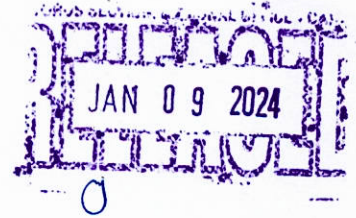




Republic of the Philippines
Department of Education
CARAGA REGION



January 8, 2024

REGIONAL MEMORANDUM
No. 0022, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

ORIENTATION ON THE TECHNICAL ASSISTANCE (TA) MECHANISM TO
NEW RFTAT AND DFTAT MEMBERS

1. This Office, through the Field Technical Assistance Division, shall conduct a virtual Orientation on the Technical Assistance (TA) Mechanism to the New RFTAT and DFTAT Members on February 9, 2024 at 8:30 am to 5:00 pm via MS Teams thru this link: **<https://bit.ly/3QbbEqn>**.
2. This orientation aims to:
 - 2.1 capacitate the new members of the RFTAT and DFTAT on the utilization of the Contextualized Manual on Technical Assistance of the different processes in providing technical assistance to clients;
 - 2.2 define the roles and functions of the new RFTAT members in providing TA to SDOs, as well as the roles and functions of the DFTAT in providing TA to schools; and
 - 2.3 appreciate the significance of members' participation in facilitating TA provision for the implementation of programs, projects, and activities.
3. The participants of this activity are the new members of the RFTAT, the twelve (12) Division TA Focal Person, and the four (4) select members of the DFTATs in every division office. Participants are requested to register online not later than February 8, 2024 thru this link: **<https://bit.ly/3vtQWMo>**.
4. Immediate dissemination of the compliance with this memorandum is desired.

MARIA INES C. ASUNCION

Director III
Office In-Charge
Office of the Regional Director

Encl/s.: NONE

Reference/s: NONE

To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION

TA MECHANISM

TA PROVIDERS

FTAD/jfg
01/08/2024



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