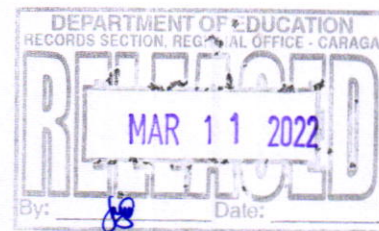




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



March 11, 2022

REGIONAL MEMORANDUM

No. 0180, s 2022

TO: SCHOOLS DIVISION SUPERINTENDENTS  
RO Legal Unit  
This Region

PARTICIPATION IN THE DEPED ELECTION  
TASK FORCE (ETF) ORIENTATIONS

1. The Commission on Election will conduct **National Election** set on May 09, 2022, thereby arises the necessity of our agency to create an election task force.

2. DepEd Memorandum 010, s. 2022 was issued to this effect to serve the purpose dubbed as "Establishment of the 2022 DepEd Election Task Force and Its Operation and Monitoring Center in the Central, Regional and Schools/City Division Offices in Connection with the May 9, 2022, National and Local Elections

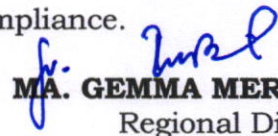
3. Anent thereto, the Legal Unit under the Office of the Regional Director is hereby designated to constitute the DepEd Regional Election Task Force of which its set-up be held in DepEd Caraga to serve the prescribed purposes.

4. Similarly, all Schools Division Superintendents throughout this region are likewise directed to create their own Election Task Force to facilitate the smooth communication and proper reference thereto.

5. Thereupon, two (2) members from the newly constituted Election Task Force from Regional Offices and four (4) from respective Division Offices are hereby enjoined to attend the DepEd Election Task Force Orientation set on March 16-18, 2022 at General Santos City.

6. Other significant instructions are narrated in the details of the attached memorandum herewith.

7. For your information, guidance, and compliance.

  
**MA. GEMMA MERCADO LEDESMA**  
Regional Director

Encl.:  
OUA Memo 00-0322-0075  
Memorandum  
08 March 2022

ELECTION MATTERS

LEG/egb  
03/11/2022



Address: J.P. Rosales Avenue,  
Butuan City  
Trunkline No: (085) 342-8207  
Telefax No: (085) 342-5969  
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Republika ng Pilipinas

## Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim



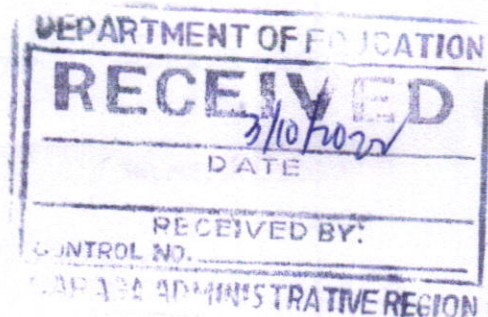
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OUA MEMO 00-0322-0075

### MEMORANDUM

08 March 2022



For: **Regional Directors  
Schools Division Superintendents  
All Others Concerned**

Subject: **REGISTRATION TO THE 2022 ELECTION TASK FORCE**

In compliance to DepEd Memorandum 010, s. 2022 titled *Establishment of the 2022 DepEd Election Task Force and Its Operation and Monitoring Center in the Central, Regional and Schools/City Division Offices in Connection with the May 09, 2022 National and Local Elections* dated 02 March 2022, a copy of which is attached for reference, the Office of the Undersecretary for Administration (OUA) requests the registration of the following representatives from the regional and division offices to the 2022 Election Task Force (ETF):

1. Two (2) representatives from the Regional Offices
2. Four (4) representatives from the Division Offices, properly endorsed by their respective Schools Division Superintendents (SDSes), specifically:
  - a. Two (2) from the Division ETF
  - b. One (1) President/Vice President of Public Schools District Supervisors (PSDS) division chapter/federation
  - c. One (1) President/Vice President of Teachers Association division chapter/federation

The schedule and location of each clusters conference is summarized in the table below (exact venue to be announced). The first meal to be served will be dinner on Day 1 and the last meal will be breakfast Day 3.

| Cluster                                              | Date                         | Venue                                                                                                   | Deadline of Registration |
|------------------------------------------------------|------------------------------|---------------------------------------------------------------------------------------------------------|--------------------------|
| <b>Cluster 1<br/>(Regions VI, VII,<br/>VIII, IX)</b> | <b>March 14-16,<br/>2022</b> | <b>Golden Peak Hotel &amp;<br/>Suites</b><br>Gorodo Ave. cor. Escario<br>Kamputhaw, Lahug, Cebu<br>City | <b>March 12, 2022</b>    |

#### Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICT), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City  
Rm 519, Mabini Bldg.; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207  
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo



