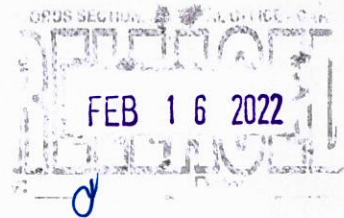




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



February 16, 2022

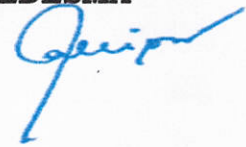
REGIONAL MEMORANDUM

No. 0096, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS  
This Region

UPDATING OF COVID-19 VACCINATION DATA

1. In line with DepEd Task Force COVID-19 (DTFC) Memorandum No. 608, all Division COVID-19 Focal Persons shall update the vaccination data of all DepEd personnel including booster doses.
2. The updated template can be accessed at [bit.ly/VaccinationTemplate](https://bit.ly/VaccinationTemplate) and shall be submitted on or before February 24, 2022.
3. Further, as agreed upon during the meeting with Division Focals, the vaccination data shall be updated every Wednesday of each week, unless otherwise stopped through a subsequent issuance.
4. For your information and compliance.

*for:*   
**MA. GEMMA MERCADO LEDESMA**  
Regional Director 

Encls.: NONE

Reference: DTFC Memo No. 608

To be indicated in the Perpetual Index  
under the following subjects:

COVID-19                      VACCINATION DATA

ESS/jcc  
02/16/2022



Address: J.P. Rosales Avenue,  
Butuan City  
Trunkline No: (085) 342-8207  
Telefax No: (085) 342-5969  
Email: caraga@deped.gov.ph





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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**DepEd Task Force COVID-19**  
**MEMORANDUM No. 608**  
08 February 2022

For: **Regional Directors and BARMM Education Minister**  
**Regional COVID-19/Vaccination Focals**

Subject: **REPORTING OF VACCINATION DATA BY REGIONAL FOCALS**

In line with **DTFC Memorandum No. 513** titled *Regular Reporting of Vaccination Data by Regional Focals*,<sup>1</sup> the DTFC sets the following deadlines for 2022 of the submission of vaccination data by the regional focals to the Bureau of Learner Support Services-School Health Division (BLSS-SHD), unless otherwise stopped through a subsequent issuance:

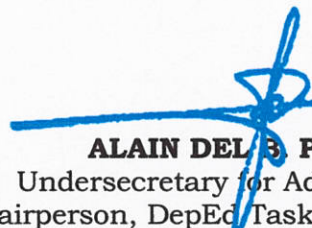
| Reporting Month | Cutoff Date (For Date Collection)                          | Deadline (of Report Submission)                                  |
|-----------------|------------------------------------------------------------|------------------------------------------------------------------|
| January         | Most recent date within January with latest date available | February 4, 2022 (Extended deadline per DTFC Memorandum No. 605) |
| February        | February 15, 2022                                          | February 28, 2022 <sup>2</sup>                                   |
| March           | March 15, 2022                                             | March 21, 2022                                                   |
| April           | April 15, 2022                                             | April 21, 2022                                                   |
| May             | May 15, 2022                                               | May 19, 2022                                                     |
| June            | June 15, 2022                                              | June 21, 2022                                                    |

In view of the meeting with the Regional Focals on 08 February 2022 regarding COVID-19 data reporting, the attached updated template shall be used beginning the month of February (**Annex A**). The same can be downloaded from <https://bit.ly/vaccreporttemplate202202>.

For more information, queries and concerns on the abovementioned subject, please contact the DTFC Secretariat, BLSS-SHD, through (02) 8632 9935 or email at [medical.nursing@deped.gov.ph](mailto:medical.nursing@deped.gov.ph).

For strict compliance.

  
**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Field Operations

  
**ALAIN DEL B. PASCUA**  
Undersecretary for Administration  
Chairperson, DepEd Task Force COVID-19

<sup>1</sup> DTFC Memorandum No. 513 provides that the regular monthly reporting of vaccination data by the regional focals, as a parallel effort, shall "continue every month until otherwise stopped by a future issuance, and while the Self-Reporting for COVID-19 Vaccination Tracker continues to be promoted... for data validation/triangulation purposes."

<sup>2</sup> In consideration of the transition to the new template that includes data on boosters, deadline for February is extended to the end of the month.

**Office of the Undersecretary for Administration (OUA)**

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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