



Republic of the Philippines
Department of Education
CARAGA REGION



March 20, 2023

REGIONAL MEMORANDUM
No. 024, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENT
SPED Division Focal Person
This Region

MONITORING AND REEVALUATION OF SPED CENTERS TO BE
CONVERTED INTO ILRCS

1. The regional office shall conduct a monitoring and reevaluation of SPED Centers that confirmed to be converted into Inclusive Learning Resource Centers (ILRCs) on March 27-28, 2023, to wit:

No	Division	Schools	Date	Name of the Principal and contact number	Division Focal Person and the contact number
1	Surigao City	MEMCES	March 27, 2023- morning	Arelene Boquilon	Leah Saavedra 09105079121
2	Cabadabaran City	CASOCES	March 27, 2023- afternoon	Marilou Asotigue	Prelyn Sandimas 09988816337
3	Butuan City	Butuan City SPED Center		Carol Caga	Restituto Navarro
4	Surigao del Sur	Marihatag Central ES	March 28, 2023- morning	Alicia Naranjo-Simplicio, 09304647944	Analiza G. Doloricon 09098402823
5	Agusan del Sur	San Francisco Pilot CES	March 28, 2023- afternoon	Jimuel V Quijada 094-799-19378	Ma Veronica Ivy Torretranca 09094026476

2. The conversion of SPED Centers into ILRCs aims to establish ILRC models in the region that will serve as guide in the expansion of ILRCs in other Schools Divisions in the succeeding years. The said conversion is based on the Deped Policy Guidelines on the Selection of and Minimum Requirements for the Conversion of Certain Schools With Special Education (SPED) Centers into Inclusive Learning Resource Centers (ILRCs).

3. The division SPED Coordinator and Division Engineer or the Division Physical Facility Coordinator shall be with the Regional Monitoring Team headed by Dr. Isidro M. Biol Jr., Chief CLMD , Maria Consuelo Jamera and Elena N. Capangpangan as members.



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2023-03-03532

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4. It is also requested that the names of schools listed above shall prepare their classrooms of the SPED Center or any available space facilities of the school that can be converted into the different service areas stated in Annex Letter A. The school heads shall also prepare the documents stated in Annex letter B and C if available in one folder.
5. Travel expenses and per diem of the evaluators shall be charged against the CLMD Funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: Annexes

Reference/s: DO No. 045, s. 2021 dated November 3, 2021

To be indicated in the Perpetual Index
under the following subjects:

CONVERSION OF SPED CENTERS
INCLUSIVE LEARNING RESOURCE CENTERS
RE-EVALUATION
SCHOOLS IMPLEMENTING SPED PROGRAM
SPED CENTERS

CLMD/enc
03/20/2023



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Annex

A. Service Areas:

- ____ 1. Occupational Therapy Room; (one half-classroom size of 7 X9 size)
- ____ 2. Physical Therapy Room; (one classroom)
- ____ 3. Speech and Language Therapy Room ;(one half-classroom size of 7 X9 size)
- ____ 4. Bridging Room; (one half-classroom size of 7 X9 size)
- ____ 5. E-Library/ IMS; (one half-classroom size of 7 X9 size)
- ____ 6. Assessment Room; (one classroom)
- ____ 7. Water/ Hydrotherapy Room; (one half-classroom size of 7 X9 size)
- ____ 8. Management/ Meeting Room; (one half-classroom size of 7 X9 size)
- ____ 9. Daily Living Skills; (one classroom) and
- ____ 10. Skills development room (Arts & Craft, ICT, Bread and Pastry, etc.)
(one classroom)

B. Documents:

- ____ 1. Land Title of the School;
- ____ 2. Vicinity Map;
- ____ 3. Appointment letter of the ILRC Coordinator signed by the School Principal;
- ____ 4. List of Teachers to be assigned per classroom/ therapy facility;
- ____ 5. Availability of the assessment tools, tools and equipment and learning materials used per classroom/therapy facility, if any;
- ____ 6. Certification from the School Principal of the SPED classroom centers converted into support service area of the ILRC;
- ____ 7. Letter of intent expressing the support and management of ILRC approved by the Schools Division Superintendent;
- ____ 8. Pictures of the SPED Classroom to be converted into ILRC Support service area;
- ____ 9. Engagement from the LGU or NGO that support the development and welfare of learners with disabilities (MOU/MOA, Certification, etc.);
- ____ 10. Enrollment of LWDS per exceptionalities.

C. Buildable Space good for 10-service areas if available: _____



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