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|                                                                                     |                                    |                                                                 |                       |
|-------------------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------|-----------------------|
| <b>Cluster 2</b><br><b>(Regions X, XI, XII,</b><br><b>CARAGA, BARMM)</b>            | <b>March 16-18,</b><br><b>2022</b> | General Santos City<br><b>(VENUE TO BE</b><br><b>ANNOUNCED)</b> | <b>March 14, 2022</b> |
| <b>Cluster 3</b><br><b>(Regions V,</b><br><b>MIMAROPA,</b><br><b>CALABARZON , )</b> | <b>March 20-22</b><br><b>2022</b>  | Tagaytay City<br><b>(VENUE TO BE</b><br><b>ANNOUNCED)</b>       | <b>March 18, 2022</b> |
| <b>Cluster 4</b><br><b>(Regions I, II, and</b><br><b>CAR)</b>                       | <b>March 22-24</b><br><b>2022</b>  | <b>Baguio Teachers Camp</b><br>Baguio City                      | <b>March 20, 2022</b> |
| <b>Cluster 5</b><br><b>(Central Office,</b><br><b>Regions III, NCR)</b>             | <b>March 27-29</b><br><b>2022</b>  | Subic<br><b>(VENUE TO BE</b><br><b>ANNOUNCED)</b>               | <b>March 25, 2022</b> |

Participants should register online via <https://bit.ly/ETFRegistration> on or before the dates indicated above. Please take note that all participants who will register for the 2022 ETF **should be fully vaccinated**. Due to budget constraints, accommodations will **not** be provided for drivers.

Regional Directors and Schools Division Superintendents are likewise advised to send the directory of their Regional/Division ETF on or before 13 March 2022 to [etf2022@deped.gov.ph](mailto:etf2022@deped.gov.ph). The directory should include names, designations, positions, email addresses, mobile phones, Viber and Facebook accounts. Please see attached template (**Annex A.**)

Attached are the programme (**Annex B**) and DepEd Memorandum No. 10 (**Annex C**) for reference.

For all future correspondence and queries on the 2022 ETF, please email at [etf2022@deped.gov.ph](mailto:etf2022@deped.gov.ph).

For immediate and appropriate action.

**ALAIN DEL B. PASCUA**

Undersecretary  
Chair, DepEd ETF



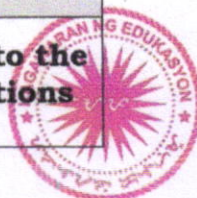
# DepEd Election Task Force (ETF) Orientations PROGRAMME

## DAY 1

|                 |                                                                                                                |
|-----------------|----------------------------------------------------------------------------------------------------------------|
| 1:00 pm         | Arrival/Registration/Antigen Testing                                                                           |
| 2:00pm          | Hotel Check in                                                                                                 |
| 4:00pm – 6:00pm | Presentation and Roll-out of the ff:<br>- <b>DepEd Election Monitoring Apps</b><br>- <b>Digital Signatures</b> |
| 6:00pm-8:00pm   | Dinner                                                                                                         |

## DAY 2

|                    |                                                                                                                                                                      |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6:30 am – 7:30am   | Breakfast                                                                                                                                                            |
| 7:30 am – 8:00am   | <b>Invocation</b><br><b>National Anthem</b><br><b>Welcome Message</b><br><b>Keynote Message</b> (Secretary Leonor M. Briones)                                        |
| 8:00 am -9:00am    | <b>Election Task Forces (ETFs) and Operations and Monitoring Center (OMCs) in the Central, Regional and Division Offices</b> (Director Marcelo H. Bragado Jr.)       |
| 9:00 am -10:00 am  | <b>Prohibition on Electioneering and Partisan Political Activity for DepEd Officials and Personnel</b><br>(Usec. Revsee A. Escobedo)                                 |
| 10:00 am -11:00 am | <b>Updates from COMELEC, DICT and DepEd on Election Matters</b> (Usec. Alain Del B. Pascua)                                                                          |
| 11:00 am -12:00 nn | <b>Open Forum</b> (Usec. Alain Pascua, Usec Revsee Escobedo, Director Marcelo Bragado Jr)                                                                            |
| 12:30 pm – 1:30 pm | Lunch                                                                                                                                                                |
| 1:30 pm - 2:45 pm  | <b>Voters Education and Supervision, Poll Center Management, Automated Election System (AES) and Vote Counting Machine Demonstration</b><br>(COMELEC Representative) |
| 2:45 pm – 4:00 pm  | <b>Nature and Importance of PNPKI Digital Signature to the 2022 National and Local Elections and Future Elections</b><br>(DICT Representative)                       |



|                   |                 |
|-------------------|-----------------|
| 4:00 pm– 4:30 pm  | Open Forum      |
| 4:30 pm – 5:00 pm | Closing Remarks |
| 6:00 pm- 8:00pm   | Dinner          |

**Day 3**

|                 |           |
|-----------------|-----------|
| 6:00am – 8:00am | Breakfast |
| 12:00nn         | Check out |

