



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **0257**, s. 2025

MAR 07 2025

To: Schools Division Superintendents
Public and Private Secondary School Heads
DRRM Focal Persons
All Others Concerned

REITERATION OF DEPED Order NO. 22, S. 2024 ON CLASS SUSPENSION AND STRENGTHENED MONITORING AMID INCREASED HEAT INDEX LEVELS

1. In compliance with Joint Memorandum OM-OSEC-OUOPS-2025-01-01456 from the Department of Education Office of the Secretary, this Memorandum reiterates the directive for the timely submission of reports every Friday by 5:00 P.M. to ensure proper consolidation and review.

2. This is in line with DepEd Order No. 22, s. 2024, titled "Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies." All concerned personnel must adhere to the prescribed reporting schedule to ensure compliance and efficiency in reporting.

3. Reports must be submitted promptly to facilitate accurate documentation and coordination. Failure to comply may cause delays in the consolidation and processing of reports.

4. Reporting Schedule:

Month	Week	Date of Submission
March 2025	Week 1	March 7, 2025
	Week 2	March 14, 2025
	Week 3	March 21, 2025
	Week 4	March 28, 2025
April 2025	Week 1	April 4, 2025
	Week 2	April 11, 2025

5. Annex A: Reporting Template – Weekly Report on Extreme Heat Index and Class Suspensions – can be accessed and submitted via the following link: <https://tinyurl.com/MonitoringOnHeatIndexLevels>

6. Immediate dissemination and strict compliance of this Memorandum are desired.

MARIA INES C. ASUNCION
Director IV
Regional Director



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Encl.: None
Reference: OM-OSEC-OUOPS-2025-01-01456
To be indicated in the Perpetual Index
under the following subjects:

REPORTING

ESSD/IIa
03/06/2025



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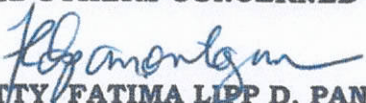


Republika ng Pilipinas
Department of Education
OFFICE OF THE SECRETARY

JOINT MEMORANDUM
OM-OSEC-OUOPS-2025-01-01456

TO : **UNDERSECRETARIES**
ASSISTANT SECRETARIES
BUREAU AND SERVICE DIRECTORS
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC AND PRIVATE SECONDARY SCHOOL HEADS
ALL OTHERS CONCERNED

FROM:


ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff


MALCOLM S. GARMA
Assistant Secretary, Officer-In-Charge
Office of the Undersecretary for Operations

SUBJECT : **REITERATION OF DO 22, S. 2024 ON CLASS**
SUSPENSION AND STRENGTHENED MONITORING AMID
INCREASED HEAT INDEX LEVELS

DATE : **3 MARCH 2025**

1. In view of the anticipated escalation of heat index levels, which may pose a substantial risk to the health, safety, and overall well-being of learners and personnel, this Office hereby reiterates the provisions of DepEd Order (DO) No. 22, s. 2024, titled "Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies."
2. Pursuant to said issuance, the authority to suspend face-to-face classes in response to extreme heat conditions shall be exercised at the discretion of the Local Chief Executives (LCEs) or the Schools Division Superintendents (SDS). In such instances, affected schools shall transition to modular distance learning, performance-based tasks, projects, or make-up classes to meet prescribed learning competencies.



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3. **Mandate for Heightened Monitoring and Granular Assessment** - All Regional Offices (ROs) and Schools Division Offices (SDOs) are hereby directed to:

3.1. Conduct continuous surveillance of local heat index levels and environmental conditions, utilizing data from the Philippine Atmospheric, Geophysical, and Astronomical Services Administration (PAGASA) and other relevant authorities.

3.2. Undertake periodic assessments of school facilities, in consultation with LGUs and relevant health agencies, to determine the sufficiency of heat mitigation measures.

3.3. Implement precautionary strategies, including but not limited to, the modification of school hours, reinforcement of ventilation systems, and provision of adequate hydration facilities.

3.4. Identify schools that necessitate the deployment of Alternative Delivery Modes (ADM) due to intolerable heat exposure.

3.5. Ensure full compliance with DepEd Order No. 006, s. 2021, which mandates the installation of at least two (2) units of 16-inch oscillating wall fans per classroom where natural ventilation is inadequate.

4. **Periodic Reporting and Situation Updates** - To facilitate evidence-based decision-making and ensure a prompt institutional response, all ROs, SDOs, and school heads shall:

4.1. Submit weekly situational reports detailing class suspensions and alternative learning arrangements necessitated by extreme heat conditions. **Reports shall be submitted every Friday by 5:00 PM to ensure timely consolidation and analysis;**

4.2. Include in said reports the number of affected learners, specific interventions instituted, and any requisite administrative or logistical support.

4.3. Conduct regular environmental audits to ascertain adherence to optimal classroom temperature parameters, specifically within the range of 20-25°C, to promote cognitive function and academic performance.

4.4. Proactively implement remedial actions in cases where classroom temperatures exceed 33°C, a threshold at which the risk of heat exhaustion and related medical conditions becomes critical.

4.5. Coordinate with the Disaster Risk Reduction and Management Service (DRRMS) for the consolidation of reports, issuance of advisories, and formulation of strategic response measures.

4.6. Ensure the comprehensive documentation of all health-related incidents attributed to extreme heat exposure within school premises.

5. Mandate for DRRMS to Issue Regular Situation Reports (SITREPS) -
The Disaster Risk Reduction and Management Service (DRRMS) is hereby directed to:

5.1. Publish periodic public advisories and SITREPS concerning the operational status of schools amidst fluctuating heat index levels.

5.2. Extend technical assistance and formulate policy recommendations for the implementation of ADM as necessitated by prevailing conditions.

5.3. Aggregate and analyze reports submitted by ROs and SDOs to inform data-driven policies/ standards and responsive interventions.

5.4. Disseminate PAGASA heat index advisories to all concerned entities to bolster awareness, preparedness, and contingency planning at all levels.

6. This directive shall take immediate effect. Strict compliance is hereby enjoined from all concerned offices and personnel.

7. For immediate dissemination and compliance.

ANNEX A: REPORTING TEMPLATE: WEEKLY REPORT ON EXTREME HEAT INDEX AND CLASS SUSPENSIONS

Reporting Office: [RO/SDO/School Name]

Date:

1. Learning Delivery Adjustments

Indicator	Number of Schools
Schools using SLMs	
Schools adopting hybrid learning	
Schools implementing the Dynamic Learning Program (DLP)	

2. School Readiness and Safety Measures

Indicator	Number of Schools
Schools with proper ventilation (sufficient fans, unrestricted airflow, or air-conditioning)	
Schools with functional drinking water facilities (e.g., water dispenser, water fountain)	
Schools that checked electrical wiring	

3. Class Schedule Adjustments and Uniform Policies

Indicator	Number of Schools
Schools adopting adjusted class scheduling	
Schools allowing more comfortable alternate uniforms for learners and personnel	

4. Health and Safety Monitoring

Indicator	Number of Cases
Reported hazards/health-related incidents among learners	
Reported hazards/health-related incidents among personnel	

Prepared by: [Name]

Designation: [Position]

Approved by: [Name]

Designation: [Position]