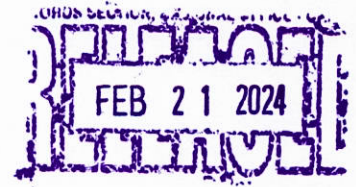




Republic of the Philippines
Department of Education
CARAGA REGION



February 16, 2024

REGIONAL MEMORANDUM

No. 0155, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Office

FIRST QUARTER REGIONAL TECHNICAL ASSISTANCE PLAN (RTAP) CY 2024

1. This Office, through the Field Technical Assistance Division, hereby informs the field of the First Quarter Regional Technical Assistance Plan (RTAP) CY 2024 based on the submitted TA Needs and Priorities from the School Division Offices (SDOs) as basis for the provision of technical assistance by the Regional Field Technical Assistance Teams (RFTATs).
2. Attached in the Enclosure 1 is the First Quarter Regional Technical Assistance Plan (RTAP) CY 2024.
3. Concern personnel of the specific division or unit shall be deployed to SDOs that need technical assistance based on their TA needs on the schedule set by the concerned TA providers.
4. Board and Lodging, travelling, and other incidental expenses incurred by the Regional personnel relative to their participation in the activity above shall be charged against the Regional Funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION

Director III
Office In-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO T. ESCOBARTE, JR. CESO IV
Assistant Regional Director



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Encl/s.: As stated
Reference/s: None
To be indicated in the Perpetual Index
under the following subjects:

REGIONAL TA PLAN

FTAD/jfg
02/16/2024



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TA Form 2

REGIONAL TECHNICAL ASSISTANCE PLAN
(To be accomplished Quarterly by FTAD)

Quarter: FIRST Calendar Year: 2024

SDO	Areas of Concern	TA Needs and Priorities	Proposed /Type of TA Intervention	Time Frame			Functional Divisions / RFTATs
				J	F	M	
Agusan del Norte	New SBM Framework	Orientation on the new SBM Principles and Indicators	Information Sharing		Feb 26, 2024		FTAD
Agusan del Norte	Private Schools	1. Issuance of Permit to Operate and Government Recognition 2. Application for Tuition Fee and Other School Fees	Information Sharing		Feb 26, 2024		QAD
Agusan del Norte	Science Apparatus	High-Tech delivered apparatus to schools not utilized for there is no manual/guide for its utilization	Information Sharing		Feb 26, 2024		QAD
Agusan del Sur	TLE / TVL	1. Updates on TESDA migration, calibration on Qualification Titles	Provide training ta all recipient schools on apparatus utilization		March 22, 2024		CLMD
Agusan del Sur			Information Sharing		March 22, 2024		CLMD



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		2. Alignment of the TESDA migrated and calibrated QT competencies to DepED CG/MELCS 3. Updates on the SPTVE implementation • Specialized subjects • Learning Resources • Updated CG/ MELCS/ BOW					
Agusan del Sur	SPJ	Books/ instructional Materials for SPJ	Information Sharing			March 22, 2024	CLMD
Agusan del Sur	English	Balanghai 1 and 2	Face to Face QA of writers and the QA teams			March 22, 2024	CLMD
Agusan del Sur	Filipino	Higher Order Thinking Skills	Capacity Building			March 22, 2024	CLMD
Agusan del Sur	NQMS	Development and Finalization of NQMS	Capacity Building			March 4-8, 2024	FTAD
Bislig City	Quality Assurance of IEC Materials	Need for an Orientation on how to Quality Assure the IEC Materials	Information Sharing Discussion about quality assurance of the IEC materials				QAD / ESSD <i>To coordinate the SDO Bislig City LR Coordinator Mr. Jay Ayap regarding this matter.</i>
Bislig City	Preventive Maintenance Plan	Need for an Orientation on the Preventive Maintenance Plan	Information Sharing / and or giving of sample template to the Preventive Maintenance Plan				ESSD <i>There is no preventive maintenance plan for DRR, but instead focuses on contingency and disaster planning.</i>



