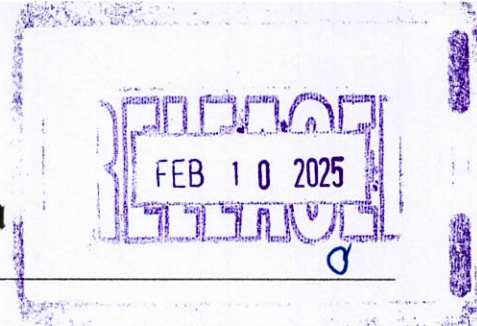




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **0141**, s. 2025

FEB 10 2025

To: Schools Division Superintendents
All Others Concerned

PROFILING OF NEWLY APPOINTED SCHOOL HEADS

1. Pursuant to the DepEd Order No. 011, s. 2019, titled **Implementation of the National Educators Academy of the Philippines (NEAP) Transformation**, NEAP is mandated to provide quality professional development (PD) programs to school leaders, in-service teachers, and other teaching-related personnel. To support this mandate, the Human Resource Development Division (HRDD) of DepEd Caraga will conduct a School Heads Induction Program to all newly appointed school heads.
2. To facilitate the proper planning of this program, the following profiling objectives are set:
 - a. Identify possible participants for the School Heads Induction Program.
 - b. Collect information on the educational qualifications, previous positions, and relevant experiences of school heads to better understand their expertise and leadership potential.
3. Additionally, all school heads with zero to three years of experience, including Teachers-in-Charge, Head Teachers, and full-fledged Principal I item holders, are required to fill in the needed information in the Google sheet at the following link: **<https://tinyurl.com/yz5hbey3>** on or before February 21, 2025.
4. For immediate dissemination and appropriate action.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: DepEd Order No. 011, s. 2019

To be indicated in the Perpetual Index under the following subjects:

MEETING PROGRAM TRAINING

HRDD/aoh
02/05/2025



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2025-02-02245

Doc. Ref. Code	RO-ASD-F107	Rev	00
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