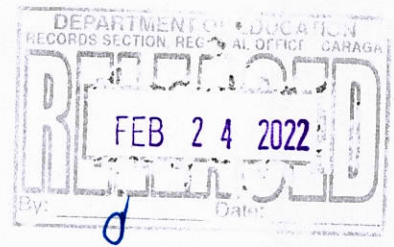




Republic of the Philippines
Department of Education
CARAGA REGION



February 24, 2022

REGIONAL MEMORANDUM

No. 0172 s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

SURVEILLANCE AND VALIDATION OF SCHOOLS ON SBM-WINS PRACTICES

1. Utilizing the School-Based Management (SBM) mechanism as a vehicle to successfully implement Water, Sanitation and Hygiene in Schools (WinS), the field is hereby informed of the submission of qualified schools to the Regional Office through ftad_caraga@deped.gov.ph on the following dates:
 - a. April 18, 2022 - Schools for Surveillance
 - b. June 17, 2022 - Schools for Validation
2. Only schools meeting these criteria shall be scheduled for regional visit:
 - a. schools for surveillance must be among the previously recognized SBM Level 3 implementers;
 - b. must have a rating of 3 stars in the Online Monitoring System (OMS) on WinS; and
 - c. must have at least a rating of 2.50 in the Key Performance Indicators (KPIs) using the SBM Validation e-Tool
3. Documents to be submitted are:
 - a. printout of the Online Monitoring System (OMS) duly signed by the Division WinS Focal Person and Schools Division Superintendent;
 - b. Filled-out SBM Validation e-Tool duly signed by the Division Planning Officer, Division SBM Coordinator, and Schools Division Superintendent; and
 - c. Letter of recommendation by the Schools Division Superintendent; and
 - d. Transmittal
4. Schedule of the surveillance and validation of SBM Practices will be communicated in a separate memorandum as soon as the list of schools is available.
5. For the tools to be used, please download the files from <https://tinyurl.com/2p97bt83>. Never encode any data from the files online, instead download your own copy before using it.
6. Division SBM Coordinators are encouraged to double check the schools' preparedness, level of practice and physical aspect before finally recommending to the Regional Office. It must be noted that the provision of technical assistance happens before the validation and surveillance.



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7. For strict compliance.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

SBM-WINS

SURVEILLANCE

VALIDATION

FTA/apm
02/24/2022