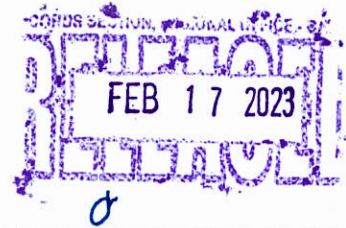




Republic of the Philippines
Department of Education
CARAGA REGION



February 16, 2023

REGIONAL MEMORANDUM
No. 0134, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This region

**PARTICIPATION TO THE 2023 NATIONAL DISASTER RISK REDUCTION
AND MANAGEMENT (DRRM) PLANNING CONFERENCE**

1. The Office of the Undersecretary for Operations, thru the Disaster Risk Reduction and Management Service (DRRMS), hereby informs all Schools Division Offices of the conduct of the **2023 National DRRM Planning Conference on March 6-10, 2023** (inclusive of travel time) at the Great Eastern Hotel, Quezon City.
2. Participants from the SDOs are the Schools Division Superintendents, Division Budget Officers, and Division DRRM Coordinators. The Regional Office shall schedule an online meeting and pre-work activity with all the Division Budget Officers and DRRM Coordinators once the advisory for the planning templates is released by CO-DRRMS.
3. Incurred travel expenses, per diems, and other expenses of the participants shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.
4. For reference, attached herewith is the copy of the memorandum along with the program flow and list of participants per region. Should there be other related concerns, your staff may contact the Regional DRRM Coordinator, Megnon P. Beldad, thru mobile no. (0910) 472-3654 or via email address: megnon.beldad@deped.gov.ph.
5. For dissemination.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: as stated
Reference/s: as stated
To be indicated in the Perpetual Index
under the following subjects:

DRRM PLANNING CONFERENCE

ESSD/mpb
02/16/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
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Website: <https://caraga.deped.gov.ph/>



			
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Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-
MEMORANDUM

FOR : Regional Directors
Schools Division Superintendents
Regional and Division Budget Officers
Regional and Division DRRM Coordinators

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

SUBJECT : CONDUCT OF 2023 NATIONAL DISASTER RISK
REDUCTION AND MANAGEMENT (DRRM) PLANNING
CONFERENCE

DATE : 13 February 2023

Consistent with the mandate of providing technical assistance to efficiently and effectively implement Disaster Risk Reduction and Management (DRRM) and Climate Change Adaptation and Mitigation (CCAM) programs, projects, and activities (PPAs) under the Fiscal Year (FY) 2023 Disaster Preparedness and Response Program (DPRP) Funds, the Office of the Undersecretary for Operations through the Disaster Risk Reduction and Management Service (DRRMS) will conduct a **2023 National DRRM Planning Conference on 06-10 March 2023 at the Great Eastern Hotel, Quezon City.**

The objectives of the 5-day conference are to:

- discuss the DepEd direction
- present the DRRMS Mandate, Charter and Key Result Areas (KRAs)
- provide updates on the new organizational structure of the DRRMS as a result of the Management Review (MR)
- explain the FY 2023 DRRMS Programs, Projects, and Activities (PPAs)
- present the additional 2Billion DPRP Funds
- present the guidelines of the following Program Support Funds as part of the For Comprehensive Release (FCR):
 - Implementation of the DRRM and CCAM PPAs
 - Manila Bay Rehabilitation
 - Regional Climate Change Caravan
 - Contingency Plan
 - Public Service Continuity Plan

The conference primarily aims to synchronize fund utilization of the Regional and Division Offices with the effective and efficient implementation of the overall

OFFICE INITIALS/MMDDYYYY

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600

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physical and financial plans and targets. With this, all Regional Directors, Schools Division Superintendents, Regional and Division Budget Officers, and Regional and Division DRRM Coordinators are enjoined to participate in the said conference.

Please be guided of the administrative arrangements and details.

Kindly fill out the confirmation sheet for the 2023 National DRRM Planning Conference by accessing this link: bit.ly/2023_DRRM_Conf on or before 24 February 2023, Friday.

