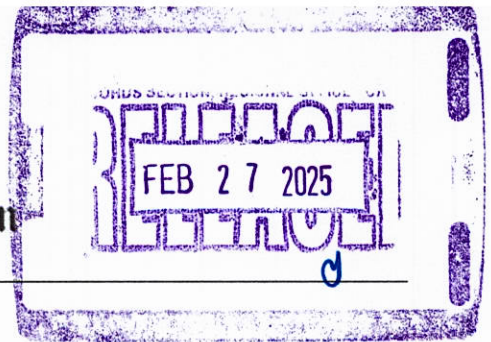




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **0214**, s. 2025

FEB 27 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOK AND OTHER INSTRUCTIONAL MATERIALS

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover Program Support Funds (PSF) for the **Provision of SLRs for the Library Hubs and School Libraries** under FY 2025 GAAAO NBC 595.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices SDOs shall promptly request the issuance of a Notice of Cash Allocation (NCA) from the DBM Regional Office XIII. The disbursement of these funds shall comply with existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
02/20/2025



Republic of the Philippines
Department of Education
CARAGA REGION

February 18, 2025

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds from **FY 2025 GAA amounting to 1,000,000.00** as *Program Support Fund (PSF) for the Provision of SLRs for the Library Hubs and School Libraries*. Below is the budget allocation per division:

Division		PSF for Libraries
1	Agusan del Norte	60,000.00
2	Agusan del Sur	60,000.00
3	Bayugan City	60,000.00
4	Bislig City	60,000.00
5	Butuan City	60,000.00
6	Cabadbaran City	60,000.00
7	Dinagat Islands	60,000.00
8	Siagao Islands	60,000.00
9	Surigao City	60,000.00
10	Surigao del Norte	60,000.00
11	Surigao del Sur	60,000.00
12	Tandag City	60,000.00
		720,000.00

Thank you.

Very truly yours,

MARIPAZ F. MAGNO

EPS-LR Manager

Noted:

BERNABE L. LINOG
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

*Inside Direct Release
FY 2025*

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/mfm
02/18/2025