

JANUARY 26, 2026

REGIONAL MEMORANDUM

No. 0085 , s. 2026

To: Schools Division Superintendents
All Others Concerned

CONDUCT OF EVALUATION AND CRAFTING OF MONITORING AND EVALUATION
TOOL FOR THE IMPLEMENTATION OF PROTEACH

1. The successful implementation of PROTEACH hinges on the ability to monitor progress, evaluate outcomes, and make informed decisions based on reliable data. Monitoring and Evaluation (M&E) is not merely a compliance requirement; it is a strategic tool that ensures accountability, transparency, and continuous improvement in educational initiatives.
2. The Curriculum and Learning Management Division of DepEd Caraga, in partnership with Caraga State University-Department of Physics will conduct the Evaluation and Crafting of Monitoring and Evaluation Tool of PROTEACH on February 4-6, 2026 at Room 110, Batok Hall, Caraga State University (CSU).
3. The list of participants and the activity matrix is found in Enclosures 1 and 2. School heads of the teacher-participants are directed to assign relieving teachers to ensure that classes are not disrupted.
4. The meals and snacks of the participants will be charged to DepEd Funds OSEC-13-25-05428 while the venue will be arranged by CSU. Travel expenses of the participants will be charged to local funds subject to the usual government accounting and auditing rules and regulations.
5. For more information, contact the Curriculum and Learning Management Division through Maria Ruth R. Edradan-Education Program Supervisor in Science, via email **maria.edradan@depd.gov.ph**
6. For immediate dissemination.

MARIA INES C. ASUNCION

Director IV
Regional Director



Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

MONITORING AND EVALAUTION

PROTEACH

CLMD/mrre
01/22/2026

LIST OF PARTICIPANTS

Name	Institution
1. Marco Laurence M. Budlayan	Caraga State University
2. Edmar G. Pantohan	Caraga State University
3. Rey Mark T. Cumba	Caraga State University
4. Eulogio S. Auxtero	Caraga State University
5. Ferdinand Michael B. Calo, Jr	Caraga State University
6. Jessa Mae T. Lazarte	Caraga State University
7. Jade C. Jusoy	Caraga State University
8. Angeline M. Atacador	Caraga State University
9. Joey Arles O. Vergara	Caraga State University
10. Ruel S. Apas	Caraga State University
11. Gladys G. Edilo	Caraga State University
12. Grethyl C. Jamero	Caraga State University
13. Christia Marie Bacus	Caraga State University
14. Hearly Davedson Alipin	Caraga State University
15. Mariel A. Escobal	Caraga State University
16. Amario T. Fabiosa	Agusan National High School, Butuan City, Division
17. Cresanto Teaño	Agusan National High School, Butuan City, Division
18. Giovanni Teaño	Agusan National High School, Butuan City, Division
19. Bernabe L. Linog	DepEd Caraga Regional Office
20. Maria Ruth R. Edradan	DepEd Caraga Regional Office
21. Elmer Augustus F. Conde	DepEd Caraga Regional Office
22. Alexander Xavier M. Pag-ong	DepEd Caraga Regional Office
23. May Anne G. Flores	DepEd Caraga Regional Office
24. Ama P. Llanos	DepEd Caraga Regional Office
25. Glaiza Mae A. Avila	DepEd Caraga Regional Office

