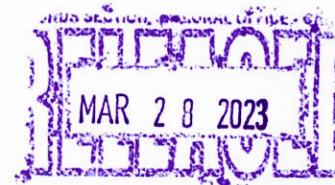




Republic of the Philippines
Department of Education
CARAGA REGION



March 28, 2023

REGIONAL MEMORANDUM
No. 0235, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

REGIONAL LEARNING AND DEVELOPMENT (L&D) PLANNING WORKSHOP
FOR NON-TEACHING PERSONNEL

1. With reference to memorandum DM-OUHROD-2023-0448, the Bureau of Human Resource and Organizational Development, through the Human Resource Development Division (BHROD) shall conduct a **Regional L&D Planning Workshop for Non-Teaching Personnel** on **April 17-20, 2023** (inclusive of travel), within Pasig City.
2. Below are the participants to this workshop and requested to confirm attendance through this link: <https://bit.ly/R-LDPReg> on or before March 30, 2023:

Flordelisa R. Dalin, EdD	Chief, HRDD
Marlyne M. Villareal	EPS, HRDD/ RO NTP Focal Person
Dorothy Joy C. Jalalon	SEPS, HRDS Agusan del Sur Division
Rowena T. Balan	EPS II, HRDS Tandag City Division

3. Participants shall bring the following to the venue:
 - a. Most recent references for identifying and mapping programs and activities and their implementation requirements to address priority needs of NTPs in the region (e.g. LDNA Report, consolidated Individual Development Plans (Part IV of RPMS-IPCR), or other employee needs assessment results; and
 - b. Laptop and extension cord.
4. Travel expenses will be charged against local funds subject to existing budgeting, accounting, and auditing rules and regulations.
5. Refer to the attached Memorandum for more information.
6. For information and dissemination.


MA. GEMMA MERCADO LEDESMA
Regional Director



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.dened.gov.ph/>



2023-03-04071

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2

Encl/s.: As Stated
Reference/s: NONE
To be indicated in the Perpetual Index
under the following subjects:

NON-TEACHING PERSONNEL PLANNING

HRD/mmvr
03/28/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2023-0448

FOR : **All Regional Directors in DepEd
RO-HRDD Chiefs**

FROM : **GLORIA JUMAMIL-MERCADO**
Undersecretary for Human Resource and Organizational Development

SUBJECT : **Regional L&D Planning Workshop for Non-Teaching Personnel**

DATE : March 20, 2023

The Bureau of Human Resource and Organizational Development, through the Human Resource Development Division (BHROD-HRDD), will be conducting the **Regional L&D Planning Workshop for Non-Teaching Personnel** on **April 17-20, 2023**, within the area of **Pasig City** (venue: TBA).

This activity aims to help ensure that the target learning interventions for non-teaching personnel are context-responsive in addressing their learning needs and are strategically anchored on DepEd's mandates, core values, and strategies, particularly in alignment with the BEDP 2030 and in response to the MATATAG Agenda.

Specifically, the workshop targets to:

- finalize F.Y. 2023 Learning and Development Plan charged against the OPDNTP Program Support Fund; and
- prepare multi-year Learning and Development Plan for NTPs of the regions for FY 2024-2026.

In this regard, the following representatives from **each region** are enjoined to participate the said activity:

- (1) **Chief, RO Human Resource Development Division (HRDD)**
- (1) **RO Non-Teaching Personnel (NTP) Focal Person**
- (2) **SDO-HRDS Senior Education Program Specialist (SEPS)**, selected by the Regional Office

Please have the participants **confirm by registering through the link/QR code below on or before March 30, 2023**:

<https://bit.ly/R-LDPReg>

or scan:



Participants are advised to **bring the following (per region):**

- Most recent references for identifying and mapping programs and activities and their implementation requirements to address priority needs of NTPs in the region (e.g., LDNA Report, consolidated Individual development Plans (Part IV of RPMS-IPCR), or other employee needs assessment results; and
- Laptop and extension cord.

Arrival and registration of participants are expected on **April 17, 2023**, before 12:00NN. The **program shall begin at 1:00 PM**. Meals and accommodation for the participants shall be provided by BHROD-HRDD. First and last meal provisions are **Lunch on April 17, 2023 (Monday/Room Check-in)** and **PM Snack on April 20, 2023 (Thursday/Room Check-out)**, respectively. Travel expenses will be charged against local funds, subject to existing budgeting, accounting, and auditing rules and regulations.

For concerns, please contact BHROD-HRDD through Ms. Lyka Nichollaine T. Lacia-Lopez, with email address: **bhrod.hrdd@deped.gov.ph** or telephone number: **(02) 8470-6630**.

For your appropriate action.

[HRDD/LNTLL]