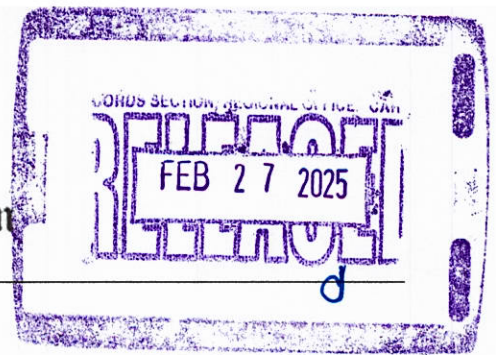




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **0242**, s. 2025

FEB 27 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
BASIC EDUCATION CURRICULUM

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for the following activities:
 - A. Program Support Funds (PSF) for the **Special Curricular Programs (SCP) for School Year 2024-2025**, under OSEC 13-24-7579, dated November 21, 2024.
 - B. Travelling expenses of participants during the **Finalization of the Life Skills Curriculum Guide**, under OSEC-13-25-0310, dated February 7, 2025.
2. Attached are the approved requests.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
02/20/2025



Republic of the Philippines
Department of Education
CARAGA REGION

February 17, 2025

MARIA INES C. ASUNCION

Regional Director

DepEd-Caraga Regional Office

J.P. Rosales Ave., Butuan City

Madame:

In reference to the Joint Memorandum dated August 22, 2024, re: Implementing Guidelines on the Utilization of the Special Curricular Programs (SCP)—Program Support Funds (PSF) for School Year (S.Y. 2024-2025), the undersigned respectfully requests the transfer of funds to the following Schools Division Offices (SDOs) to support the implementation of their schools implementing the Special Curricular Programs:

SDO	Amount
Agusan del Norte	974,148.00
Agusan del Sur	728,852.00
Bayugan City	322,706.00
Bislig City	119,590.00
Butuan City	534,662.00
Cabadbaran City	155,142.00
Dinagat Islands	135,096.00
Surigao del Norte	703,188.00
Surigao del Sur	870,310.00
Surigao City	153,324.00
Siargao	363,212.00
Tandag City	372,794.00
Total	
5,433,024.00	

The total amount of P 5,433,024.00 is from Sub-Allotment Release Order (SARO) No. OSEC-13-24-7579, which is intended to support schools implementing the Special Curricular Program (SCP) across 12 Schools Division Offices (SDOs) in DepEd Caraga Region. For your reference, we have attached the Implementing Guidelines on the Utilization of the Special Curricular Programs (SCP) for School Year 2024-2025.

Thank you.

Very truly yours,


LEOWENMAR A. CORVERA

EPS, CLMD

Noted by:

BERNABE L. LINO
Chief ES, CLMD

Funds available:

ELAINE N. NAVARRO
OIC-Chief, Finance Division
PRC ORG 12-24-2024
PWP C, 2023-558

Approved by:

MARIA INES C. ASUNCION
Regional Director

CLMD/lac
02/17/2025



2025-02-02821

Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	2 of 2



Republic of the Philippines
Department of Education
CARAGA REGION

February 17, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director

Madam:

This is to respectfully request authority from your office to download funds from OSEC-13-25-00310 for the travel expenses of the identified participant to the Finalization of the Life Skills Curriculum Guide on February 24-28, 2025, at Linden Suites, Pasig City, to wit:

Division	Name of Participant	Amount
Surigao del Sur	Megenilla C. Guillen	15,680.00

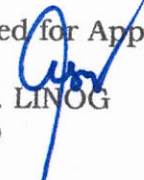
Should the transportation expenses of the participant exceed the downloaded funds for their division, the remaining expenses shall be charged against any available or local funds.

For your approval.

Very truly yours,


CELSA M. CATALUÑA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINO
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
OIC Chief, Finance Division

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/cmc
02/17/2025