



Republic of the Philippines
Department of Education
CARAGA REGION

January 20, 2026

REGIONAL MEMORANDUM
No. **0035**, s. 2026

To: Schools Division Superintendents
All Others Concerned

PARTICIPATION OF DEPED CARAGA REGION IN PROJECT ONE MILLION TREES

1. In support of the Department of Education's commitment to environmental sustainability and pursuant to DepEd Memorandum No. 069, s. 2023, all concerned offices are enjoined to participate in **Project One Million Trees** to be implemented from January to May 2026.

2. The project aims to plant **one million** ecologically appropriate trees across the twelve Schools Division Offices (SDOs) in the Caraga Region, in coordination with the Department of Environment and Natural Resources (DENR) and concerned local government units (LGUs), and in alignment with the Enhanced National Greening Program (ENGP).

3. Guidelines:

a. Scheduling of Activities

- i. For the Regional Office personnel, the activity shall be conducted on the following dates and locations:
 - February 17, 2026 – Nasipit, Agusan del Norte
 - March 10, 2026 – Surigao City or Surigao del Norte
 - June 26, 2026 – Butuan City
 - July 24, 2026 – Siargao
- ii. Schools Division Offices shall determine their respective schedules in coordination with DENR and LGUs.

b. Coordination and Technical Support

- i. All offices and schools shall coordinate with the appropriate DENR Regional Office, PENRO, or CENRO for site identification and selection of suitable tree species.

c. Participation

- i. Teaching and non-teaching personnel, as well as learners, are encouraged to actively participate in tree-growing activities as part of environmental education and stewardship.

d. Documentation and Sustainability

- i. Proper documentation shall be ensured. Schools and offices are encouraged to adopt planted trees and implement appropriate maintenance measures to promote survival and sustainability.



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4. The distribution of the target number of trees per Schools Division Office and Regional Office is provided in Enclosure No. 1, while the Terms of Reference are provided in Enclosure No. 2.
5. This Memorandum shall serve as guidance for planning and implementation.
6. For information and dissemination.

MARIA INES C. ASUNCION

Director IV
Regional Director

Encl.: As stated

Reference: DepEd Memorandum (No. 069, s. 2023)

To be indicated in the Perpetual Index
under the following subjects:

CALAMITY	FUNDS
REPAIR	REPORTS

ESSD/jats
01/12/2026

Enclosure No 1 to Regional Memorandum 0035, s. 2026

**DISTRIBUTION OF THE TARGET NUMBER OF TREES PER SCHOOLS DIVISION
OFFICE AND REGIONAL OFFICE**

DIVISION	TOTAL TREES TO BE PLANTED
Agusan Del Norte	103,340
Agusan Del Sur	236,960
Bayugan City	38,577
Bislig City	30,449
Butuan City	126,032
Cabadbaran City	26,218
Dinagat Island	41,609
Siargao	50,633
Surigao City	47,584
Surigao Del Norte	92,611
Surigao Del Sur	181,821
Tandag City	23,983
Regional Office	183
TOTAL	1,000,000

TERMS OF REFERENCE

RO and SDOs	Terms of Reference
Education Support Services Division	• Monitor and evaluate tree planting activities of SDOs through monthly coordination meetings and progress reports. • Coordinate with DENR and LGUs for Regional Office-led tree planting activities and ensure alignment with national greening programs. • Provide technical assistance and capacity-building support to SDOs to enhance implementation and sustainability of the project. • Prepare consolidated regional reports and highlight best practices for submission to higher authorities and stakeholders.
School Management, Monitoring, and Evaluation	• Ensure compliance with the required number of trees planted per division, district, and school. • Establish and maintain a centralized database of trees planted, disaggregated by division, district, and school. • Conduct regular monitoring and evaluation of compliance at all levels (division, district, school). • Consolidate validated data with corresponding Means of Verification (MOVs) for submission and presentation at the Regional Office. • Present the progress accomplishment report with MOVs.
School Mobilization and Networking Section	• Coordinate with the Department of Environment and Natural Resources (DENR) and Local Government Units (LGUs) to facilitate tree planting activities across divisions, districts, and schools. • Organize and conduct orientation sessions and advocacy campaigns on Project One Million Trees for stakeholders at the school and community level. • Strengthen partnerships with NGOs, civic organizations, and private sectors to support tree planting and sustainability initiatives.

REPORTING PERIOD TO THE REGIONAL OFFICE

Date of Reporting	Persons Involved
February 20, 2026 March 20, 2026 June 30, 2026 July 31, 2026	Regional Office: Chief, ESSD PDO IV in Partnerships TA I in Partnerships Schools Division Office (SDOs): SEPS, SMME SEPS, SocMob