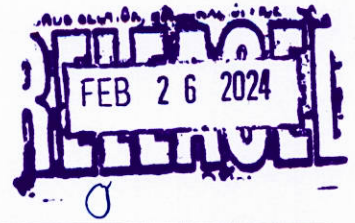




Republic of the Philippines
Department of Education
CARAGA REGION



February 23, 2024

REGIONAL MEMORANDUM
No. 0172, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This region

CONDUCT OF THE REGIONAL PLANNING CONFERENCE
FOR THE 2024 CARAGA REGIONAL ATHLETIC GAMES

1. In preparation for the 2024 Caraga Regional Athletic Games come April 22-26, 2024, in Agusan del Sur, this office shall conduct the Regional Planning Conference on **February 28-March 1, 2024**, at the Provincial Learning Center (PLC), Patin-Ay, Prosperidad, Agusan del Sur.
2. The participants of the planning conference are the following:
 - 12 Division Sports Officers (DSOs)
 - 12 Members of the Regional Screening and Accreditation Committee
 - 75 Core Tournament Managers (TMs)
 - 18 SDO Agusan del Sur and select PGAS personnel
3. The activity shall be run by the Regional Office with Agusan del Sur Team as Secretariat. Participants are expected to arrive and register in the morning of February 28, 2024, while the provision of meals, snacks, and accommodation shall be facilitated by the Secretariat.
4. The accommodation of the participants is already arranged by the Secretariat at Patin-ay Central Elementary School and Patin-ay National High School, walking distance from the PLC and Division Office. Rooming of participants shall be facilitated by the Secretariat during the registration proper.
4. For each event, at least **one (1) laptop (+extension wire)** is required for the writeshop proper.
5. Attached herewith are the following references:
Enclosure 1: List of Tournament Manager-participants
Enclosure 2: Tentative program matrix
Enclosure 3: Writeshop template for the planning proper
6. Traveling expenses of the participants shall be charged against their local funds/MOOE subject to the usual accounting and auditing rules and regulations.
7. Should there be other related concerns, your staff may contact this office, thru Ms. Megnon P. Beldad, PDOII/RSO, thru the trunkline number (085) 225-1151.



7. For immediate dissemination.


MARIA INES C. ASUNCION, CESO IV

Director III
Officer In-Charge
Office of the Regional Director

Encl/s.: As stated

Reference/s: As stated

To be indicated in the Perpetual Index
under the following subjects:

PALARO

PLANNING CONFERENCE

SPORTS

ESSD/mpb
02/23/2024



2024-02-03148

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**Tournament Managers for invitation during the Regional Planning
Conference for the 2024 Caraga Regional Athletic Games**

No.	Event	Name of Tournament Managers	Division
1	Archery	Juliet Sapuras	Siargao
2		Norie O. Pugahan	Agusan del Sur
3		Ivy Dramatchu	Dinagat
4	Arnis	Jennard Paloma	Surigao City
5		Franco Giango	Surigao del Sur
6		Fermia S. Beltran	Butuan
7	Athletics	Michael Martin	Butuan
8		Levi B. Balbarino	Butuan
9		Marven Arlan	Dinagat
10	Badminton	Josephine P. Lumangcas	Agusan del Norte
11		Brian Jamera	Surigao City
12		Alwin Rex I. Baradillo	Dinagat
13	Baseball	Arnold Parajes	Surigao del Sur
14		Leon Martinez	
15		Larry Payosalan	
16	Basketball	Conrad C. Pabroquez	Bislig
17		Jessie M. Nuneza	Bayugan City
18		Jaylou A. Solis	Butuan
19	Billiards	Ryan Tanjay	Bayugan City
20		Nicolas S. Orias Jr.	Butuan
21		Nestor J. Capiña	Agusan del Sur
22	Boxing	Gilbert H. Japay	Dinagat
23		Leonor Quiban	Butuan
24		Ian Robillios	Cabadbaran City
25	Chess	Rockey P. Pagkaliwagan	Agusan del Sur
26		Elniejun Zamora	Cabadbaran City
27		Joel Asunto	Surigao del Sur
28	Dance Sports (Demo)	Joseph O. Lumusad	Butuan
29		Neil John Galarion	Surigao del Sur
30		Clint Alimpoos	Bayugan City
31	Football	Stephen Gorgonio	
32		Jubert B. Magarro	Butuan
33		Dennis Feliselda	Agusan del Norte
34	Futsal	Elmer Cataluña	Butuan
35		Rolyn Sarino	Butuan
36		Mark G. Reyna	Agusan del Norte
37	Gymnastics	Cirigin L. Caburian	Butuan
38		Alfredo Pasaylo	Agusan del Norte

