



Republic of the Philippines
Department of Education
CARAGA REGION

FEBRUARY 25, 2026

REGIONAL MEMORANDUM

No. **0184** , s. 2026

To: Schools Division Superintendents
Functional Division Chiefs
Division GAD Coordinators
All Others Concerned

**PARTICIPATION IN THE WOMENS' MONTH CELEBRATION 2026: CAPACITY
BUILDING: GENDER-RESPONSIVE ACTIVITY PROPOSAL WRITESHOP
FOR RO AND DIVISION PROGRAM OWNERS**

1. As part of the National Women's Month Celebration 2026 of DepEd Caraga, and in line with the agency's commitment to strengthen gender mainstreaming across its programs, projects, and activities, a Gender-Responsive Activity Proposal Writeshop will be conducted for Regional Office and Division program owners, as well as selected RO-GFPS-TWG members, on March 23-26, 2026, with March 23 designated as Day 0.
2. The writeshop aims to produce customized gender-responsive activity proposals for DepEd Programs, Activities, and Projects (PAPs). In this regard, participants are advised to bring their laptop, extension wire, 2026 GAD Plan and Budget (GPB), and official Travel Authority.
3. Food and accommodation for all participants shall be provided starting March 23 (Day 0) until March 26, including p.m.snacks on the last day, in line with the scheduled writeshop activities.
4. In this connection, the identified personnel (please see Enclosure A) are expected to participate in the aforementioned writeshop.
5. Travel expenses shall be borne by the participants and may be claimed as travel allowance, chargeable against local funds, SEF, or other legitimate funding sources, subject to existing accounting and auditing rules and regulations.
6. Attached for your reference are the following documents:
 - List of Expected Participants
 - Training Matrix
 - Recipients of the National Women's Month 2026 Advocacy Shirt
7. For immediate dissemination and strict compliance.

MARIA INES C. ASUNCION

Director IV
Regional Director



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Certificate No. PHP QMS
24 93 0191

Encl.: As stated
Reference: None

To be indicated in the Perpetual Index
under the following subjects:

DEVELOPMENT PARTICIPATION WRITESHOP

ESSD/ajc
02/19/2026



GENDER-RESPONSIVE ACTIVITY PROPOSAL WRITESHOP 2026
March 23-26, 2026
PROGRAM MATRIX

DATE and TIME	ACTIVITY/TOPIC	PERSON INVOLVED
Day 0: March 23, 2026		
4:00p.m. onwards	Arrival of participants ,Registration and settling down	TWG
Day 1: March 24,2026		
6:00- 7:00	Nature walk	TWG
7:00- 8:00	Breakfast	TWG
8:00- 8:30	Preliminaries Makabayan Song Prayer for GAD Advocates DepEd Quality Policy Statement Caraga Hym	Bislig City Division Delegation/TWG
	Recognition of Participants	Jimuel Diva
	Statement of Purpose	Dr. Adrilene Mae J. Castanos
	Welcome Remarks	Edmund D. Mendoza, PhD
	Message	Maria Ines C. Asuncion Regional Director
8:30-9:00	Levelling of Expectation	Surigao City Delegation
9:00-9:15	Snack Break	TWG
9:15-12:00	Basic Activity Proposal Writing: How to write a gender responsive activity proposal ?	Dr. Ordem Maglente, Sociology Dept.- CSU
12:00	Lunch Break	TWG
1:00-1:30	Gender-Sensitive MOL	Agusan del Sur Delegation
1:30- 3:00	Orientation of Women, Peace and Security Concepts	Edson Alijo
3:00-3:15	Snack Break	
3:15-5:00	Reorientation of HGDG Checklist	EdsonA lijo
7:00	Dinner/fellowship	TWG
Day 2 : March 25, 2026		
6:00- 7:00	Nature walk	TWG
7:00- 8:00	Breakfast	TWG
8:00-8:30	Gender- Sensitive MOL	
8:30-10:00	Integration of WPS and GAD lens in activity proposals	Edson Alijo
10:00-10:15	Snack Break	TWG
10:15- 12:00	Writeshop: Activity Proposal Writing	by Delegation

