



Republic of the Philippines
Department of Education
CARAGA REGION



January 11, 2021

REGIONAL MEMORANDUM

No. 014, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS RO & SDOS
ALL OTHERS CONCERNED
This Region

4th QUARTER PAG-INAMBITAY OG PAGTINABANGAY ALANG SA PAGLAMBO SA
EDUKALIDAD (INTERFACING OF RO AND SDOS) CY: 2020

1. In Regional Memorandum No. 169, s. 2020 re: *Pag-Inambitay og Pagtinabangay Alang sa Paglambo sa Edukalidad (Interfacing of RO and SDOS) with addendum through Regional Memorandum No. 187, s. 2020*, the scheduled presentation of the 4th Quarter Interfacing of RO and SDOS is set on January 26 – 29, 2021 which shall be moved to February 9 – 12, 2021. Under the new normal conditions, reporting of the ROs Progress Accomplishment Reports through the Regional Monitoring, Evaluation, and Adjustments (RMEA) and SDOS Progress Accomplishment Report through Division Monitoring, Evaluation, and Adjustments (DMEA) and School Monitoring, Evaluation, and Adjustments (SMEA), Customized Division Technical Assistance Plan (CDTAP), and Curriculum related interventions shall be conducted through teleconferencing in four (4) separate clusters, to wit:

Clusters	Date	RO and SDOS	Activities
RO	February 9, 2021	RO FDs/Units	RMEA
Maka-Diyos	February 10, 2021	Bislig City	DMEA
	February 11, 2021	Dinagat Islands Surigao City	SMEA/CDTAP
Maka-Tao	February 10, 2021	Bayugan City	DMEA
	February 11, 2021	Butuan City Tandag City	SMEA/CDTAP
Makakalikasan	February 10, 2021	Agusan del Norte	DMEA
	February 11, 2021	Cabadbaran City Surigao del Sur	SMEA/CDTAP
Makabansa	February 10, 2021	Agusan del Sur	DMEA
	February 11, 2021	Siargao Islands Surigao del Norte	SMEA/CDTAP
12 SDOS	February 12, 2021	12 SDOS CID	CLMD-CID Convergence

2. Each participant shall enter into their assigned cluster link. It is advised that personal computers or laptops shall be used for presentation purposes. An option to use cellphones for non-presenters, however, make sure to download the google meet application from the google play store.



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3. In the DMEA/SMEA/CDTAP presentation of the SDOs, the EPSs, Unit Head, and program owner of the 12 SDOs are encouraged to take an active part in the teleconferencing activity. It is encouraged that the presentation of the SDOs is through MS Powerpoint/and or MS Excel Format.
4. The SDOs shall present their 4th Quarter Physical Accomplishments from Table 1 to Table 11. Thus, a separate consolidated table for Table 1.A: Consolidated Computed Accomplished Physical Outputs and Table 2.A: Consolidated Computed Accomplished Physical Outputs shall be presented showing the target outputs and physical accomplishments from Q1 to Q4. Attached are the templates for the consolidated target and physical outputs for Tables 1.A and 2.A
5. The SDOs are required to submit the softcopy of their DMEA and SMEA Progress Accomplishment Report and CDTAP before the conduct of the interfacing of RO and SDOs on February 1, 2021, and it shall be emailed to qad_caraga@deped.gov.ph. A google drive shall be created to compile all the Progress Accomplishment Report and CDTAP for easy access by the RO cluster in-charge as their reference on the presentations of the 12 SDOs.
6. After the teleconferencing, the SDOs shall submit the final hardcopy of their 4th Quarter Progress Accomplishment Report (DMEA and SMEA) and email the softcopy to caraga@deped.gov.ph or qad_caraga@deped.gov.ph on or before February 19, 2021, for consolidation purposes.
7. The program activities for the CLMD-CID Convergence shall follow in a separate memorandum.
8. All items stipulated in Regional Memorandum No. 169, s. 2020 and Regional Memorandum No. 187, s. 2020 is still in effect.
9. For your information, compliance, and guidance.

