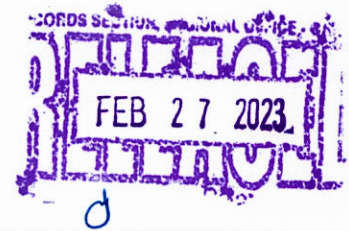




Republic of the Philippines
Department of Education
CARAGA REGION



February 23, 2023

REGIONAL MEMORANDUM
No. 0141, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

NOMINATION OF PARTICIPANTS FOR COHORT 4 LUNDUYAN SA
KAHUSAYAN AND CYCLE 2 OF SEAMEO INNOTECH
BATCH 2 COURSES

1. The National Educators Academy of the Philippines through its Professional Development Division (NEAP-PDD) announces the **Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and Cycle 2 of SEAMEO Innotech Batch 2 Courses** to fill in the remaining slots and ensure that teachers can avail of various Professional Development Programs (PDP).
2. Relative to this, the Schools Division Office (SDO) scholarship focal person is advised to facilitate the announcement of the registration in their respective division and shall accomplish the List of Nominees from their division using the template found in <https://docs.google.com/spreadsheets/d/1fEyEPEL6ZgJsj5vRH02QXVa4d0UtcB5YezD6hu3iy28/edit#gid=1238439844>.
3. Scanned and signed copies of the List of Nominees, Letter of Intent (**Enclosure 1**) and Contract (**Enclosure 2**) of nominated participants should be submitted to the Regional Office **on or before March 20, 2023** through the link <https://drive.google.com/drive/folders/1le5WVkJaG4aRBr4jW2cRdMsgzGHU1HOf> Scholarship focal persons are requested to inspect the veracity and completeness of documents prior to uploading to the respective google drive folders.
4. The total allocated slots per SDO can be found in **Enclosures 3 and 4**. In case a division will not be able to cover all the slots assigned until **March 24, 2023**, the unfilled slots will be given to other SDOs which still have other nominees in their roster.
5. Moreover, the division focal persons are requested to update the participants tracker and ensure that participants from previous cohorts and cycles have submitted their LOI and Contracts.
6. Attached is DM-OUHROD-2023-0231 for your reference.



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



2023-02-02261

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1

7. For any query and concern, please contact Maria Ruth R. Edradan through hrdd_caraga@deped.gov.ph. Kindly use this format to the subject line of the email for easy tracking:

- a. Lunduyan sa Kahusayan concern: (LUNDUYAN)<subject of email>
- b. SEAMEO INNOTECH Batch 2 concern: (SEAMEO2)<subject of email>

8. Immediate dissemination and appropriate action on this memorandum is highly desired.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encl/s.: As stated

Reference/s: DM-OUHROD-2023-0231

To be indicated in the Perpetual Index
under the following subjects:

LEARNING AND DEVELOPMENT TRAINING PROGRAMS SCHOLARSHIP

HRD/mrre
02/23/2023

21 February 2023

<Name of Schools Division Superintendent>
Schools Division Superintendent
DepEd SDO of _____
<Address Line 1>
<Address Line 2>

NEAP-RECOGNIZED PROFESSIONAL DEVELOPMENT PROGRAMS AND COURSES
LETTER OF INTENT

Superintendent <Name>:

Greetings!

This is _____ (NAME), _____ (POSITION) in
_____ (NAME OF SCHOOL).

I am writing to you to signify my intent to register for the _____ (PROGRAM OR
COURSE TITLE) offered by _____ (NAME OF SERVICE PROVIDER) under
the NEAP-Recognized Professional Development Programs and Courses.

If accepted, please be rest assured that I intend to:

- Maintain the academic standards and other course requirements set under the program
- Fulfill the required service obligation required under Sections 17 and 19 Rule VIII of the Omnibus Rules Implementing Book V of Executive Order No. 292
- Submit and implement my Re-Entry Action Plan
- Sign the NEAP-Recognized Professional Development Program Contract
- Refund in full to the Department of Education such sums of money as may have been defrayed by the Philippine government for expenses incidental for having attended the program or course, for failure to comply with any of the foregoing conditions through my fault or willful neglect, resignation from the service, transfer to other agencies, voluntary retirement or other causes within my control

Thank you.

