



Republic of the Philippines
Department of Education
CARAGA REGION

MARCH 6, 2026

REGIONAL MEMORANDUM

No. 0221 , s. 2026

To: Schools Division Superintendents
Schools Heads
All Others Concerned

UTILIZATION OF THE DEPED COMPUTERIZATION PROGRAM (DCP)
PORTAL AND SUBMISSION OF DCP INVENTORY REPORT

1. In line with the continuous monitoring and management of the DepEd Computerization Program (DCP) packages deployed to schools, all Schools Division Offices (SDOs) and School Heads are hereby directed to ensure the proper and timely utilization of the DCP Portal.
2. All concerned schools are required to:
 - Access the DCP Portal using their assigned credentials through the LIS link: <https://lis.deped.gov.ph>.
 - Review and update the inventory of all DCP equipment issued to their respective schools; and
 - Submit the accomplished DCP Inventory Report through the portal on or before March 13, 2026.
3. Division IT Officers and Property/Supply Officers are hereby requested to assist schools in accessing the portal and to validate the submitted reports prior to the deadline.
4. For queries or technical assistance, schools may coordinate with their respective Division IT Officer.
5. Strict compliance with this Memorandum is hereby enjoined.

MARIA INES C. ASUNCION

Director IV
Office of the Regional Director

ORD/mma
03/04/2026



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



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