Matrix of Meals and Board and Lodging

DATE	BREAKFAST	AM SNACK	LUNCH	PM SNACK	DINNER	BOARD & LODGING
Day 0				✓	✓	Check-in 2:00 PM
Day 1	✓	✓	✓	✓	✓	
Day 2	✓	✓	✓	✓	✓	
Day 3	✓	✓	✓	✓	✓	
Day 4	✓					Check-out 8:00 AM

The Earliest check-in is at 2:00 PM on 06 March 2023 and check-out is until 8 AM on 10 March 2023. Please see the attached Schedule of Activities for your guidance and reference.

Board and lodging, supplies and materials, and items for contingencies of all participants, including transportation and other allowable expenses of the DRRMS staff shall be charged against the FY 2023 DPRP Continuing Funds. While the transportation (land/sea/air) and other allowable incidental expenses of the participants from the Central, Region, and Division offices shall be charged against their respective local funds. All expenses shall be subject to the usual accounting and auditing rules and regulations.

Participants are advised to bring with them their laptops for the session.

Should you have clarification, questions and/or concerns on this subject, kindly contact Mr. Lorenzo C. Masandero of DRRMS at (02) 8637 4933 or email at drmo@deped.gov.ph.

For information and guidance.

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ANNEX A: INDICATIVE PROGRAM

Activity: 2023 National Disaster Risk Reduction and Management Planning Conference

Date: 06-10 March 2023

Venue: Great Eastern Hotel, Quezon City

Activity	In-Charge
March 6, 2023	
Arrival of Participants	All
March 7, 2023	
AM	
Preliminaries (National Anthem, Prayer, Mindfulness/Energizer)	Video Presentation
Welcome Remarks	Wilfredo Cabral Regional Director, NCR
Inspirational Message	Sara Z. Duterte Secretary Department of Education Vice President Republic of the Philippines
Opening Message and Presentation of Strand Direction	Atty. Revsee A. Escobedo Undersecretary for Operations
Presentation of DRRMS 2016-2022 Physical and Financial Accomplishments	Atty. Christian E. Rivero Director IV, DRRMS
Lunch Break	
PM	
- Presentation of DRRMS Funds for FY 2023 - National Expenditure Program Level - Additional 2Billion DPRP Funds	DRRMS
- Presentation of For Comprehensive Release (FCR) fund allocation and Guidelines: - Implementation of DRRM and CCAM PPAs - Manila Bay Rehabilitation - Regional Climate Change Conference - Contingency Planning - Public Service Continuity Plan	DRRMS
Open Forum	Host
Administrative Announcement	Host
March 8, 2023	
AM	
Preliminaries (Prayer, Mindfulness/energizer, Recap)	
Presentation of guidelines on the downloaded funds for Response Intervention	DRRMS
Open Forum	Host

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Lunch Break	
PM	ROGER B. MASAPOL Director IV, Planning Service
• Planning and Programming of Programs, Projects, and Activities	
• Budget Utilization and report submission	Ana Marie C. Calapit Director IV, Finance Service
• Open Forum	Host
• Administrative Announcement	Host
Solidarity Night	
March 9, 2023	
AM	
• Preliminaries (Nationalistic Song, Prayer, Mindfulness/energizer, Recap)	
• Presentation of RA 9184 and its Implementing Rules and Regulations	Atty. Rhoan L. Orebia Director IV, Procurement Service
• Open Forum	Host
Lunch Break	
PM	Orlando Barachina PDO IV and OIC Chief, DRRMS
• Wrapping-up and Ways Forward	
• Closing Message	Atty. Christian E. Rivero Director IV, DRRMS
Distribution of Certificates	Host
March 10, 2023	
Departure of Participants	

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List of Expected Attendees:

Central Office:

OFFICE	QUANTITY
DRRMS	26
Office of the Undersecretary for Operations	2
Office of the Undersecretary for Finance	2
EPMO	2
Budget Division	2
Accounting Division	1
Planning Service	1
Planning and Programming Division	2
Procurement Service	2
Asset Management Division	1
TOTAL	41

Field Offices:

OFFICE	QUANTITY
Regional Directors	16
Regional Budget Officers	16
Regional DRRM Coordinators	16
Schools Division Superintendents	217
Division Budget Officers	217
Division DRRM Coordinators	217
TOTAL	699

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