FRANCIS CESAR B. BRINGAS, CESO V
Regional Director

for the Regional Director:
LORENZO O. MACASOOL

Encls.: As stated
Reference: Regional Memorandum No. 169, s. 2020
Regional Memorandum No. 187, s. 2020

To be indicated in the Perpetual Index under the following subjects:
PROGRAMS MONITORING & EVALUATION

QAD/edm
01/11/2021

Enclosure No. 1 of Regional Memorandum No. _____, s. 2021

**4th QUARTER PAG-INAMBITAY OG PAGTINABANGAY ALANG SA PAGLAMBO SA
EDUKALIDAD (INTERFACING OF RO AND SDOs)**

**Activity 1: 4th Quarter Regional Monitoring, Evaluation, and Adjustments
(RMEA) Presentation – Cum – Program Implementation Review (PIR) CY 2020**

Date: February 9, 2021

PART I – REGISTRATION OF PARTICIPANTS

8:00 – 8:30 AM

OPENING PROGRAM

8:30 – 9:00 AM

Prayer	-	Celsa M. Cataluña EPS- QAD
Recognition of Participants	-	Edmund D. Mendoza PhD EPS – QAD
Welcome Message	-	Lorenzo O. Macasocol PhD,CESO V OIC- Assistant Regional Director
Statement of Purpose		Gilbert L. Gayrama PhD,CESE Chief - QAD
Inspirational Message	-	Francis Cesar B. Bringas, CESO V Regional Director
Presentation of Issues, Concerns - & Recommendation on the 3 rd Quarter		Gilbert L. Gayrama PhD,CESE Chief – QAD

PART II – PRESENTATION PROPER

9:00 – 9:30 AM	-	Administrative Services Division (ASD) - Reactor (FTAD)
9:30- 10:00 AM	-	Curriculum and Learning Management Division (CLMD- Reactor (ESSD)
10:30 – 11:00 AM	-	Education Support Services Division (ESSD) - Reactor (HRDD)
11:00 – 11:30 AM	-	Field Technical Assistance Division (FTAD) - Reactor (ORD)
11:30 – 12:00 AM	-	Finance Division (FD) - Reactor (QAD)
12:00 – 1:00 PM	-	LUNCH BREAK
1:00 – 1:30 PM	-	Human Resource Development Division (HRDD) - Reactor (CLMD)
1:30 – 2:00 PM	-	Office of the Regional Director (ORD) ICT Unit – Reactor (ASD)
2:00 – 2:30 PM	-	Public Affairs Unit
2:30 – 3:00 PM	-	Legal Unit
3:00 – 3:30 PM	-	Policy, Planning and Research Division (PPRD) – Reactor (FD)
3:30 – 4:00 PM	-	Quality Assurance Division (QAD) - Reactor (PPRD)

PART III – CLOSING PROGRAM

4:00 -5:00 PM

Summary of the Presentations	-	by the QAD Staff (3 minutes)
Closing Prayer	-	Dr.Virginia A. Seña

In Charge of the Summary: EPS- QAD

Dr. Elan M. Elpidang	-	CLMD and ASD
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Dr. Edmund D. Mendoza	-	FTAD and ESSD
Dr. Jesus D. Nono	-	HRDD and Public Affairs Unit
Dr. Virginia A. Seña	-	FD and PPRD
Dr. Marygold C. Silao	-	ICT and Legal Unit
Dr. Celsa M. Cataluña	-	QAD
Documenter and Recorder	-	Coniefe C. Artista
Moderator	-	Dr.Elan M. Elpidang

Activity 2: Division, Monitoring, Evaluation, and Adjustments (DMEA)

Date: February 10, 2021

Activity 3: School, Monitoring, Evaluation, and Adjustments (SMEA) and Customized Division Technical Assistance Plan (CDTAP)