Regards,

<Name of Teacher or School Leader>
<Position>
<School>



Republic of the Philippines
Department of Education

Enclosure 2 to RM 0141, s. 2023

NEAP-RECOGNIZED PROFESSIONAL DEVELOPMENT PROGRAM
CONTRACT

I, _____ (NAME), Filipino, of legal age and with residence at _____ (HOME ADDRESS), _____ (POSITION) of _____ (SCHOOL / OFFICE /STATION) for and in consideration of the NEAP-RECOGNIZED PROFESSIONAL DEVELOPMENT PROGRAM (NEAP – PDP) entitled _____ (TITLE OF THE PROGRAM OR COURSE) facilitated by _____ (NAME OF THE LEARNING SERVICE PROVIDER OR NEAP PARTNER INSTITUTION) for the period _____ (INCLUSIVE DATES OF THE COURSE) do hereby agree to observe the following terms and conditions:

DepEd shall:

- designate mentor/supervisor who shall support and help the teacher-participant / school leader-participant implement the NEAP-PDP Action Plan of the scholar;
- ensure that the NEAP-PDP Action Plan shall benefit first and foremost the students and the school community during its implementation;
- see to it that his/her work is an genuine product of his/her learning and enhanced skills and capabilities;
- ensure that system, procedures and mechanisms are in place to help the scholar implement his/her NEAP-PDP Action Plan;
- provide various support to ensure implementation of the teacher-participant's / school leader-participant's NEAP-PDP Action Plan;
- monitor the implementation of the NEAP-PDP Action Plan; and
- get a final report of the effects of the NEAP-PDP Action Plan's implementation after three to five years.

DepEd Participant shall:

- maintain the academic standards and other course requirements set for by the program of the institution and Department of Education (DepEd) and that failure to do so would be sufficient grounds for disqualification and termination the participation to the program;

Second Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600 ☎ Telefax No. 8638-8638 ☐ email add: neapdo.depedco@gmail.com

Grow. Empower. Transform.



- b. conduct himself/herself in such manner that will uphold the moral integrity and professionalism of DepEd public servant;
- c. submit to the head of office and the Department of Education (DepEd) through the National Educators Academy of the Philippines (NEAP) a copy of the NEAP-PDP Action Plan containing lessons for the conduct of echo seminars to share new learnings, teaching innovations, and strategies to their co-workers and administrators, various trainings, program highlights and general impressions constituting a general evaluation of the program at the end of the program or course;
- d. implement the echo seminars / LAC Sessions and submit reports to the **QUALITY ASSURANCE DIVISION**, National Educators Academy of the Philippines at Second Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City;
- e. teach the subject / conduct echo seminars / LAC Sessions on the course in which they participation in continue to serve their school / division / region for **at least three years** which is the service obligation equivalent for a year of scholarship or a fraction thereof;
- f. fulfill the service obligation as required under Sections 17 and 19 Rule VIII of the Omnibus Rules Implementing Book V of Executive Order No. 292;
- g. **refund in full** to DepEd such sums of money as may have been defrayed by the Philippine government for expenses incidental for having attended the program or course, for failure to comply with any of the foregoing conditions through my fault or willful neglect, resignation from the service, transfer to other agencies, voluntary retirement or other causes within my control. For reasons beyond the control of the teacher-participant, the conditions do not apply, provided that all documentary requirements including doctor's certification are met and are acceptable to DepEd.

IN WITNESS WHEREOF, I set my hand this ____ day of _____ at _____.

NEAP-PDP Participant
(signature over printed name)

Direct Supervisor of NEAP-PDP Participant
(signature over printed name)

Witness:

Regional HRDD Chief
(signature over printed name)

Regional Director*
(signature over printed name)

JOHN ARNOLD S. SIENA
Director IV, NEAP
(signature over printed name)

REPUBLIC OF THE PHILIPPINES
CITY OF

)
) S.S.

