response plan, including evacuation routes and designated safety officers.
- Conduct safety drills and briefings prior to the event.

3. All division offices are directed to submit a safety and security plan to the Regional Office at least two weeks before the scheduled event. Monitoring teams may conduct random safety inspections to ensure compliance with this policy.

4. Failure to comply with these provisions may result in administrative actions in accordance with existing DepEd policies and regulations.

5. Your cooperation and commitment to ensuring the safety and well-being of our learners and personnel are highly valued. Let us continue to uphold a culture of excellence and care as we engage in these enriching activities.

6. Immediate dissemination of and compliance with this Memorandum are desired.


MARIA INES C. ASUNCION

Director IV
Regional Director

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

CONTESTS

POLICY

SPORTS

FTAD/jfg
03/06/2025



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