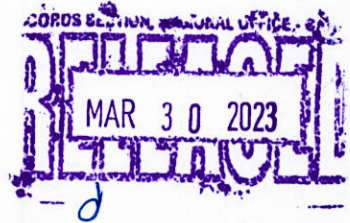




Republic of the Philippines
Department of Education
CARAGA REGION



March 30, 2023

REGIONAL MEMORANDUM
No. 0240, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

REITERATION ON THE UPDATING, VALIDATION, AND COMPLETION OF DATA
RELATIVE TO THE PROGRESS MONITORING REPORT (PMR) AND
STATEMENT OF EXPENDITURE (SOE)

1. The field is hereby directed to do the constant updating and validation of data on the Progress Monitoring Report (PMR) and the Statement of Expenditure (SOE).
2. In view of the above, the template to be followed and used for the said reports may be accessed through the following links:

Google link for SOE	Google link for PMR
https://bit.ly/3KL2mAM	bit.ly//2022PMR_CARAGA

3. To better facilitate the monitoring and validating of significant data of the Progress Monitoring Report, kindly take note of the following schedule for the online encoding by the division focal person and the deadline of the consolidation of reports by regional focal person.

Coverage	Progress Report No.	Date of Submission (cut-off time: every Thursday at 5:00 PM)	
		Online Encoding by Division (via google sheet)	Consolidation of Reports by RO focal person (offline - via downloadable template)
1 st Quarter	1 st	March 1-28, 2023	March 29, 2023
2 nd Quarter	2 nd	April 1-25, 2023	April 26, 2023
3 rd Quarter	3 rd	May 2-22, 2023	May 23, 2023
4 th Quarter	4 th	May 29-June 25, 2023	June 27, 2023

4. For immediate dissemination and compliance.

MA. GEMMA MERCADO LEDESMA
Regional Director

Encls.: None

Reference: DepEd Joint Memorandum March 2, 2023

To be indicated in the Perpetual Index

under the following subjects:

COMPLETION

PMR

SOE

UPDATING

CLM/mfm
3/30/2023



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Republic of the Philippines
Department of Education

JOINT MEMORANDUM

TO : **ALL REGIONAL DIRECTORS**

ATTENTION : **CLMD CHIEFS
LR SUPERVISORS
PLANNING AND SUPPLY OFFICERS
BUDGET AND ACCOUNTING OFFICERS
ALL OTHERS CONCERNED**

FROM : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching
[Signature]

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations
[Signature]

SUBJECT : **REITERATION ON THE UPDATING, VALIDATION, AND
COMPLETION OF DATA RELATIVE TO THE PROGRESS
MONITORING REPORT (PMR) AND STATEMENT OF
EXPENDITURES (SOE)**

DATE : **March 2, 2023**

Relative to the Joint Memorandum DM-CI-2022-020 titled *Submission of Regional Progress Monitoring Report on Learning Resources in the Implementation of Basic Education – Learning Continuity Plan (BE-LCP) for School Year 2021-2022*, and the submission of the Statement of Expenditures (SOE) of all Regional Offices, this Office respectfully reiterates the constant updating and validation of data on the Progress Monitoring Report (PMR) and the Statement of Expenditures (SOE).

In view of the above, the template to be followed and used for the said reports may be accessed through the following links:

REGION	GOOGLE LINK FOR SOE	GOOGLE LINK FOR PMR
Region I	https://bit.ly/3mhbaEe	bit.ly/2022PMR_R1
Region II	https://bit.ly/3Z8qgdL	bit.ly/2022PMR_R2
Region III	https://bit.ly/41MA2V1	bit.ly/2022PMR_R3
Region IV-A	https://bit.ly/3ENtKdH	bit.ly/2022PMR_R4A
Region IV-B	https://bit.ly/3Z8qotL	bit.ly/2022PMR_R4B
Region V	https://bit.ly/3IDmqCr	bit.ly/2022PMR_R5
Region VI	https://bit.ly/3mfJZKc	bit.ly/2022PMR_R6
Region VII	https://bit.ly/3IZWzGo	bit.ly/2022PMR_R7

Region VIII	https://bit.ly/41Awm8v	bit.ly/2022PMR_R8
Region IX	https://bit.ly/3SF5LTN	bit.ly/2022PMR_R9
Region X	https://bit.ly/3ZbS8hc	bit.ly/2022PMR_R10
Region XI	https://bit.ly/3xZBhlJ	bit.ly/2022PMR_R11
Region XII	https://bit.ly/3J27Jud	bit.ly/2022PMR_R12
Region CARAGA	https://bit.ly/3KL2mAM	bit.ly/2022PMR_CARAGA
Region CAR	https://bit.ly/3Ix8hXm	bit.ly/2022PMR_CAR
Region NCR	https://bit.ly/3y0z9KB	bit.ly/2022PMR_NCR

To better facilitate the monitoring and validating of significant data of the Progress Monitoring Report, kindly take note of the following schedules for the online encoding by the Region's focal persons and the deadline of the consolidation of reports by BLR focal persons.

Coverage	Progress Report No.	Date of Submission (Cut-off time: every Thursday at 5:00 PM)	
		Online Encoding by Regions (via Google Sheet)	Consolidation of Reports by BLR focal persons (Offline – via downloadable template)
1 st Quarter	1 st	March 1 - 30, 2023	March 30, 2023
2 nd Quarter	2 nd	April 1 - 28, 2023	April 27, 2023
3 rd Quarter	3 rd	May 2 - 25, 2023	May 25, 2023
4 th Quarter	4 th	May 29 - June 29, 2023	June 29, 2023

Similarly, for the final report on the accomplishment under FY 2021 funds, the deadline for the completion and validation of data by the Region's focal persons will be on March 31, 2023. With this, assigned BLR personnel will consolidate the reports thereafter.

For the consolidated regional SOE, as guided by DepEd Order No. 12, s. 2022, reports shall be submitted to BLR – Learning Resources Production Division at blr.lrp@deped.gov.ph, copy furnished Education Programs Management Office at epmo@deped.gov.ph, on the 30th day of the following month from the date the fund has been downloaded to the region and the subsequent months until the said fund has been fully utilized.

Should you have any concerns or clarifications, kindly contact the BLR – Office of the Director at blr.od@deped.gov.ph.

For immediate compliance.