Enclosure B : Program Matrix

12:00-1:00	Lunch Break	TWG
1:00-1:30	Gender-Sensitive MOL	Bayugan City Delegation
1:30-3:00	Presentation of Output *RO Program Owners	Critiques: Dr. Adrilene Mae J. Castanos Dr. Ordem K. Maglente Mr.Edson Alijo
3:00-3:15	Snack Break	TWG
3:15-5:00	Presentation of Output *SDO Program Owners	Critiques: Dr. Adrilene Mae J. Castanos Dr. Ordem K. Maglente Mr.Edson Alijo
6:00	Dinner	TWG
7:00	National Women's Month Kick Off ctivity	Tandag City Delegation
Day 3: March 26, 2026		
6:00- 7:00	Nature walk	TWG
7:00- 8:00	Breakfast	TWG
8:00-8:30	Gender- Sensitive MOL	Butuan City
8:30-10:00	Presentation of Output *SDO Program Owners	Critiques: Dr. Adrilene Mae J. Castanos Dr. Ordem K. Maglente Mr.Edson Alijo
10:00-10:15	Snack Break	TWG
10:15- 12:00	Presentation of Output *SDO Program Owners	Critiques: Dr. Adrilene Mae J. Castanos Dr. Ordem K. Maglente Mr.Edson Alijo
12:00-1:00	Lunch Break	
1:00-1:30	Gender – Sensitive MOL	Surigao del Sur
1:30-3:00	Feed Backing of Observations	Dr. Adrilene Mae J. Castanos Dr. Ordem K. Maglente Mr.Edson Alijo
3:00-3:15	SnackBreak	TWG
3:15-5:00	Closing Program	RO-ESSD

Enclosure A:List of Expected Participants

Gender Responsive Activity proposal Writeshop 2026 Participants			
March 23-26,2026			
no.	Participant	Designation	Office
1	Fe Baring	GAD AlternateCoordinator	RO-ASD
2	Giro Almendralejo	Child Protection Coordinator	RO-ESSD
3	Rena Tul-id	School-based Feeding Program Coordinator	RO- ESSD
4	Charlestone Otaza	Mental Health Program Coordinator	RO-ESSD
5	Megnon Beldad/ Christian Jay Pulido	DRR Coordinator	RO-ESSD
6	Jumer Carlon /Al Jhon Otadoy	School Sports Coordinator/	RO-ESSD
7	Mariel Sosmena	Last Mile School Physical Faculties	RO-ESSD
8	Emmanuel Saga	GFPS TWG Member alternate-Mand E	RO-QAD
9	Jimuel Diva	GFPS TWG Member alternate- Secretariat	RO-HRDD
10	Leomar Corvera	GFPS-TWG Member alternate	RO-CLMD
11	Elena Nakila	NSEDCoordinator	RO-CLMD
12	Elizabeth Ysulan	IPED Coordinator	RO-CLMD
13	Chionie Josephine Obsenias	ALS Coordinator	RO-CLMD
14	Caroline Guerta Dultra	BERF	RIO-PPRD
NOTE: SDO shall send 4- 7 participants (any of the coordinators identified byRO)			
15	Jimeny M. Cruz Angel P. Rabuya	Division GAD Coordinator Division Alternate GAD Coordinator	ADN-OSDS ADN-SGOD
16	Jamel I. Sacar	Division DRRM Coordinator	ADN-SGOD
17	Coleen Tandayag	Division YPF Coordinator	ADN-SGOD
18	Geneveve S. Apatan	Division CPP Coordinator	ADN-SGOD
19	Chona M. Aquino	Division SBFP Coordinator	ADN-SGOD
20	Desiree T. Silmaro	Division Mental Health Coordinator	ADN-SGOD
21	Arvin John P. Pene	Division Sports Technical Assistant I	ADN-CID
22	Annie C.Sllabay,EdD-EM	Div GAD Coordinator	ADS-SGOD
23	Danny Baldos/Renart Cuaton	School Sports Coordinator	ADS-SGOD
24	Iza Marie Doroithia A. Tan	Mental Health Coordinator	ADS-SGOD
25	Rovers S.Espanol	YFD	ADS-SGOD
26	Atty. Jessa Mangadlao	Child Protection	ADS-OSDS

