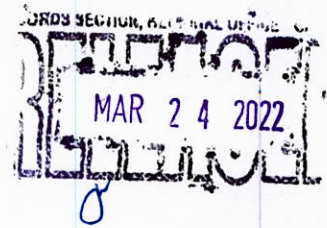




Republic of the Philippines
Department of Education
CARAGA REGION



March 24, 2022

REGIONAL MEMORANDUM
No. 0237 s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
This Region

EARLY REGISTRATION FOR SCHOOL YEAR 2022-2023

1. In consonance with DepEd Memorandum No. 17, series 2022, dated March 21, 2022, the Early Registration for School Year 2022-2023 shall be conducted from March 25 to April 30, 2022.
2. Please refer to DepEd Order No. 03, series 2018 re provisions of the Basic Enrolment Policy for all incoming Kindergarten, Grades 1, 7 and 11 learners in all public elementary and secondary schools. This is mandated to make the necessary preparations and adjustment of plans for the incoming school year. Grades 2, 6, 8, 10 and 11 learners are already considered as pre-registered and do not need to participate in the early registration.
3. Daily updating or encoding in the Early Registration facility in the Learner Information System (LIS) shall be done by each school using the School Head or the School Administrator's account.
4. In addition, schools may also encode in the Early Registration facility the prospective enrollees for other grade levels (like Grades 2,6, 8,10 and 11) based on the previous school enrolment to get the overall picture of the expected enrollees for the next school year (SY 2022-2023).
5. School authorities of public and private schools are mandated to strictly implement the kindergarten cut-off age mandated in DO 20, s. 2018.
6. Please be guided accordingly.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: NONE
Reference/s: DO No. 017, s. 2022
To be indicated in the Perpetual Index
under the following subjects:

EARLY REGISTRATION ENROLMENT SCHOOLS

PPR/mtd
1/13/2022



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