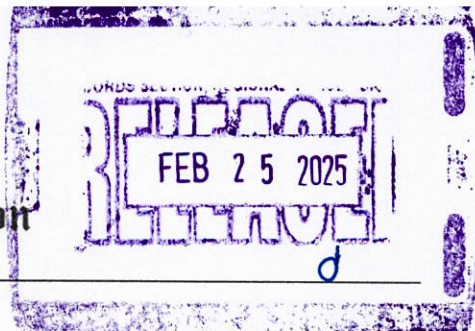




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



FEB 24 2025

REGIONAL MEMORANDUM

No. **0191**, s. 2025

To: Schools Division Superintendents  
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR  
DISASTER PREPAREDNESS AND RESPONSE PROGRAM

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover Standby Funds for **Disaster Preparedness and Response Program (DPRP)** under FY 2024 GAAAO, dated January 2, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

**MARIA INES C. ASUNCION**  
Director IV  
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

ALLOTMENTS  
PROGRAMS

FIN/nap  
02/12/2025



Address: J.P. Rosales Avenue, Butuan City  
Trunkline No: (082) 225-1151  
Telefax No: (085) 342-5959  
Email: caraga@deped.gov.ph  
Website: caraga.deped.gov.ph



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| Doc. Ref. Code | RO-ASD-F107 | Rev  | 00     |
| Effectivity    | 02.01.23    | Page | 1 of 1 |





Republic of the Philippines  
**Department of Education**  
CARAGA REGION

February 6, 2025

**MARIA INES C. ASUNCION**

Regional Director  
Department of Education-Caraga  
J Rosales Ave., Butuan City

**Madam:**

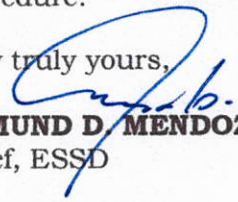
Greetings!

We respectfully request your approval to transfer the remaining DPRP-Regional Standby Funds to the 12 Schools Division Offices, to wit:

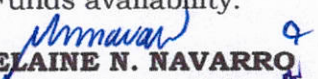
| Division Offices  | Amount               |
|-------------------|----------------------|
| Agusan del Norte  | 2,000,000.00         |
| Agusan del Sur    | 2,500,000.00         |
| Bayugan City      | 500,000.00           |
| Bislig City       | 500,000.00           |
| Butuan City       | 1,000,000.00         |
| Cabadbaran City   | 500,000.00           |
| Dinagat           | 2,500,000.00         |
| Siargao           | 2,500,000.00         |
| Surigao City      | 2,000,000.00         |
| Surigao del Norte | 2,500,000.00         |
| Surigao del Sur   | 2,500,000.00         |
| Tandag City       | 500,000.00           |
| <b>Total</b>      | <b>19,500,000.00</b> |

Funds for transfer will be charged against **FY 2024 GAAAO** and shall be obligated and disbursed until December 2025, subject to the usual accounting and auditing procedure.

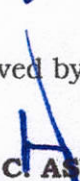
Very truly yours,

  
**EDMUND D. MENDOZA, PhD**  
Chief, ESSD

Funds availability:

  
**ELAINE N. NAVARRO**  
SAO/OIC-Chief, Finance Division

Approved by:

  
**MARIA INES C. ASUNCION**  
Regional Director

ESSD/mpb  
02/06/2025



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2025-01-01562

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