Enclosure A:List of Expected Participants

27	Ronnarisa T.Galaura	School-based Feeding Program Coordinator	ADS-SGOD
28	Ryan G.Muanag	Division DRRM Coordinator	ADS-SGOD
29	Lily Dell	YFD Coordinator	Bayugan City
30	Maria Joanna Rey M. Bughao	Division GAD Coordinator/DRRM Coordinator	Bayugan City
31	Genevieve S. Verceles	EPS - SPED/LR Coordinator	Bayugan City
32	Fe H.Lopez	SEPS - HRD	Bayugan City
33	Grace Diamante	NURse II - SBFP Coordinator	Bayugan City
34	Joana Grace Garzon	EPS II/Alternative Learning System	Bayugan City
35	Noel R. Monton	EPS - IPED Coordinator	Bayugan City
36	Teresa Mercedes M. dela Rosa	Division GAD Coordinator	Bislig
37	Maria Azucena L Castillo	School-based Feeding Program Coordinator	Bislig
38	Fritzie A. Magada	Mental Health Program Coordinator	Bislig
39	Engr. Mario O. Lesiguez	DRR Coordinator	Bislig
40	Teresa May M. Laquihon	School Sports Coordinator	Bislig
41	Engr. Zojet B. Petilo	Physical Facilities Coordinator	Bislig
42	Eliakem B. Revil	Child Protection/YFD Coordinator	Bislig
43	Evangeline Razon	EPS II / GAD Coordinator	Butuan
44	Carlos Catalan Jr.	Alt CID Member	Butuan
45	Cherry Mae Son	YFP /LRP Coordinator	Butuan
46	Emelio Makiling Jr.	DRRM Coordinator	Butuan
47	Divine Faith Aquino	ADAS / GSO	Butuan
48	Sheila Mae Paluca	YFP /LRP Coordinator	Butuan
49	Mary Joy Kintanar	Mental Health / ARH Program Coordinator	Butuan
50	Jocelyn S. Basnillo	Mental Health Program/Division GAD Coordinator	Cabadbaran City - SGOD
51	Ma. Mitchie T. Malazarte	Youth Formation/Child Protection Coordinator	Cabadbaran City - SGOD
52	Japhet K. Salar	DRR Coordinator	Cabadbaran City - SGOD
53	Joel S. Nakila	School Sports /Physical Facilities Coordinator	Cabadbaran City - SGOD
54	Virgiline A. Linconada	School-based Feeding Program Coordinator	Cabadbaran City - SGOD
55	Richard Ecle Davide	Youth Formation Coordinator	Dinagat Islands
56	Rhea Angelie G. Pulido	Learner Rights and Protection Coordinator	Dinagat Islands

