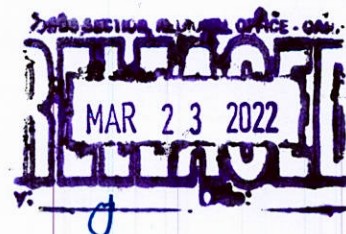




Republic of the Philippines
Department of Education
CARAGA REGION



March 22, 2022

REGIONAL MEMORANDUM
No. 0231, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

CALL FOR NOMINATIONS FOR NATIONAL TRAINERS ON ADVANCEMENT OF
BASIC EDUCATION (ABC+) INSTRUCTIONAL LEADERSHIP TRAINING
UPSCALING PROGRAM

1. Please find attached Memorandum from Undersecretary Nepomuceno A. Malaluan dated March 10, 2022 Re: Call for Nominations for National Trainers on Advancement of Basic Education (ABC+) Instructional Leadership Training Upscaling Program.
2. This call aims to identify participants who will serve as National Trainers for the Advancement of Basic Education (ABC+) Instructional Leadership Training Upscaling Program.
3. The distribution of slots per Schools Division Office is enumerated below.

No.	Schools Division Office	Number of Slots
1	Agusan del Norte Division	2
2	Agusan del Sur Division	3
3	Bayugan City Division	1
4	Bislig City Division	1
5	Butuan City Division	2
6	Cabadbaran City Division	1
7	Dinagat Islands Division	1
8	Siargao Islands Division	1
9	Surigao City Division	2
10	Surigao del Norte Division	2
11	Surigao del Sur Division	3
12	Tandag City Division	1
	TOTAL	20

4. The Briefer, Selection Procedure and Qualification and Templates are enclosed for your reference.
5. Schools Division Offices shall recommend participants bearing the qualifications not later than March 31, 2022 through caraga@deped.gov.ph.

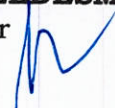


Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

6. Immediate and wide dissemination of this Memorandum is highly desired.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encl/s.: As stated

Reference/s: As stated

To be indicated in the Perpetual Index
under the following subjects:

PROFESSIONAL DEVELOPMENT PROGRAM
TEACHERS
SCHOOL HEADS
SUPERVISORS

HRD/rsr
03/23/2022



Republic of the Philippines

Department of Education

Tanggapan ng Kalihim
Office of the Secretary

DEPARTMENT OF EDUCATION
RECEIVED

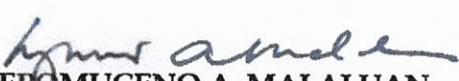
MAR 22 2022
03-3335

BY:

TIME 8:50 AM

MEMORANDUM

TO : **ATTY. REVSEE A. ESCOBEDO**, Undersecretary for Field Operations
Regional Directors
Human Resource Development Chiefs
NEAP-R Focal Persons
All Others Concerned

FROM : 
ATTY. NEPOMUCENO A. MALALUAN
Undersecretary/Chief of Staff 

SUBJECT : **CALL FOR NOMINATIONS FOR NATIONAL TRAINERS ON
ADVANCEMENT OF BASIC EDUCATION (ABC+) INSTRUCTIONAL
LEADERSHIP TRAINING UPSCALING PROGRAM**

DATE : **10 MARCH 2022**

1. The National Educators Academy of the Philippines, through the Professional Development Division, announces its call for participants who will serve as National Trainers for the conduct of ABC+ Instructional Leadership Training (ILT) Upscaling.
2. The main objective of this call is to identify participants who will serve as National Trainers for the Advancement of Basic Education (ABC+) Instructional Leadership Training Upscaling Program.
3. Each region is requested to endorse **20 qualified personnel** on or before April 01, 2022 via email at pdd.pdi@deped.gov.ph with the subject **[Region xx] ABC+ ILT NTOT Participants**.
4. The following documents are enclosed for reference:
 - a. Enclosure no. 1 - ABC+ ILT Upscaling Briefer
 - b. Enclosure no. 2 - Selection Procedure and Qualification of NTOT Participants
 - c. Enclosure no. 3 - Nomination Letter Template
 - d. Enclosure no. 4 - Acceptance Letter Template
 - e. Enclosure no. 5 - Endorsement Letter Template



5. In addition, to better appreciate this activity, this office will conduct a consultative meeting with the regional offices at least a month before the actual conduct of the NTOT. The details of which will be released in a separate issuance.
6. For questions or concerns, please contact **Mr. Dustin Troy Joson** of NEAP-PDD through email at pdd.pdi@deped.gov.ph with the subject, *[Region ##] ABC+ ILT NTOT <Insert subject> e.g. Clarification of*
7. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

Briefer

Instructional Leadership Training



INSTRUCTIONAL LEADERSHIP TRAINING (ILT)

The **Instructional Leadership Training (ILT)** is a training program specially designed for school heads and supervisors. Its contents focus on developing literacy leaders who can foster a positive school climate and conditions such as social and emotional learning (SEL), gender equity and social inclusion (GESI), and developmentally appropriate practices to support quality literacy instruction.

The ILT is initially implemented in Regions V and VI under ABC+: Advancing Basic Education in the Philippines (ABC+) project in partnership with the Department of Education (DepEd) and funded by the U.S. Agency for International Development (USAID). ABC+ and DepEd through the National Educator's Academy of the Philippines (NEAP) now offer ILT nationwide to capacitate more national trainers who can implement quality literacy instructions in their respective regions.