Date: February 11, 2021

Time: 8:00 AM – 4:00 PM

MATRIX ACTIVITIES FOR DMEA/SMEA/CDTAP

ACTIVITIES	CLUSTERS			
	MAKA-DIYOS	MAKA-TAO	MAKAKALIKASAN	MAKABANSA
Program Proper	8:30 AM			
Prayer	SDO Surigao City	SDO Tandag City	SDO Surigao del Sur	SDO Surigao del Norte
Welcome Message	RD Francis Cesar B. Bringas, CESO V		ARD Lorenzo O. Macasocol, PhD., CESO VI	
Statement of Purpose	Carolina M. Niepes Chief, FTAD	Flordelisa R. Dalin Chief, HRDD	Gilbert L. Gayrama Chief, QAD	Joel B. Rosales Chief, ASD
Attendance Recognition	Ma. Consuelo Jamera	Jesus D. Nono	Violeta C. Nunez	Roy S. Rele
DMEA Presentation Proper				
8:30 – 9:00 AM	Issues and Concerns			
9:00 – 10:00 AM	SDO Bislig City	SDO Bayugan City	SDO Surigao del Sur	SDO Siargao Islands
10:00 – 10:30 AM	Open Forum			
10:30 – 11:30 AM	SDO Surigao City	SDO Tandag City	SDO Agusan del Norte	SDO Surigao del Norte
11:30 – 12:00 Noon	Open Forum			
12:00 – 1:00 PM	Break			
1:00 PM – 2:00 PM	SDO Dinagat Islands	SDO Butuan City	SDO Cabadbaran City	SDO Agusan del Sur
2:00 – 2:30 PM	Open Forum			
Summary of the Presentations 2:30 – 3:00 PM	Marlyne M. Villareal	Celsa M. Cataluna	Sheryl R. Puyo	Kevin Hope Z. Salvaña
Closing Remarks	Marilyn F. Antiquina Chief, PPRD	Isidro M. Biol Jr. Chief, CLMD	Fe L. Alegado Chief, FD	Bernabe L. Linog OIC - Chief, ESSD
Moderator/s	Edmund D. Mendoza DMEA Jonathan F. Garzon SMEA/CDTAP	Elan L. Elpidang DMEA Rhea J. Yparaguirre SMEA/CDTAP	Alejandro P. Macadatar DMEA Mary Christine Odtojan SMEA/CDTAP	Zenylou I. Frias DMEA Gladys B. Asis SMEA/CDTAP
Cluster In-Charge	MAKA-DIYOS RD Francis Cesar B. Bringas, CESO V Team Leaders: Carolina M. Niepes Marilyn F. Antiquina Members: Adrilene Mae J. Castanos Jonathan F. Garzon Marlynne M. Villareal Ma. Consuelo Jamera Elena N. Capangpangan	MAKA-TAO RD Francis Cesar B. Bringas, CESO V Team Leaders: Isidro M. Biol Jr. Flordelisa R. Dalin Members: Elizabeth Bautista Celsa M. Cataluna Elan L. Elpidang Meriam C. Dela Rita Caroline Guerta Rhea J. Yparaguirre Jesus D. Nono	MAKAKALIKASAN ARD Lorenzo O. Macasocol, PhD., CESO VI Team Leaders: Fe L. Alegado Gilbert L. Gayrama Members: Violeta C. Nunez Sheryl R. Puyo Elaine Navarro Maripaz F. Magno Alejandro P. Macadatar	MAKABANSA ARD Lorenzo O. Macasocol, PhD., CESO VI Team Leaders: Bernabe Linog Joel B. Rosales Members: Gladys B. Asis Kevin Hope Z. Salvaña Bernard C. Abellana Elizabeth M Ysulan Marygold C. Silao Zenylou I. Frias Fe Baring

	Rowena Calumpang Edmund D. Mendoza		Josephine Chonie Obsenarez Virgina A. Sena Ana Liza Lerio Mary Christine Odtojan	Roy S. Rele	
DMEA/SMEA/ CDTAP	SDOs to Critic		RFTAT		
	MAKA-DIYOS CLUSTER				
	Surigao City		Marilyn F. Antiquina Adrilene Mae J. Castanos Jonathan F. Garzon		
	Bislig City		Carolina M. Niepes Marlynne M. Villareal Ma. Consuelo Jamera		
	Dinagat Islands		Edmund D. Mendoza Elena N. Capangpangan Rowena Calumpang		
	MAKA-TAO CLUSTER				
	Butuan City		Isidro M. Biol Jr. Elizabeth Bautista Celsa M. Cataluna		
	Bayugan City		Flordelisa R. Dalin Elan L. Elpidang Meriam C. Dela Rita		
	Tandag City		Caroline Guerta Rhea J. Yparraguirre Jesus D. Nono		
	MAKAKALIKASAN CLUSTER				
	Agusan del Norte		Fe L. Alegado Violeta C. Nunez Sheryl L. Puyo		
	Cabadbaran City		Gilbert L. Gayrama Elaine Navarro Maripaz F. Magno		
	Surigao del Sur		Alejandro P. Macadatar Josephine Chonie Obsenarez Virginia A. Sena Ana Liza Lerio Mary Christine Odtojan		
	MAKABANSA CLUSTER				
	Agusan del Sur		Gladys B. Asis Kevin Hope Z. Salvaña Roy S. Rele		
	Siargao Islands		Joel B. Rosales Bernabe L. Linog Bernard C. Abellana Fe M. Baring		
	Surigao del Norte		Elizabeth M. Ysulan Marygold C. Silao ZenyLou I. Frias		