BEFORE ME, a Notary Public, for and in the above jurisdiction, personally appeared the following:

Name	ID	Date/Place Issued

are known to me as the same persons who executed the foregoing instrument and acknowledged to me that the same are their own free and voluntary act and deed.

This instrument consists of three (3) pages including the page wherein this acknowledgement is written and is signed by parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this day of , at Pasig City, Philippines.

Notary Public

Doc No. : _____

Page No. : _____

Book No. : _____

Series of : _____

ALLOCATED SLOTS FOR LUNDUYAN SA KAHUSAYAN COHORT 4

Schools Division Office	Teacher's Program				School Head's Program			Coaching Program				Total Allocated Slots
	Elem.	JHS	SHS	Total	Elem.	Secondary	Total	School Heads		Supervisor	Total	
								Elem.	Secondary			
Agusan del Norte	6	3	1	10	7	2	9	3	1	1	5	24
Agusan del Sur	13	6	1	20	17	4	20	6	1	1	8	48
Bayugan	2	1	1	4	3	1	4	1	1		2	10
Bislig	2	1	1	4	2	1	3	1			1	8
Butuan	6	4	1	11	4	2	6	2	1		3	20
Cabadbaran	2	1	1	4	1	1	2	1			1	7
Dinagat	3	2	1	6	5	1	6	2	1		3	15
Siargao	3	2	1	6	5	1	6	2			2	14
Surigao City	3	1	1	5	3	1	4	1	1		2	11
Surigao del Norte	4	3	1	8	7	1	8	3	1	1	5	21
Surigao del Sur	10	5	1	16	15	3	17	5	1	1	7	40
Tandag	1	1	0	2	1	1	2	1			1	5
TOTAL	55	30	11	96	70	19	87	28	8	4	40	223

**ALLOCATED SLOTS FOR SEAMEO INNOTECH BATCH 2
MASSIVE OPEN ONLINE COURSES FOR TEACHERS (ASYNCHRONOUS CLASSES)**

Schools Division Office	Course 1: Early Literacy Instruction for K to 3	Course 2: Becoming a Better Teacher Everyday (BTTE)				Course 3: Teach On: Keeping the Passion Alive				Total Allocated Slots
	Elem	Elem	JHS	SHS	Total	Elem	JHS	SHS	Total	
Agusan del Norte	44	21	10	4	35	26	13	5	44	123
Agusan del Sur	101	47	23	9	79	62	29	10	101	281
Bayugan	16	8	4	1	13	10	5	2	17	46
Bislig	13	7	3	1	11	7	4	1	12	36
Butuan	42	19	14	4	37	24	18	5	47	126
Cabadbaran	9	4	2	1	7	5	3	1	9	25
Dinagat	20	9	5	2	16	12	7	3	22	58
Siargao	20	9	5	1	15	12	7	2	21	56
Surigao City	20	9	4	1	14	12	5	2	19	53
Surigao del Norte	32	15	10	4	29	19	13	5	37	98
Surigao del Sur	77	37	19	6	62	47	22	8	77	216
Tandag	9	4	2	1	7	5	3	1	9	25
TOTAL	403	189	101	35	325	241	129	45	415	1143