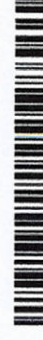
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Butuan City	Delivery of LRs	Orientation before the delivery of LRs	Information Sharing		March 22, 2024	CLMD
Butuan City	SHS and ESP	Training inputs on SHS and ESP	Information Sharing		March 22, 2024	CLMD
Dinagat Islands	ALS Senior High School	Orientation of High School Principal and Senior School Teachers relevant to SHS - ALS implementation	Information Sharing		March 22, 2024	CLMD
Siargao Islands	Managerial Support	What are the indicators to be used in the IPCR Version 2 or Version 3? Do we have to set a common percentage per KRA especially for EPS from the RO to the SDO?	Information Sharing		March 22, 2024	CLMD
Siargao Islands	Assessment Database	Design an Assessment Database System/Portal to gather MPS and Grades with Dashboard	Work Management			ICTU (Out of scope) Cannot provide this yet.
Siargao Islands	ALS	Orientation for ALS Module writers or developers. Capability Building for ALS Teachers handling Senior High School Learners	Capability Building		March 22, 2024	CLMD
Surigao City	WinS Program	Strategies for addressing issues on lack on Infrastructures of WASH Facilities, Genderized Toilets and Water Supply	Information Sharing	January 26, 2024		ESSD
Surigao City	Learners' Individual Physical Examination	1. Less percentage on actual targets due to non-disruption of classes 2. Centralized focus on Learners Individual Physical Examination	Information Sharing		March 15, 2024	ESSD Meeting to be conducted to all division OKD Coordinators.

Surigao City	LDNA	Schedule to avoid Non-Deviation of Disruption of Classes (Central Office Top Management Aspect)	Consolidation of Electronic Self-Assessment Tool	Provision / Availability of eSAT Consolidator (Information Sharing)	May 25, 2024	HRDD	
Surigao City	Performance Management Monitoring and Evaluation Mechanism	Coming up with PM and M&E Mechanism	Coming up with a Program/ Plan aligned with CO and RO	Information Sharing	May 25, 2024	HRDD	
Surigao City	Professional Development Program Plan	Coming up with a Program/ Plan aligned with CO and RO	Information Sharing	Information Sharing	May 25, 2024	HRDD	
Surigao City	COA Procedure on Donations	Procedures in complying with AOM through COA Procedures on Donations	Information Sharing	Information Sharing	January 30, 2024	ESSD – Partnership	
Surigao City	Management of Curriculum	1. Contextualized ALS -SHS 2. DLL	Information Sharing	Information Sharing	March 22, 2024	CLMD-ALS	
Surigao City	Assessment of Learning	ALS Assessment to supplement PPA	Capacity building / Information Sharing	Capacity building / Information Sharing	March 22, 2024	CLMD ALS	
Surigao City	Homeroom Guidance, Peace Education, SNED, and Values Education Programs	Knowledge and skills that are useful in monitoring and providing technical assistance to schools in the implementation of Homeroom Guidance, Peace Education, SNED, and Values Education Programs	Capability building for the newly designated Division Coordinators for Homeroom Guidance, Peace Education, SNED, and Values Education Programs	Capability building for the newly designated Division Coordinators for Homeroom Guidance, Peace Education, SNED, and Values Education Programs	March 22, 2024	CLMD and HRTD	
Surigao City	Special Program in Journalism	SDO-Surigao City has one implementing secondary	Need help as to how to avail of the certification for operation so that	Need help as to how to avail of the certification for operation so that	March 22, 2024	CLMD	

		high school which up to now is not certified.	the implementing school can be funded				
Surigao City	Catch-up Friday Implementation	Monitoring tool	Information Sharing on Specific template for monitoring			March 22, 2024	CLMD
Surigao City	Special Science Program	Funding for Special Science Programs implemented in the division	Lobby this concern to the Central Office (no funding to conduct research)			March 22, 2024	CLMD
Surigao City	MATATAG Curriculum	1. Final soft copy of the MATATAG Curriculum 2. Implementation of MATATAG Curriculum	1. Sharing of Google Drive/ soft copy 2. Capability Building			March 22, 2024	CLMD
Surigao City	SHS	1. Preparation of Documentary Requirements for Additional Offering for SHS 2. Promotion of SHS Teachers	Information Sharing / Orientation		Feb 8, 2024 (F2F)		QAD HRMO
Surigao City	Managed the implementation of Basic Education Curriculum and Special Curriculum Programs	1. Provide the field on the latest/updated Special Program in the Arts and Special Program in Sports Curriculum / Guides	Information Sharing			March 22, 2024	CLMD
Surigao City	Provided TA on instructional and teaching competence.	1. Reorientation on the Revised Physical Fitness Test *Revisit the implementing guidelines and core areas in teaching the different disciplines in SPS/SPA.	Information Sharing/ Capability Building			March 22, 2024	CLMD

