



Republic of the Philippines  
Department of Education  
CARAGA REGION



February 28, 2023

REGIONAL MEMORANDUM

No. 0151, s. 2023

To: Schools Division Superintendents  
This Region

COMPLETION OF NEAP COMMUNICATION PACKAGE

1. The National Educators Academy of the Philippines (NEAP) announces that NEAP SIM Project has successfully concluded vis-à-vis the communication support (NEAP 379 Top-up load).
2. However, recipients may continue to use their NEAP SIM card as a regular prepaid SIM card and still can request to create their PDIS account via [www.deped.gov.ph/neap/register.html](http://www.deped.gov.ph/neap/register.html) using their alternate contact number.
3. Please refer to the attached Memorandum DM-OUHROD-2023-0204 for more important details.
4. Immediate dissemination of this Memorandum is highly desired.

  
**MA. GEMMA MERCADO LEDESMA**  
Regional Director

Encl/s.: None

Reference/s: As stated

To be indicated in the Perpetual Index  
under the following subjects:

NEAP SIM RECIPIENTS      PDIS

HRDD/rsr  
02/28/2023



Address: J.P. Rosales Avenue, Butuan City  
Trunkline No: (085) 225-1151  
Telefax No: (085) 342-5969  
Email: [caraga@deped.gov.ph](mailto:caraga@deped.gov.ph)  
Website: <https://caraga.deped.gov.ph/>



2023-02-02632

|                |             |      |        |
|----------------|-------------|------|--------|
| Doc. Ref. Code | RO-ASD-F107 | Rev  | 00     |
| Effectivity    | 02.01.23    | Page | 1 of 1 |



Republika ng Pilipinas

## Department of Education

### OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES, AND  
TEACHER EDUCATION COUNCIL SECRETARIAT

#### MEMORANDUM

DM-OUHROD-2023-0204

TO : **Regional Directors**  
**Schools Division Superintendents**  
**Human Resource Development Division (HRDD) Chiefs**  
**NEAP in the Region (NEAP-R) Focal Persons**  
**SDO NEAP SIM and PDIS Focal Persons**  
**All Others Concerned**

FROM : **GLORIA JUMAMIL-MERCADO**  
*Undersecretary for Human Resource and Organizational Development,  
National Educators Academy of the Philippines, and  
Teacher Education Council Secretariat*

SUBJECT : **Completion of NEAP Communications Package**

DATE : February 08, 2023

1. This has reference to the provided NEAP Communications Package (SIM cards with 36GB and unlimited call and text load per month) to almost 80% of teaching personnel from October 2021 to November 2022, to support their participation in NEAP-recognized professional development programs that are responsive to their needs and aligned to their career progression.
2. The National Educators Academy of the Philippines (NEAP) announces that NEAP SIM Project has successfully concluded vis-a-vis the communication support (NEAP379 top up/load).
3. NEAP would like to extend its appreciation to NEAP SIM recipients who participated in this project and supported NEAP-recognized professional development programs even online.
4. However, recipients may continue to use their NEAP SIM card as a regular prepaid SIM card. Also, they may still request to create their PDIS account via [www.deped.gov.ph/neap/register.html](http://www.deped.gov.ph/neap/register.html) using their alternate contact number.
5. For questions or concerns, please contact **Ms. Lourdes U. Arguelles**, Technical Assistant II of NEAP-OD via phone at (02) 8638-8638 or email at [neap.registrar@deped.gov.ph](mailto:neap.registrar@deped.gov.ph) with the subject line **NEAP SIM and PDIS concern**.
6. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.



Republic of the Philippines  
**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Office of the Director

**MEMORANDUM**

For : **GLORIA JUMAMIL - MERCADO** *[Signature]*  
*Undersecretary for Human Resource and Organizational Development,  
National Educators Academy of the Philippines, and  
Teacher Education Council Secretariat*

From : **JENNIFER E. LOPEZ** *[Signature]*  
*Director III  
Officer-in-Charge, Office of the Director IV  
National Educators Academy of the Philippines*

Subject : **Complete Staff Work re: Completion of NEAP Communications Package**

Date : **February 08, 2023**

**I. BACKGROUND INFORMATION**

In line with the Department of Education's (DepEd) commitment to the upskilling and reskilling of the public-school teachers and school leaders, the Department, through the National Educators Academy of the Philippines (NEAP), has provided NEAP Communications Package (SIM cards with 36GB and unlimited call and text load per month) from October 2021 to November 2022 to support their participation in NEAP-recognized professional development programs that are responsive to their needs and aligned to their career progression.

The NEAP Communications Package refers to the NEAP SIM card and the NEAP 379 mobile data connectivity to be used by public school teachers during online training or seminars, video, teleconferencing, downloading and uploading content, browsing or surfing the internet for research, accessing social media applications, and for using internet-based messaging.

However, since not all areas are covered by Smart Communications, only 80% of the total number of teachers were provided with NEAP SIM cards to allow the usage of other networks. The total number of procured prepaid SIM cards that have been distributed was 626,085.

**II. ACCOMPLISHMENT REPORT**

This is to report the successful completion of SMART and the National Educators Academy of the Philippines (NEAP) project or the provision of the NEAP



Communications Package to public school teachers from October 2021 to November 2022.

In September 2021, NEAP conducted per cluster, orientation on the delivery and distribution of Communication Package prior to the distribution and registration of NEAP SIM cards to the teachers. The activity aimed to orient the Supply Officers of the Schools Division Offices (SDOs) and the DepEd schools on the delivery and distribution of NEAP SIM cards.

In addition, NEAP organized a ceremonial mass orientation of teachers to provide the public school teachers with detailed information on the use of NEAP SIM cards, as well as an understanding of the Professional Development Information System (PDIS). Upon installation of Smart Prepaid SIM cards, all public school teachers have received a message prompt that require them to accomplish the PDIS online registration.

