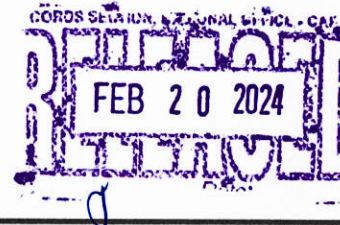




Republic of the Philippines
Department of Education
CARAGA REGION



February 20, 2024

REGIONAL MEMORANDUM

No. 0148, s. 2024

To: ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
This Region

TRAINING OF ASSESSORS ON COMPETENCY-BASED
PORTFOLIO ASSESSMENT OF SCHOOL HEADS

1. Attached is Memorandum DM-OUHROD-2024-0243 pertaining to the above subject that will be conducted on **February 26-March 2, 2024 at NEAP Facility, Bagui Teachers Camp, Baguio City.**

2. Participants to the training are the following:

<i>Name of Participant</i>	<i>Position</i>	<i>Office</i>
Jasmin R. Lacuna	Assistant Schools Division Superintendent	SDO Tandag City
Maria Ruth R. Edradan	Education Program Supervisor	DepEd Caraga-HRDD
Rachel S. Rendon	Principal I	Lumbocan National High School-SDO Butuan City

3. Training participants shall register through the link **<https://bit.ly/Registration4Assessors>** until **February 22, 2023.**

4. Board and lodging as well as other incidental expenses of all participants shall be charged against HRD Funds, while travel expenses of the above-mentioned participants from Caraga shall be charged against SDO MOOE/local funds, subject to the usual accounting rules and regulations.

5. Participants are advised to check in on February 26, 2024 (morning) and check out on March 2, 2024.

6. Other relevant items are stipulated in the attached Memorandum.



2024-02-02851

7. For immediate dissemination, information and appropriate action.

MARIA INES C. ASUNCION
Director III
Officer -in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO T. ESCOBARTE, Jr., PhD, CESO IV
Assistant Regional Director 

Encl/s.: As stated
Reference/s: As stated
To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT

COMPETENCY

TRAINING PROGRAM

HRDD/mrre
02/20/2024



2024-02-02851

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- Assistant Schools Division Superintendent (ASDS), RO/SDO Chiefs, RO/SDO Supervisor, and School Heads;
- With significant experience and expertise in the field of education, particularly in school management and leadership;
 - Has deep understanding of education policies, regulations, and practices on school management;
 - Has an in-depth knowledge and understanding of the Philippine Professional Standards for School Heads;
 - Possesses strong communication skills, both written and verbal, and able to provide constructive feedback and recommendations;
 - A good team player; and
 - Has no pending administrative case and with unquestionable integrity.
- ASDS, RO/SDO Supervisors, and School Heads listed in **Enclosure 1** must be given priority since they already attended the *Development of Assessor's Training Program for School Heads* held in January 2024 in Marikina City.
 - Likewise, School Heads listed in **Enclosure 2** who will serve as program designers are requested to attend but they will not belong to the list of RO participants. An **online meeting for program designers** is scheduled on **21 February 2024, 9:00a.m.** through the link <https://meet.google.com/msb-dysx-ymv> with PIN **792 645 168#**.
 - Training participants are requested to register through the link <https://bit.ly/Registration4Assessors> until 22 February 2024. Should the identified participants be unavailable on the said training dates, they are requested to submit a justification letter stating the reason/s for their non-attendance.
 - Board and lodging as well as other incidental expenses of all participants shall be charged against the HRD Fund, while travel expenses of identified participants shall be charged against their respective SDO MOOE/Local Funds, subject to the usual accounting rules and regulations.
 - Participants are advised to check in on 26 February 2024 (morning) and check out on 02 March 2024, 12:00p.m. The first meal to be served is Lunch.

Meals	26 February (Monday)	27 February (Tuesday)	28 February (Wednesday)	29 February (Thursday)	01 March (Friday)	02 March (Saturday)
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch	✓	✓	✓	✓	✓	
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

- The Program Management Team (PMT) is expected to arrive at the venue on 25 February 2024 (Sunday).
- Participants are required to bring their own laptops, laptop chargers, and extension cords, since outputs will be completed at the venue. Please also be reminded to bring your needed medications, if any.

12. For questions and concerns, please contact **Mr. Guillermo Nikus Telan** of NEAP Professional Development Division, through email neap.pdd@deped.gov.ph or landline (02) 8715-9919.

13. Immediate dissemination of and appropriate action on this Memorandum are requested.

Copy furnished:
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

[NEAP-EPDD/Telan/Monsanto/Abeleda]

**Enclosure 1. List of School Leaders participants for the Training of Assessors
Training on Competency-Based Portfolio Assessment for School Heads**

NAME	POSITION	REGION
1. Ivan Brian L. Inductivo	ASDS	IV-A
2. Felix Pamaran	ASDS	IV-B
3. Adonis A. Mosquera	ASDS	VI
4. Roger Z. Rochar	ASDS	VI
5. Roberto D. Napere Jr.	ASDS	X
6. Myra P. Mebato	ASDS	X
7. Levi B. Butihen	ASDS	XII
8. Carlos G. Susarno	ASDS	XII
9. Jasmin R. Lacuna	ASDS	CARAGA
10. Gregorio T. Mueco	ASDS	IV-A
11. Mary Ruth S. Salonga	CID Chief	III
12. Arnel A. Usman	EPS	III
13. Edwina R. Manalang	EPS	I
14. Jocelyn P. Navera	EPS	V
15. Maribel M. Ancheta	PSDS	II
16. Joseph Estigoy	PSDS	CAR
17. Eladio Escalano	Principal	NCR
18. Edmund Villareal	Principal	NCR

Enclosure 2. List of School Heads as Program Designers for the Training of Assessors on Competency-Based Portfolio Assessment for School Heads

NAME	POSITION	REGION
1. Carina Untalasco	Principal	I
2. Jeaz DC. Campano	Principal	III
3. Erickson T. Gutierrez	Principal	IV-A
4. Mary Jane M. Gonzales	Principal	IV-A
5. Bernadette S. Sumangui	Principal	IV-A
6. Cristy M. Jabonillo	Principal	VII
7. Aura Aguilar	Principal	VIII
8. Arlen Jumamoy	Principal	XI
9. Jeryk M. Casilao	Principal	IX
10. Diana Flor D. Eco	Principal	CAR