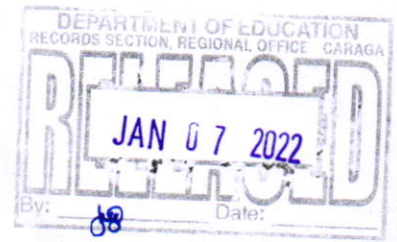




Republic of the Philippines
Department of Education
CARAGA REGION



January 5, 2022

REGIONAL MEMORANDUM
No. 0020, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS OF RO AND SDO FUNCTIONAL DIVISIONS
Caraga Region

PREPARATION OF CY 2022 EXPENDITURE MATRIX
FOR UPLOADING TO THE PMIS

1. All Regional Office Functional Divisions and the twelve (12) Schools Division Offices under the supervision of all accountable officers identified in DepEd Order No. 11, series 2021, shall now prepare the Work and Financial Plan for Calendar 2022.
2. All PAPs which are funded under the General Administration and Support Systems (MOOE-GASS) shall be reflected. While PAPs from other sources (SARO) shall have to be encoded in the customized WFP for CY 2022 also but these will not be included in the computation of amount to be calculated under the GASS fund. These are only for purposes of the RMEA activities to be done quarterly by all RO functional Divisions and the Schools Division Offices (DMEA/ SMEA).
3. For the Regional Office, Program Owners shall vet the total amount of their PAPS based on the National Expenditure Program (NEP), if amount is not yet available in GAA.
4. The preparation of the Expenditure Matrices in all FDs and the twelve (12) Schools Division Offices shall have to start now to give ample time to check variances before uploading to the Program Management Information System (PMIS) on or before January 14, 2022.
5. All RO Functional Divisions and the twelve (12) Schools Division Offices are expected for a 100% uploading of WFPs on or before the date mentioned in the 4th paragraph. Other SARO funded projects are provided with Expenditure Matrices in the PMIS.
6. Revisiting of DepEd Order No. 11, series 2021 is encouraged for purposes of reviewing as to the roles and functions of the RO and SDO Technical Working Group.



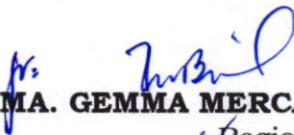
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2022-01-0169

Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

7. For your information, guidance and strict compliance.


MA. GEMMA MERCADO LEDESMA, CESO IV
Regional Director

Encl/s.: NONE

Reference/s: DepEd Order No. 11 s. 2021

To be indicated in the Perpetual Index
under the following subjects:

EXPENDITURE MATRIX

PMIS

WORK AND FINANCIAL PLAN

PPRD/mtd
01/06/2022