



Republic of the Philippines
Department of Education
CARAGA REGION

FEB 21 2025

REGIONAL MEMORANDUM
No. 0186, s. 2025

To: Schools Division Superintendents
Assistant Schools Division Superintendents
Division Learner Rights and Protection Focal Persons
All others Concerned

RECONSTITUTION OF THE LEARNER RIGHTS AND PROTECTION DESK
IN PREPARATION FOR THE 2025 ATHLETICS MEET

1. This has reference to Memorandum OM-OUOPS-2025-11-00521, Series of 2025, issued by the Office of the Undersecretary for Operations through the Learner Rights and Protection Division (LRPD) requesting the reconstitution of the Learner Rights and Protection Desk in preparation for the 2025 Athletics Meet.

2. To ensure the protection of learner-athletes from all forms of abuse, violence, discrimination, bullying, and exploitation during the preparation for the upcoming 2025 Regional, Division, and Athletic Meet for 2025, this Office, requests the reconstitution of the LRP Desks at the different governance levels, Specifically, the LRP Desk shall:

- a. conduct consultation and coordination with the LRPD, appropriate school governance level, and concerned stakeholders to ensure the safety and protection of participating learners;
- b. conduct psychological first-aid;
- c. provide immediate response to reported LRP incidents;
- d. provide the 4Rs of child protection (Recognize, Record, Report, and Refer);
- e. conduct pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians, including their roles and responsibilities in ensuring the protection of our learner-athletes; and
- f. provide a report to the Regional Office, Division Office, and LRPD on the LRP incidents handled.

3. Moreover, the LRP Desk shall cover all grade levels, and shall be composed of:

A. Regional/Division Level:

- a. Chairperson - Regional or Division Permanent Focal Person
- b. Vice-Chairperson - Regional or Division Alternate Focal Person or a Registered Guidance Counselor as may be designated by the Chairperson
- c. Members - DepEd personnel who have completed the LRP Specialization Course

B. School level:

- a. Chairperson - School Head



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



2025-02-02865

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2



- b. Vice-Chairperson - Guidance Counselor/Guidance Designate
- c. Members - Teachers and members of the Child Protection Committee

4. The LRP Desk is expected to maintain close coordination with the concerned local government unit and other relevant agencies for referral purposes. Additionally, it should have a dedicated helpline number, with the contact details of the LRP Desk Chairperson and/or Vice-Chairperson, as well as the Learners Telesafe Contact Center Helpline (LTCCH), prominently displayed in all activity venues and billeting quarters.

5. Furthermore, the Learner-Athlete Safeguarding Guidelines should be discussed with the coaches, trainers, chaperones/guardians, and learner-athletes during orientation and before the official start of gaming activities. Editable copies of the LRP Safeguarding Guidelines Templates, necessary forms, and Social Behavioral Change (SBC) materials for the establishment of the LRP Desks are available at <https://tinyurl.com/2hy4ccva>.

6. This Office, through the Education Support Services Division - Learner Rights and Protection Office, requests the submission of the reconstituted LRP Desk, with a copy furnished to shiela.abenido@deped.gov.ph.

7. For clarifications and concerns, please contact the Learners Rights and Protection RO Focal Person, Dr. Adrilene Mae J. Castaños, at adrilenemae.castanos@deped.gov.ph or the Alternate Focal Person, Ms. Shiela Abenido, at shiela.abenido@deped.gov.ph.

8. Immediate dissemination of this memorandum is desired.


MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: As stated.

Reference: Memorandum OM-OUOPS-2025-11-00580

To be indicated in the Perpetual Index
under the following subjects:

ATHLETICS COMMITTEES LEARNERS RIGHTS

ESSD/sa
02/10/2025