PROFESSIONAL DEVELOPMENT

The ILT is recognized by **NEAP** and is accredited by the **Professional Regulation Commission (PRC)**.



ILT THEMES

Fostering Learning Conditions that contribute to Literacy Instruction
Interrelationship of School Climate: SEL/GESI/Well-being

Supporting Literacy Instruction through Evidence-based Literacy Leadership
Strategies and Mechanisms for Feedback and Technical Assistance on Early Literacy



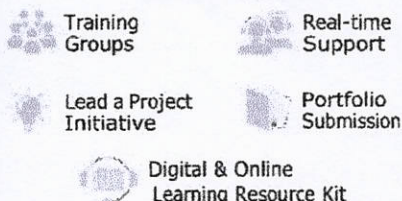
TRAINING DELIVERY

Blended Learning Modality
Online and Modular

Tech tools and platforms used



Training features



TRAINING SCHEDULE

National Training of Trainers (NTOT)
Second to Third Quarter 2022

Regional Training of Trainers (RTOT)
Third to Fourth Quarter 2022



Advancing Basic Education in the Philippines (ABC+) is a project of the Department of Education (DepEd) in partnership with the U.S. Agency for International Development (USAID) and implemented by RTI International, together with The Asia Foundation, SIL LEAD, and Florida State University. It seeks to improve basic life skills of children in the early grades (K-3) by supporting DepEd in implementing innovative approaches to ensure access to a quality education.

Selection Procedure and Qualification of NTOT Participants

A. Selection Procedure

1. The Regional Office through its assigned ABC+ program focal person will disseminate the information found in this memorandum.
2. The Schools Division will recommend participants bearing the qualifications set.
3. The recommended personnel must respond accordingly and signify their willingness to participate by submitting a letter of acceptance, this letter must be noted by their immediate supervisor.

Participant	Immediate Supervisor
Master Teacher	School Head
School Head	Public School District Supervisor
Public School District Supervisor	Chief - Curriculum and Instruction Division
Education Program Supervisor	Chief - Curriculum and Instruction Division

4. The Regional Office will consolidate all nomination letters and letters of acceptance and prepare an endorsement letter addressed to NEAP Dir. John Arnold S. Sienna signed by the Regional Director.

B. Qualifications of NTOT Participants

- a. Must be a master teacher, school head, public school district supervisor, education program supervisor;
- b. With a technical background in Early Language, Literacy and Numeracy (ELLN) Program and/or Early Grade Reading for **at least five years**;
- c. Recognized as NEAP Certified Facilitator, **preferred**;
- d. Has Completed the School Head's Development Program (SHDP) Foundation Course, **preferred**;
- e. Has strong background in curriculum and school operations;
- f. Have had experience as a trainer or facilitator, including online training and facilitation;
- g. Computer literate, tech-savvy, familiar with online platforms (such as Zoom, Moodle, Google Suite);
- h. Has good command of English and Filipino; and
- i. Must not be more than 55 years of age.

Nomination Letter Template

<School Division Header>

<Month> <day>, 2022

JOHN ARNOLD SIENA

Director IV

National Educators Academy of the Philippines

Dear Director Siena:

Greetings of Peace!

This letter is to nominate, <Full Name of Nominee>, <Position> of <School/Office>. He/She has served as *<enumerate exemplary school roles and functions, notable accomplishments, and desirable professional and personal qualities that will lead to approval as part of the NTOT>*.

I have complete confidence that Ms./Mr./Dr. <Surname of Nominee> will be a fit participant for the ABC+ ILT National Training of Trainers with exceptional qualities that will inspire school leaders to create meaningful innovations and projects for the best benefit of our learners.

Thank you and more power.

Sincerely yours,

<Full Name of School Division Superintendent>

<Position>

<Name of School>

Acceptance Letter Template

<Month> <day>, 2022

JOHN ARNOLD SIENA

Director IV

National Educators Academy of the Philippines

Dear Director Siena:

Greetings of Peace!

This letter is to signify my commitment and accept the nomination made by our School's Division Superintendent, Ms./Mr./Dr. <Surname of SDS> to participate in the NEAP ABC+ Instructional Leadership Training (ILT) National Training of Trainers (NTOT).

Rest assured that I will make use of the opportunity to share my rich experiences and expertise in early education, language, literacy, and numeracy to promote and inspire other school leaders to create meaningful innovations and projects that will foster quality basic education for our K3 learners.

Thank you for allowing me to be part of this endeavor.

Sincerely yours,

<Full Name of Nominee>

<Position>

<Name of School>

Endorsement Letter Template

<Regional Office Header>

<Month> <day>, 2022

ATTY. NEPOMUCENO A. MALALUAN
Undersecretary, Chief of Staff
Office of the Secretary
Department of Education – Central Office

Through

JOHN ARNOLD S. SIENA
Director IV
National Educators Academy of the Philippines – Central Office

Dear Sir:

Respectfully submitting the list of participants to attend the ABC+ ILT Upscaling National Training of Trainers (NTOT):

No.	Name	SDO	Position	DepEd Email	Contact No.
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

13						
14						
15						
16						
17						
18						
19						
20						

Thank you very much!.

Sincerely yours,

<Full Name of Regional Director>
<Position>