**ALLOCATED SLOTS FOR SEAMEO INNOTECH BATCH 2
STRATEGIC THINKING AND INNOVATION FOR SCHOOL LEADERS**

Schools Division Office	Course 1: Essential Strategic Thinking and Innovation				Course 2: Charting an Innovative School Strategy			Course 3: Leading and Sustaining Change			
	School Head		Super visor	Total	School Head		Total	School Head		Superv isor	Total
	Elementary	Second ary			Elemen tary	Second ary		Elemen tary	Second ary		
Agusan del Norte	17	4	4	25	22	6	28	19	6	4	29
Agusan del Sur	40	11	5	56	56	16	72	50	14	7	71
Bayugan	7	2	2	11	9	2	11	8	2	2	12
Bislig	5	2	2	9	7	2	9	6	2	3	11
Butuan	10	5	3	18	13	5	18	12	6	3	21
Cabadbaran	2	2	1	5	2	2	4	2	2	2	6
Dinagat	12	3	2	17	16	5	21	14	4	2	20
Siargao	13	2	2	17	18	3	21	15	4	3	22
Surigao City	7	2	2	11	9	3	12	8	4	3	15
Surigao del Norte	17	4	3	24	22	6	28	20	6	3	29
Surigao del Sur	33	11	4	48	47	15	62	42	7	5	54
Tandag	2	1	2	5	2	2	4	2	2	1	5
TOTAL	165	49	32	246	460	67	290	198	357	38	295



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES, AND
TEACHER EDUCATION COUNCIL SECRETARIAT

MEMORANDUM

DM-OUHROD-2023-0231

TO : **Regional Directors**
Schools Division Superintendents
Human Resource Development Division (HRDD) Chiefs
NEAP in the Region (NEAP-R) Focal Persons
SDO Lunduyan and SEAMEO INNOTECH Focal Persons
All others concerned

FROM : **GLORIA JUMAMIL-MERCADO** *[Signature]*
Undersecretary for Human Resource and Organizational Development,
National Educators Academy of the Philippines, and
Teacher Education Council Secretariat

SUBJECT : **CALL FOR NOMINATION OF PARTICIPANTS FOR COHORT 4**
LUNDUYAN SA KAHUSAYAN AND CYCLE 2 OF SEAMEO
INNOTECH BATCH 2 COURSES

DATE : February 10, 2023

1. The National Educators Academy of the Philippines through its Professional Development Division (NEAP-PDD) announces the **Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and Cycle 2 of SEAMEO Innotech Batch 2 Courses**.
2. The nomination aims to fill in the remaining slots of Lunduyan sa Kahusayan and SEAMEO INNOTECH Batch 2 courses, and ensure that more DepEd teachers and school leaders can avail of various Professional Development Programs (PDP).
3. Relative to this, NEAP in the regions are requested to disseminate the following in their respective regions.
 - a. **Enclosure 1: Schedule of nomination and other related activities** - shows the suggested timeline and details for the call of nomination. Regions are welcome to submit nominations before the deadline.
 - b. **Enclosure 2: Remaining slots per region** - shows the remaining number of slots per region
4. In case a region will not be able to cover all the slots assigned until **March 28, 2023**, the unfilled slots may be given to other regions who still have other nominees in their roster. The scanned and signed copies of the Letter of Intent

(LOI) and Contract of nominated participants should be submitted to NEAP CO until **May 26, 2023**.

5. Moreover, the regional and division focal persons are requested to update the participant tracker and ensure that participants from previous cohorts and cycles have submitted their LOI and contracts. Scanned and signed copies of the documents should be uploaded in their designated Google drive folders. Important links are found in **Enclosure 3**.
6. For any questions or concerns, please contact **Mr. Florentino Varron Jr (Lunduyan focal person)** or **Ms. Richie Vesagas (SEAMEO Innotech focal person)** through pdd.pdr@deped.gov.ph. Kindly use this format in the subject line of the email for easier tracking: [LUNDUYAN OR SEAMEO] <subject of the email>.
7. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

[NEAP-PDD/Varron/Vesagas]

SCHEDULE OF NOMINATION AND OTHER RELATED ACTIVITIES

1. Suggested schedule of the nomination and other activities for cohort 4 Lunduyan Training Program, and Cycle 2 of SEAMEO INNOTECH Batch 2 courses:

