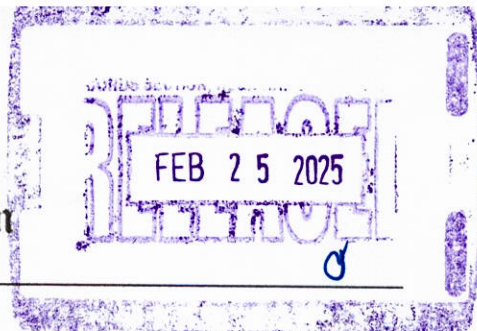




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **0193**, s. 2025

FEB 24 2025

To: Schools Division Superintendents
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOK AND OTHER INSTRUCTIONAL MATERIALS**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover Program Support Funds (PSF) for the **Market Scoping Activity for Production of Supplementary Learning Resources (SLRs)** under OSEC-13-24-2504, dated April 2, 2024.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices SDOs shall promptly request the issuance of a Notice of Cash Allocation (NCA) from the DBM Regional Office XIII. The disbursement of these funds shall comply with existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
02/14/2025



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
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Republic of the Philippines
Department of Education
CARAGA REGION

February 11, 2025

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds from **PPA-355 - TOIM - OSEC-13-24-2504**, as *Program Support Fund (PSF) for the **Market Scoping activity** for the procurement of Supplementary Learning Resources (SLRs)*. Below is the budget allocation per division:

Division		Allocation
1	Agusan del Norte	38,000.00
2	Agusan del Sur	38,000.00
3	Bayugan City	38,000.00
4	Bislig City	38,000.00
5	Butuan City	38,000.00
6	Cabadbaran City	38,000.00
7	Dinagat Islands	38,000.00
8	Siargao Islands	38,000.00
9	Surigao City	38,000.00
10	Surigao del Norte	38,000.00
11	Surigao del Sur	38,000.00
12	Tandag City	38,000.00
Total		456,000.00

Thank you.

Very truly yours,

MARIPAZ F. MAGNO

EPS-LR Manager

Noted:

BERNABE L. LINO
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/mfm
02/11/2025



2025-02-02515

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