39		Marissa Quisagan	Siargao
40		Juary Mondragon	Siargao
41	Pencak Silat (Demo)	Henry C. Grana Jr.	Agusan del Norte
42		Jessie Darryl Eviota	Surigao del Norte
43		Juliet Badajos	Surigao City
44	Sepak Takraw	Neil G. Alsong	Surigao del Norte
45		Lucena Charcos	
46		Carloben Lorzano	
47	Softball	Jessielyn L. Cuadrillero	Surigao del Sur
48		Sherlita Vasquez	Agusan del Norte
49		Lemuel S. Dela Vega	
50	Swimming	Fortunato L. Pantaleon Jr.	Surigao del Sur
51		Gerry M. Popera	Bislig
52		Jelyn S. Batumalake	Agusan del Sur
53	Table Tennis	Raquel P. Octaviano	Agusan del Sur
54		Elnie Anthony Barcena	
55		Evelyn Lesiguez	
56	Taekwondo	Rowena Sanchez	Tandag City
57		Rex C. Apillanes	
58		Jonathan T. Arcuino	
59	Tennis	Esther Novem A. Salonoy	Butuan
60		Protacio Paradero	Dinagat
61		Jojo Patosa	Surigao del Norte
62	Volleyball	Marlon L. Villarin	Surigao del Sur
63		Francis Al Esparrago	Siargao
64		Ianfel A. Gozo	
65	Wrestling	Gay Ravelo Curro	Bislig City
66		Ralph Dyne S. Ellar	Surigao del Sur
67		Jean L. Gambe	Butuan
68	Wushu	Noel A. Zamora	Surigao del Sur
69		Bobby Fernandez	Bislig
70		Jeggar P. Rudela	Siargao
71	BOCCE and Goal Ball Paragames (Athletics and Swimming)	Ricky Legaria	
72		Ma. Jona Emgelie Q. Plaza	Agusan del Norte
73		Meriejoie B. Yap	Surigao del Norte
74		Sharon Rose Puyo	
75		Maria Ali Donoso	
76		Estella Guday	

**REGIONAL PLANNING CONFERENCE FOR 2024 REGIONAL SPORTS
ATHLETIC MEET**

February 28-March 1, 2024

PLC, Patin-ay, Prosperidad, Agusan del Sur Division

PROGRAM MATRIX

Date/Time	Activities/Sessions	Persons Responsible
Day 1 (Feb. 28, 2024)		
10:00am	Arrival and registration of participants/billeting assignment	Secretariat c/o Agusan del Sur Division
12:00pm	Lunch	
1:00pm	Opening Amenities: - National Anthem - Invocation - Acknowledgement of guests and participants - Welcome Message	Agusan del Sur Division SDS Josita B. Carmen Agusan del Sur Division Megnon P. Beldad, PDO II Regional Sports Officer Agusan del Sur Division
1:30pm	Session 1: General Overview and Mechanics of the Regional Planning Conference	Bernabe L. Linog Chief, CLMD
2:00pm	Session 2: Preparation updates and milestones of Agusan del Sur	Agusan del Sur Division
3:00pm	Health break	
3:10pm	Session 3: Planning-Writeshop on the Needs, Gaps, and/or Concerns in the Playing Venues	Participants
4:30pm	End of day 1/Dinner	
Day 2 (Feb. 29, 2024)		
8:30am	Opening prayer and morning exercise	Agusan del Norte participants
9:00am	Presentation of the Writeshop Output per group and feedbacking of Agusan del Sur/Regional Office	Participants (per SDO)
10:00am	Health break	
10:10am	Session 4: Updates from the Regional Screening and Accreditation Committee (RSAC) - <i>Guidelines on Screening and Procedure in the Screening of Athletes, Coaches, and Chaperones</i>	Dr. Demosthenes Quinal Chief, SGOD-Bislig City Chairperson, RSAC
11:30am	Open Forum	
12:00pm	Lunch	
1:00pm	Afternoon energizer	Surigao del Sur participants

Date/Time	Activities/Sessions	Persons Responsible
1:15pm	Session 4: Updates from the Regional Screening and Accreditation Committee (RSAC) - <i>Modifications of the documentary requirements</i>	Dr. Demosthenes Quinal Chief, SGOD-Bislig City Chairperson, RSAC
2:30pm	Open Forum	
3:00pm	Health break	
3:10pm	Session 5: Refresher Course-Regional Led - Mechanics in the selection of participants and registration - Program Matrix - Resource Speakers/invites finalization	Megnon P. Beldad, PDO II Regional Sports Officer
3:30pm	Session 6: Reconstitution of Tournament Managers (TMs) for the Regional Meet 2024 (finalization)	
4:30pm	End of day 2/Dinner	
Day 3 (March 1, 2024)		
8:30am	Opening prayer and morning exercise	Surigao del Norte participants
9:00am	Session 7: Committee and Responsibilities for the Regional Athletic Meet 2024	
10:00am	Health break	
10:10am	Session 8: Agreements and Ways Forward	
10:30am	Closing program - Closing remarks - Evaluation - Closing prayer	
12:00pm	Lunch/Checkout	
1:00pm	Home Sweet Home	



Areas of Concern	Needs/Gaps/Issues	Suggestion/Recommendations	Persons/Office Responsible to Address the Needs/Gaps/Issues	Time Frame
<i>Ex.: Billeting/playing venue</i>	<i>Lack of amenities (toilets/bathrooms/kitchen, etc.)</i>	<i>Provide the needs/gaps earliest possible</i>	<i>Agusan del Sur</i>	<i>March 2024</i>