Activities	Schedule	Details
RO to inform the SDO regarding the memorandum	until 3rd week of January 2023	The RO focal person shall inform the division focal persons regarding this memorandum and inform them of the allotted number of slots for their division.
Announcement of SDO Registration for the remaining slots of Lunduyan and SEAMEO INNOTECH batch 2 courses	4th week of January 2023 until the 1st week of February 2023	The SDO focal person shall facilitate the announcement of the registration in their respective division. The SDO may utilize an online registration process where interested participants can register through a form provided by SDO, or they may nominate participants under their division.
Accomplishment of the list of nominees <i>NOTE: Kindly ensure that nominees have been informed of their participation.</i>	February 2023 until 2nd week of March 2023	The SDO focal person shall accomplish the list of nominees from their division and submit it to the RO focal person.
Submission of the SDO list of nominees to the RO	2nd to 3rd week of March 2023	The SDO focal person shall submit the list of nominees from their respective divisions to the RO focal person
Submission of collated list of nominees per region to NEAP CO	March 28, 2023	The RO focal person shall collate the submitted list from the SDOs, and submit the summary to the NEAP CO email at pd@pdh@deped.gov.ph using this template: https://bit.ly/CollatedPDPrograms
Onboarding Activities	To be announced separately by program	Details of the onboarding activity shall be communicated through separate issuances per PD program.
Implementation Dates of Programs and Courses	To be announced separately by program	Details of the dates of implementation shall be communicated through separate issuances per PD program.

2. All participants will receive an email notification from NEAP, NTC or SEAMEO INNOTECH confirming their participation in their chosen PD program.
3. All participants must attend the onboarding activities for Lunduyan and SEAMEO INNOTECH courses. The invitation and details of the activities shall be sent to the participants through their indicated email address.

Remaining Slots per Region

A. Lunduyan sa Kahusayan

Region	Allocated Slots (Teacher's Program)	Allocated Slots (School Head's Program)	Allocated Slots (Coaching Program)	Total Allocated Slots
All regions except BARMM	96 pax per region	87 pax per region	40 pax per region	223 pax per region

B. SEAMEO INNOTECH Batch 2 Courses

	Strategic Thinking and Innovation for School Leaders (Flexible Course with Synchronous and Asynchronous Classes)			Massive Open Online Courses for Teachers (Asynchronous Classes)		
Region	Course 1: Essential s of Strategic Thinking and Innovati on	Course 2: Charting an Innovativ e School Strategy	Course 3: Leading and Sustainin g Change	Early Literacy Instructio n for K-3 Teachers	Becomin g a Better Teacher Everyday (BBTE)	Teach On: Keepin g the Passion Alive
I	104	260	274	-	-	-
II	253	288	291	646	440	604
III	240	285	287	812	677	732
IV- A	151	252	259	322	-	8
IV - B	293	297	298	818	761	812
V	197	257	252	300	287	301
VI	229	282	287	351	317	267
VII	208	279	287	552	498	544
VIII	239	280	287	61	123	163
IX	277	294	290	867	826	822
X	282	296	293	882	765	850

XI	276	297	282	838	810	760
XII	245	283	276	581	180	520
CARAGA	246	290	295	403	325	415
NCR	257	286	284	838	689	763
CAR	276	288	277	913	964	951

Enclosure 3

Batch 2 PDPs Frequently Asked Links:					
Learning Service Provider (LSP) and Program	Link of Google Drive Repositories per Region	Link of Tracker of Required Documents	Guide for Organizing the Subfolders for Each Region	Link for the Confirmed List of Participants / Scholars	Course Brochures and Other Materials
NTC Lunduyan sa Kahusayan	https://bit.ly/3nduyasa	NOTE: Tracker must be updated each time the RO focal uploads a document to the google drive Cohort 1 & 2 https://bit.ly/3nduyasa Cohort 3 https://bit.ly/3nduyasa	https://bit.ly/3nduyasa	https://bit.ly/3nduyasa	Brochure: https://bit.ly/3nduyasa FAQs: https://bit.ly/3nduyasa
UP NISMED GeoGebra	https://bit.ly/3nduyasa	https://bit.ly/3nduyasa	https://bit.ly/3nduyasa	https://bit.ly/3nduyasa	https://bit.ly/3nduyasa
SEAMEO INNOTECH Batch 2 Courses	https://bit.ly/3nduyasa	Other links will be provided once list is finalized.		Other links will be provided once list is finalized.	