Surigao del Norte	DRRM	Workshop on Contingency Planning / Enhancement of SDO / School Contingency Plan	Capacity Building (requested for Resource Persons in the upcoming SDO Activity)		March 15,16 and 22,23, 2024	ESSD <i>RO DRRM coordinator will be resource speaker for this activity. SDO to finalize schedule.</i>
Surigao del Norte	Career Guidance Program	Orientation about the program and function of YFD	Information Sharing / Capacity Building			ESSD <i>Awaiting guidelines on Career Guidance Program, orientation to be conducted to all SDOs once guidelines are released.</i>
Surigao del Norte	MADRASAH Education Program	Facilitate especially in the crafting of Regional Memo on the unified MEF class program, may it be 1 st period or last period	Information Sharing		March 22, 2024	CLMD
Surigao del Norte	Special Program for Foreign Language SPFL-Korean Language	1. Regional Memo on the de-loading of teachers who is assigned to handle DPFL subjects: • Spanish • Chinese Mandarin • Korean	Benchmarking to regions with full implementation of the said programs for additional knowledge especially Chinese Mandarin and Korean		March 22, 2024	CLMD
Surigao del Norte	Alternative Delivery Mode	Content , Knowledge and Pedagogy	Capacity Building		March 22, 2024	CLMD HRDD
Surigao del Norte	Homeroom Guidance Program (treated less importance compared to academic subjects)	Technical support in addressing the need for teachers to give equal importance on the implementation of HGP as with other subjects	Focus Group Discussion		March 22, 2024	CLMD



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Surigao del Norte	TLE	Two Identified Assessment Centers need to be validated by TESDA to ascertain its functionality and effectivity	Focus Group Discussion (Recommend potential assessment validators and collaborate with TESDA for this purpose)	March 22, 2024	CLMD
Surigao del Norte	PRIMALS	• Provision of appropriate monitoring tools • Facilitation in the sourcing out of possible funds for the reproduction of learning modules • Technical support on assessing meaningful learning outcomes • Capacity-building for teachers and school heads in the use of PRIMALS Compendium of Teaching Resources in English	Information Sharing on the use of appropriate monitoring tool Capacity – building for teachers and school heads Work management on technical support	March 22, 2024	CLMD
Surigao del Norte	Journalism	Technical support to identify the gaps and unmet needs in current technical assistance efforts in journalism which can help in improving the quality and effectiveness of support provided to journalists and media organizations	Capacity-building for school paper advisers	March 22, 2024	CLMD
Surigao del Sur	Upskilling for Non-teaching Personnel in ICT related matters	Conduct a training for the Administrative Officers and Administrative Assistant on the use of the MS 365 platforms and	Capacity Building		ICT Unit HR <i>ICTU will provide the TA after the SDO sends a request</i>

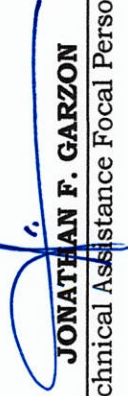


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Surigao del Sur	Upskilling for ITS Officers	other ICT related programs	Capacity Building			letter to the ICT staff. And SDO will finalize the schedule.
		Training for Computer Programming / Networking Infrastructure / Advance use of the MS Office platform				ICT Unit ICTU will provide the TA after the SDO sends a request letter to the ICT staff. And SDO will finalize the schedule.
Tandag City	Maximize the utilization of the division IT Infrastructure	Installation of application system	Conduct of infra inventory and install application system	Feb 13, 2024		ICT Unit / Nerison Pitogo

Prepared by:


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 OIC- Chief, FTAD

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