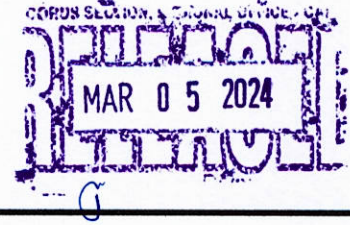




Republic of the Philippines
Department of Education
CARAGA REGION



March 1, 2024

REGIONAL MEMORANDUM

No. 0196, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENT
Surigao del Sur Division
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
PHYSICAL FITNESS AND SCHOOL SPORTS

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover expenses in the conduct of Crafting of Regional Sports Operations Manual and Planning Conference for the Caraga Regional Athletic Games Meet under OSEC-13-23-0589 dated March 13, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2023 GAA
To be indicated in the Perpetual Index
under the following subjects:

PHYSICAL FITNESS AND SCHOOL SPORTS
SUB-ARO

FIN/nap
03/01/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



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Republic of the Philippines
Department of Education
CARAGA REGION

February 29, 2024

MARIA INES C. ASUNSION

Regional Director
Department of Education
Caraga Region

Mam:

This is to respectfully request for the use of funds of the unobligated MOOE Allotment savings from Physical Fitness and Schools Sports OSEC 13-23-0589 dated March 13, 2023, which has an unobligated balance of **Php 201,857.67** with an original purpose: Transfer of funds to cover funding requirements for the Hosting of the FY 2023 Regional Meet.

This request is made to use the unobligated allotment savings to be transferred to Surigao del Sur Division in the amount of **Php120,000.00** for the conduct of Crafting of Regional Sports Operations Manual and Planning Conference for the Caraga Regional Athletic Games Meet. The said budget shall be used for Meals and Accommodation of thirty (30) participants for two (2) days with a unit cost of P2,000.00/pax.

PARTICULARS	NO. OF PAX	NO. OF DAYS	UNIT COST	TOTAL ESTIMATED COST
Meals and accommodation	30	2 days	2,000.00	120,000.00

Thank you.

Very truly yours,

for *Caraga*
DR. JUMER C. CARLON
•OIC-Chief, ESSD

Approved by:

H
MARIA INES C. ASUNSION
Regional Director

HRDD/jbt
02/29/2024