All public school teachers that received Smart Prepaid SIM cards were required to access the PDIS and complete their profiles. PDIS registration is the basis for the distribution of Smart Prepaid load credits.

All NEAP SIM recipients received their first top-up load in October 2021 in order to register and update their profile on the PDIS. For the succeeding top-up loads, NEAP SIM recipients must continue to attend NEAP-recognized professional development programs.

Below is the summary of the milestones of the project:

| Activity                                                                           | Status                                                                   | Date of Completion  |
|------------------------------------------------------------------------------------|--------------------------------------------------------------------------|---------------------|
| 1. Delivery of procured SIM Card to CO                                             | Complete                                                                 | September 6, 2021   |
| 2. Inspection and Acceptance                                                       | Complete                                                                 | September 14, 2021  |
| 3. Orientation on the Delivery and Distribution (Luzon, Visayas, Mindanao Cluster) | Complete                                                                 | September 24        |
| 4. Pull-out for Delivery to SDO via LBC                                            | Complete                                                                 | September 27, 2021  |
| 5. Dry Run of Distribution and Registration of SIM Cards                           | Complete                                                                 | October 1, 2021     |
| 6. Payment to Supplier                                                             | Complete                                                                 | October 25, 2021    |
| 7. Loading of 1 <sup>st</sup> Top-up                                               | Complete – 626,050 SIM Cards<br>Failed (for reprocessing) – 35 Sim Cards | October 26-27, 2021 |
| 8. Ceremonial Mass Orientation of Teachers                                         | Complete                                                                 | October 28, 2021    |



|                                             |          |                                                        |
|---------------------------------------------|----------|--------------------------------------------------------|
| 9. Delivery of SIM Card to SDO              | Complete | SMART Communication's Delivery Update as of Nov. 1     |
| 10. Delivery of SIM Card from SDO to School | Complete | SMART Communication's Delivery Update as of January 02 |
| 11. Last Load/Top Up                        | Complete | Completed by November 2022                             |
| 12. PDIS Account Updating                   | Ongoing  |                                                        |

As mentioned, recipients must register to PDIS and attend various NEAP-recognized PD programs to avail of succeeding top-ups. However, NEAP has received minimal requests for top-up loads due to the following reasons:

- Some of the Schools Division Offices were not oriented regarding the utilization of NEAP-issued sim.
- Some of the recipients have entered incorrect sim numbers on the NEAP online registration form.
- The SIM recipients have an existing mobile plan.
- They have an internet connection at home.
- Poor signal strength of SMART Communications in other provinces.
- There's an excess number of SIM cards in a certain division due to the unfilled positions of teachers.
- Some of the recipients have not inserted their NEAP-issued SIM yet.

As a result, there is a low number of SIMs that have been loaded from November 2021 to April 2022.

Nevertheless, NEAP continued to intensify its information campaign through:

- Attending the scheduled Regional ManCom of ROs.
- Weekly meeting with NEAP Regional Focal Persons until PDIS implementation (could be done as a whole group or by smaller groups).
- Posting updates on the DepEd Philippines Facebook page/NEAP Facebook page about NEAP SIM (e.g., steps on how to register SIM, how to reset their password, and to update their profile in PDIS, etc.).
- Requesting text blast from SMART for those who just recently received their NEAP SIM and to give updates regarding NEAP SIM registration to PDIS.
- Posting the registration status in Regional Focal Persons (HRDD Chief and NEAP RO) group chat and advised them to coordinate with their Division and School focal persons.

Also, due to the low utilization of the NEAP 379 package and its load wallet from November 2021 to April 2022, NEAP has decided to utilize the remaining load wallet by providing top-up loads from May to November 2022 to all registered NEAP SIM recipients as support to their participation in various PD programs provided by NEAP and authorized LSPs.

As of November 15, 2022, P950,847,811.20 has been fully consumed and loaded to all NEAP SIM card recipients.



Nonetheless, NEAP still receives emails from recipients asking for top up/load and other NEAP SIM-related concerns. This led to the request of the review and approval of the enclosed memorandum.

### III. REGISTRATION in the PROFESSIONAL DEVELOPMENT INFORMATION SYSTEM (PDIS)

On the other hand, the report on the status of the registration of public school teachers is as follows.

In the first two months of the registration of NEAP SIM recipients to the PDIS, 156,924 accounts were uploaded, while only 4,173 accounts have updated their PDIS accounts.



However, since the NEAP team has intensified its information campaign regarding the registration to the PDIS, the number of registered accounts has significantly increased.



As of February 3, 2023, 516,128 accounts were already uploaded to the PDIS, while 269,097 have updated their PDIS accounts.

As of date, the NEAP team is continuously developing and strengthening its PDIS, which will store, track, monitor, and analyze the participation of teachers and school leaders in learning and development programs, courses, and other Professional Development (PD) interventions. The PDIS will also be used for validating participation in activities as a requirement for the career progression of teachers and school leaders.

It is also the objective of the request to remind and reiterate the creation of PDIS accounts for teachers is still valid and ongoing, even though the NEAP SIM project has ended.



## **V. CLEAR STATEMENT OF THE REQUEST AND RECOMMENDED ACTION**

Due to the high volume of inquiries regarding top-up/load and other NEAP SIM-related concerns received by NEAP from public school teacher recipients, this Office would like to formally inform the NEAP SIM recipients of the completion of the NEAP Communications Package. Hence, NEAP is requesting your good office to review and approve the attached memorandum.

## **VI. DRAFT ACTION DOCUMENT**

Enclosed herewith the initial draft of NEAP memorandum for the Completion of NEAP Communications Package.

