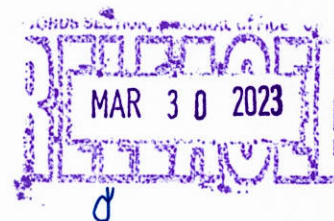




Republic of the Philippines
Department of Education
CARAGA REGION



March 29, 2023

REGIONAL MEMORANDUM

No. 0236, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

CALL FOR SUBMISSION OF ENTRIES FOR CONTINUOUS
IMPROVEMENT PROJECTS

- The field is hereby informed of the submission of entries for the Search for Continuous Improvement Projects under the following categories:
 - Best CI Implementing Division (Pilot and Non-pilot)
 - Best School CI Project
 - Best Non-school-based CI Project
- Documents in soft copy shall be emailed to ftad_caraga@deped.gov.ph on or before May 31, 2023.
- Top 3 finalists will be identified and shall undergo the field validation and interview. All documents (original) shall be presented to the validators during the visit.
- Awarding of winners shall be done during the **Bulawanong Sulo Awards** in a date and venue to be announced later.
- Mechanics and criteria are attached as Enclosures 1 & 2.
- For appropriate action and guidance.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encl/s.: AS STATED

Reference/s: NONE

To be indicated in the Perpetual Index
under the following subjects:

SEARCH FOR CI

VALIDATION

FTAD/apm
03/29/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
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2023-03-04197

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CRITERIA FOR BEST CI IMPLEMENTING DIVISION

I. Percentage of Schools, Community Learning Centers (CLCs) & Offices with complete and implemented the CI projects <i>*Offices means district and Offices at the Division</i> <i>*Count only the finished and launched projects</i> Computed as total number of schools, CLCs & Offices implementing the CI Projects over the total number of schools, CLCs & Offices in the Division multiplied by 100%	10
21% or more schools and offices implemented CI Projects	10
16% to 20% of schools and offices implemented CI Projects	8
11% to 15% of schools and offices implemented CI Projects	6
6% to 10% of the schools and offices implemented CI Projects	4
5% and less of the schools and offices implemented CI Projects	2
• Attach inventory of schools and offices duly signed by the Division Planning Officer	
II. Percentage of Accomplishment of the Annual Action Plan	10
Refer to the approved Annual Continuous Improvement (CI) Action Plan	
96%-100% accomplishment	10
90%-95% accomplishment	8
86%-89% accomplishment	6
80%-85% accomplishment	4
75%- 79% accomplishment	2
• Attach duly signed CI Action Plan and Accomplishment report	
III. Alignment of CI Projects to the priority needs of the Division Education Development Plan (DEDP)	20
Rated by counting all CI Projects that are aligned to DEDP targets over the total number of CI Projects in the Division multiplied by 100%	
100% of the CI Projects throughout the division are aligned to DEDP	20
At least 95% of the CI Projects throughout the division are aligned to DEDP	15
At least 90% of the CI Projects throughout the division are aligned to DEDP	10
89% and below of the CI Projects throughout the division are aligned to DEDP	5
• Attach MOVs following the template to be provided	
IV. Achievement of CI Projects' Objectives	20
Computed by getting the average percentage of accomplishment per CI Project over the total number of Projects. Projects with more than 100% accomplishment shall only consider the highest rating of 100%.	
90% and above of the Project target objectives were achieved	20
80% to 89% of the Project target objectives were achieved	15
79% and below of the target objectives were achieved	10
• Attach list of projects with percentage of accomplishment duly signed by Division CI Coordinator and SDS	
V. Sustainability of Original Division CI Project	10
Sustained and still functional	10
• Attach Accomplishment Report	
VI. Scope and Replicability of the Projects	20
A. Scope	
Any Project that is replicated within the Region	10
Any Project that is replicated within the Division	8
Any Project that is replicated within the District	6
• Attach any proof that the project is replicated and implemented	



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B. Number of Projects Replicated in all levels	
<i>5 or more projects replicated</i>	10
<i>3-4 projects replicated</i>	8
<i>1-2 project replicated</i>	6
VII. Interview	10

CRITERIA FOR BEST SCHOOL AND OFFICE CI PROJECT

I. Alignment of the CI Project to the DEDP	20
<i>The project captures 3 or more targets of the DEDP</i>	20
<i>The project captures at least 2 targets of the DEDP</i>	15
<i>The project captures at least one target of the DEDP</i>	10
II. Percentage of Accomplishment of the Annual Action Plan	10
Refer to the approved Annual Continuous Improvement (CI) Action Plan	
<i>96%-100% accomplishment</i>	10
<i>90%-95% accomplishment</i>	8
<i>86%-89% accomplishment</i>	6
<i>80%-85% accomplishment</i>	4
<i>75%- 79% accomplishment</i>	2
• Attach duly signed CI Action Plan and Accomplishment report	
III. Percentage of Achievement of Project's Objectives	20
<i>Achieved 95% and above of the project's objectives</i>	20
<i>Achieved 90% to 94% of the project's objectives</i>	15
<i>Achieved 85% to 89% of the project's objectives</i>	10
<i>Achieved 75% to 84% of the project's objectives</i>	5
IV. Scope and Replicability of the Projects	30
A. Scope	15
<i>Project is replicated outside the Division</i>	15
<i>Project is replicated outside the District</i>	10
<i>Project is replicated outside the School</i>	5
B. Number of Schools Replicating the Projects	15
<i>5 or more schools replicated the project</i>	15
<i>3-4 schools replicated the project</i>	10
<i>1-2 schools replicated the project</i>	5
V. Sustainability of the Project	10
<i>Project is sustained within 4 - 5 years</i>	10
<i>Project is sustained within 2 - 3 years</i>	5
VI. Interview	10

Important:

- Replication does not mean/include:
 - being benchmarked by other school/office
 - presented the project during meeting/conferences
 - using the same title/name of the project
 - presentation to the stakeholders.
- Replication means:
 - being adopted and implemented by the receiving school/office
 - with mark of accomplishment



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**Template for Alignment of CI Projects to the priority needs of the Division
Education Development Plan (DEDP)**

Name of Project	School/Office/CLC	DEDP Target Addressed	Strategy Employed

No. of CI Projects Aligned to DEDP: _____
Total Number of CI Projects Throughout the Division: _____

Prepared by: _____

Noted by: _____

Division CI Coordinator
Superintendent

Schools Division



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