Enclosure 2 to RM 0085, s. 2026

EVALUATION AND CRAFTING OF M&E TOOL FOR THE IMPLEMENTATION OF PROTEACH

February 4-6, 2026

Venue: Caraga State University Department of Physics

ACTIVITY MATRIX

Time	Activity	Facilitator/Person In-charge
Day 1: February 4, 2026		
7:45-8:30 AM	Registration	PMT
8:30-9:00 AM	Preliminaries	PMT
9:00-10:00 AM	Revisiting the Provisions of the Memorandum of Agreement	Bernabe L. Linog Chief-CLMD
10:00-10:30	Uninterrupted Health Break	
10:30-12:00	Review and Enhancement of Slide Decks and Session Guides	Angeline M. Atacador Chair-Department of Physics
10:30-12:00	Presentation of the PD Program M&E Plan and Sample Work Application Plan	Maria Ruth R. Edradan EPS-Science
12:00-1:00	Uninterrupted Lunch Break	
1:00-1:15 PM	Energizer	
1:15-3:00 PM	Development of M&E Tools	Group Leaders
	<i>Tool 1: Physics Lesson Plan Quality Rubric</i>	
	<i>Tool 2: Classroom Practice Observation Tool</i>	
	<i>Tool 3: Teacher Portfolio and Reflective Practice Journal</i>	
	<i>Tool 4: Coaching and PLC Engagement Log</i>	
	<i>Tool 5: Student Learning Outcomes Tracker</i>	
	<i>Tool 6: Fidelity of Implementation Checklist</i>	
	<i>Tool 7: Risk, Issues and Mitigation Log</i>	
3:30-6:00 PM	<i>Tool 8: QA and Audit Checklist for Evidence Integrity</i>	
	Development of M&E Tools (Continuation)	
Time	Activity	Facilitator/Person In-charge

6:00-7:00 PM	Dinner	
Day 2. February 5, 2026		
7:45-8:00 AM	Management of Learning	PMT
8:00-10:00 AM	Workshop: Continuation	Group Leaders
	<i>Tool 1: Physics Lesson Plan Quality Rubric</i>	
	<i>Tool 2: Classroom Practice Observation Tool</i>	
	<i>Tool 3: Teacher Portfolio and Reflective Practice Journal</i>	
	<i>Tool 4: Coaching and PLC Engagement Log</i>	
	<i>Tool 5: Student Learning Outcomes Tracker</i>	
	<i>Tool 6: Fidelity of Implementation Checklist</i>	
	<i>Tool 7: Risk, Issues and Mitigation Log</i>	
	<i>Tool 8: QA and Audit Checklist for Evidence Integrity</i>	
10:00-10:30AM	Uninterrupted Health Break	
10:30-12:00Noon	Continuation of Workshop	
12:00-1:00 PM	Uninterrupted Lunch Break	
1:00-1:15 PM	Energizer	
1:15-3:00 PM	Presentation and Critiquing	Bernabe L. Linog Angeline M. Atacador Group Leaders
	<i>Tool 1: Physics Lesson Plan Quality Rubric</i>	
3:00-3:30 PM	Uninterrupted Health Break	
3:30-5:00 PM	Presentation and Critiquing	
	<i>Tool 2: Classroom Practice Observation Tool</i>	
5:00-6:00 PM	<i>Tool 3: Teacher Portfolio and Reflective Practice Journal</i>	
6:00-7:00 PM	Dinner	
Day 3: February 6, 2026		
7:45-8:00 AM	Management of Learning	PMT
8:00-9:00 AM	Presentation and Critiquing	Bernabe L. Linog Angeline M. Atacador Group Leaders
	<i>Tool 4: Coaching and PLC Engagement Log</i>	
9:00-10:00AM	<i>Tool 5: Student Learning Outcomes Tracker</i>	
Time	Activity	Facilitator/Person In-charge

10:00-10:30 AM	Uninterrupted Health Break	
10:30AM-12:00 Noon	<i>Tool 6: Fidelity of Implementation Checklist</i>	
12:00-1:00PM	Uninterrupted Lunch Break	Bernabe L. Linog Angeline M. Atacador Group Leaders
1:00-1:15 PM	Energizer	
1:15-2:15 PM	<i>Tool 7: Risk, Issues and Mitigation Log</i>	
2:15-3:15	<i>Tool 8: QA and Audit Checklist for Evidence Integrity</i>	
3:15-3:45 PM	Uninterrupted Health Break	
3:45-4:45PM	Synthesis, Presentation of Monitoring Schedule, Ways Forward	
4:45-5:15	Closing Program	PMT
5:15-6:00 PM	Dinner	