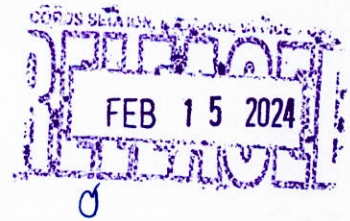




Republic of the Philippines
Department of Education
CARAGA REGION



February 14, 2024

REGIONAL MEMORANDUM

No. 0133, s. 2024

To: **SCHOOLS DIVISION SUPERINTENDENTS**
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover travelling expenses of participants during the conduct of the Revision of the 4th Edition Storybooks for K-3 Learners for National Reading Program Supplementary Learning Materials under OSEC-13-23-3398 dated July 17, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated

Reference: FY 2023 GAA

To be indicated in the Perpetual Index
under the following subjects:

TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS
SUB-ARO

FIN/nap
02/14/2024



Republic of the Philippines
Department of Education
CARAGA REGION

February 13, 2024

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region to cover funding requirements for the travel expenses of the Caraga Participants during the Revision of the 4th Edition Storybooks for Kindergarten to Grade 3 Learners for the National Reading Program (NRP) Supplementary Learning Materials (SLRs), through SARO Number OSEC-13-23-3398. Below is the budget allocation per division with the corresponding recipient personnel:

Division	Recipient	Amount
Agusan del Norte	Mariel G. Balacuit	1,500.00
	Julie Mae M. Anino	1,500.00
	Irma F. Labastilla	1,500.00
	Rey Charles D. Palmares	1,500.00
	Juisa D. Dela Victoria	1,500.00
	Neil J. Arado	1,500.00
	Sub-total	9,000.00
Agusan del Sur	Vincent Joy B. Radaza	2,000.00
	Ramel B. Labalan	2,000.00
	Glecerio C. Dano	2,000.00
	Blessy T. Soroyoroy	2,000.00
	Sub-total	8,000.00
Bayugan City	Janice Marie S. Dandasan	2,000.00
	Reymart S. Borres	2,000.00
	Sub-total	4,000.00
Butuan City	Anselmo S. Osorio, Jr.	1,500.00
	Pertanix Ian A. Carmelo	1,500.00
	Noviemar T. Maur	1,500.00
	Joshua T. Albia	1,500.00
	Sub-total	6,000.00
Cabadbaran City	Bobby Corpuz	1,500.00
	Sub-total	1,500.00
Dinagat Islands	Mark Laurenz M. Luib	2,500.00
	Sub-total	2,500.00

Address: J.P. Rosales Avenue, Butuan City

Trunkline No: (085) 225-1151

Telefax No: (085) 342-5969

Email: caraga@deped.gov.ph



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Siargao Islands	Van J. Cusap	3,000.00
	Carlo Boris Oraliza	3,000.00
	Sub-total	6,000.00
Surigao City	Donald T. Arquiza	2,000.00
	Nathaniel S. Abris	2,000.00
	Paul Andrew A. Tremedal	2,000.00
	Sub-total	6,000.00
Surigao del Norte	Ivan Paul T. Damalerio	2,000.00
	Sub-total	2,000.00
GRAND TOTAL		45,000.00

Thank you.

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manger

Noted:

BERNABE L. LINO
Chief, CLMD

Funds Available:

FE L. ALEGADO
Chief, Finance
Total OGC 12-23-2392
Bal. 195,657

Approved:

MARIA INES C. ASUNCION
Officer In-Charge
Office of the Regional Director

CLMD/mfm
02/13/2024