Enclosure A:List of Expected Participants

57	Nieva Lucille D. Diaz	PDO II/DRRM Coordinator	Dinagat Islands
58	Twinie R. Rivas	Nurse II/Mental Health Coordinator	Dinagat Islands
59	Cherry S. Diaz	Education Program Specialist II-HRD/GAD Coordinator	Dinagat Islands
60	Malou D. Omosay	AO V/Division GFPS TWG Member	Siargao
61	Ferosana D. Tesiorna	SEPS, HRD/Div. GFPS Secretariat	Siargao
62	Aquino D. Garcia	SEPS, M&E/Div. GFPS M&E	Siargao
63	Joselito D. Tokong	EPS-SGOD/Div. CFSS & Sports Coor	Siargao
64	Catherine B. Landao	EPS II/ Div. DRRM Coordinator	Siargao
65	Glenda R. Dadap	PDO I/Div. GAD Coor	Siargao
66	Christine Joy S. Camingue	PDO I/Div. Youth Formator	Siargao
67	Nenita Bonne Karmyl L. Batistil	Division GAD Coordinator	Surigao City
68	Irenetta A. Balaba	School-based Feeding Program Coordinator	Surigao City
69	Ana Nijin S. Namuag	Mental Health Program Coordinator	Surigao City
70	Johnmark Gorgonio	DRR Coordinator	Surigao City
71	Tessie C. Dolores	School Sports Coordinator	Surigao City
72	Von Eugene Cleofe	Physical Facilities Coordinator	Surigao City
73	Jobie G. Pongcol	Child Protection Coordinator	Surigao City
74	LORRAINE SHIRAI J. DEDUMO	GAD Coordinator	Surigao del Norte
75	REY LAWRENCE G. GLICO	YFD Coordinator	Surigao del Norte
76	GIANN A. ANGGOT, RN	Mental Health Coordinator	Surigao del Norte
77	HAZEL MAE M. LADROMA	SBFP Coordinator	Surigao del Norte
78	MARICARL A. MALTO	DRR Coordinator	Surigao del Norte
79	VILMA O. JUANITE	Sports Coordinator	Surigao del Norte
80	MARIENELLE R. RECAMARA	Child Protection Coordinator	Surigao del Norte
81	Erlyn G. Mangadlao	GAD Coordinator	Surigao del Sur
82	Grace Christy Mae Y. Lumanta	YFD Coordinator	Surigao del Sur
83	Joseph D. Gales	Child Protection Coordinator	Surigao del Sur
84	Florence C. Bagnol	GAD Coordinator	Tandag City
85	Shara May T. Pedroso	YFD Coordinator	Tandag City
86	Jean Therese Mandap	Mental Health Coordinator	Tandag City
87	Rudeline V. Azarcon	SBFP Coordinator	Tandag City

Enclosure A:List of Expected Participants

88	Reymark Y. Asilum	DRR Coordinator	Tandag City
89	Marlon L. Balansag	Sports Coordinator	Tandag City
90	Atty. Cherry Yu	Child Protection Coordinator	Tandag City
	Program Management Team		
	NAME	Designation	Position
	Maria Ines C.Asuncion	GAD Focal Person	Regional Director
	PedroT.Escobarte Jr.	ROGFPS-TWGChair	Asst Regional Director
	Edmund D.Mendoza	RO-GFPSTWG Member	ESSD Chief
	Adrilene Mae J.Castanos	Regional GAD Coordinator	PDO IV
	Edson Alijo	Resource Speaker/ Facilitator	CHR-PAD
	Cherry Hope Botona	Admin Asst-TWG (logistics)	RO-ESSD
	Leah Ellen Yaoyao	MentalHealth Program TA/TWG- Logistics	RO ESSD

Enclosure C

Recipients of the National Women's Month 2026 Advocacy Shirt

No.	Division Coordinators and RP		
1	Agusan del Norte	Gimeney M. Cruz	Div. GAD Coordinator
2		Angel Rebuya	Div.Alternate GAD Coordinator
3		ColeenTandayag	ChildPortection Coordinator(Alternate)
4	Agusan del Sur	Annie Silabay	Div. GAD Coordinator
5		Rovers Espanol	Div.Alternate GAD Coordinator
6		Atty.Jessa Mangadlao	ChildProtectionCoordinator
7	Bayugan City	WilsonCalvo	Div. GAD Coordinator
8		Joanna Rey Bughao	Div.Alternate GAD Coordinator
9		LilyDell Catane	LRP Coordinator
10	Bislig City	Teresa Mercedes dela Rosa	Div. GAD Coordinator
11		Eliakem Revil	Child Protection Coordinator
12		RechelGeneroso	Alternate LRPC
13	Butuan City	Evangeline Razon	Div. GAD Coordinator
14		Sheila Mae Paluca	Div.Alternate GAD Coordinator
15		Generuth Bagaforo	Alternate LRPC
16	Cabadbaran City	Jocelyn Basnillo	Div. GAD Coordinator
17		Ma.Mitch Malazarte	Div.Alternate GAD Coordinator
18	Dinagat	Cherry s.Diaz	Div. GAD Coordinator
19		Richard E. Davide	Learners Rights and Protection Coordinator
20		Rhea Angelie	Alternate LRPC
21	RP	Edson Alejo	CHR
22	RP	Ordem Maglete	CSU