Activity 4: Curriculum Learning Management Division (CLMD) and Curriculum Implementation Division (CID) Staff Convergence

Date: February 12, 2021

Time: 8:00 AM – 5:00 PM

Part II. Roles and Functions of the Technical Working Group (TWG) in the DMEA, SMEA, and CDTAP

Roles	Terms of Reference (TOR)	RO In-Charge
Moderator	• Act as emcee in the teleconferencing • Manage the entire proceedings of the SDOs presentations • Monitor strictly the time allotted in the presentations and open-forum.	Maka-Diyos : Edmund D. Mendoza Jonathan F. Garzon Maka-Tao : Elan L. Elpidang Rhea J. Yparraguirre Makakalikasan : Alejandro P. Macadatar Mary Christine Odtojan Makabansa : Zenylou I. Frias Gladys B. Asis
Summary of the Presentations	• Present the summary of the presentations looking into the issues/concerns and possible recommendations	DMEA/SMEA/CDTAP Maka-Diyos : Marlyne M. Villareal Maka-Tao : Celsa M. Cataluna Makakalikasan : Sheryl R. Puyo Makabansa : Marygold C. Silao
CRITIC		
• Engage professionally in the analysis, evaluation, or appreciation of the progress accomplishment report of the SDOs. • Express a reasoned opinion on any matter especially involving a judgment on the progress accomplishment report of the SDOs.		

Template for Summary of the Presentations

SDOs	Issues/Concerns	Recommendations

Prepared by:

Table 1.A
Consolidated Computed Accomplished Physical Outputs (Q1 - Q4)

FUNCTIONAL DIVISION	TARGET OUTPUTS					PHYSICAL ACCOMPLISHMENTS					% ACCOMPLISHED vs. TARGETS				
	Q1	Q2	Q3	Q4	Total	Q1	Q2	Q3	Q4	Total	Q1	Q2	Q3	Q4	Total
Office of the Schools Division	164.00	92.00	106.00	109.00	471.00	164.00	90.91	104.39	106.61	465.91	100.00%	98.82%	98.48%	97.81%	98.92%
KRA 1	81.00	59.00	71.00	55.00	266.00	81.00	57.91	69.39	52.61	260.91	100.00	98.15%	97.73%	95.65%	98.09%
KRA 2	52.00	20.00	20.00	36.00	128.00	52.00	20.00	20.00	36.00	128.00	100.00	100.00%	100.00%	100.00%	100.00%
KRA 3	16.00	4.00	5.00	5.00	30.00	16.00	4.00	5.00	5.00	30.00	100.00	100.00%	100.00%	100.00%	100.00%
KRA 4	15.00	9.00	10.00	13.00	47.00	15.00	9.00	10.00	13.00	47.00	100.00	100.00%	100.00%	100.00%	100.00%
Implementation Division (CID)															
KRA 1															
KRA 2															
KRA 3															
KRA 4															
School Governance Operations Division															
KRA 1															
KRA 2															
KRA 3															
KRA 4															
KRA 5															
KRA 6															
GRAND TOTAL															

Note: The data information is taken from the DMEA Report, CY: 2019 of Siargao Islands Division

Table 2.A
Consolidated Computed Accomplished Physical Outputs (Q1 - Q4)

2019 TARGETS		TARGETS				ACCOMPLISHMENTS								Achievement of Targets								
Descriptions of Planned Outputs	Section/ Unit	Q1	Q2	Q3	Q4	TOTAL	Q1				Q2				TOTAL	% Accomplishment	Facilitating Factors		Hindering Factors		Lessons Learned	
							Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			Q1	Q2	Q3	Q4		
FUNCTIONAL DIVISION : SCHOOL GOVERNANCE AND OPERATIONS DIVISION (SGOD)																						
KRA1 : Support Services Management																						
Obj 1.1 .Capacitate schools and learning centers in the delivery of education program services																						
Percentage of schools and learning centers in terms of support management services that are compliant to the standards based on TNA																						
1. Conducted thirty one (31) Capacity Building to schools and learning centers	HRD (all other sections)	100% (87)	100% (87)	100% (87)	100% (87)	100% 65 ESs 22 SSs 10 LCs	100% (87)	100% (87)	100% (87)	100% (87)	100% 65 ESs 22 SSs 10 LCs	100.0%										

Note: The data information is taken from the DMEA Report, CY: 2019 of Surigao City Division