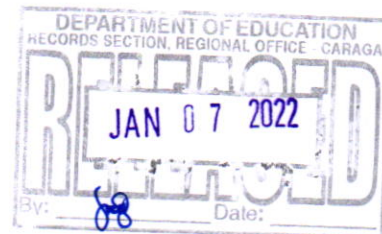




Republic of the Philippines
Department of Education
CARAGA REGION



December 10, 2021

REGIONAL MEMORANDUM

No. 0015, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

PANAGTIGUMAN: THE QUARTERLY COLLABORATIVE MEETING OF
DEPED CARAGA RECORDS GROUP CY 2022

1. To create a platform to gather together for discussions on matters pertinent to records management, the Regional Office, through the Records Unit, announces the conduct of *Panagtigum*: The Quarterly Collaborative Meeting of DepEd Caraga Records Group CY 2022.
2. The activity is geared towards achieving the following objectives:
 - a. To present updates on the issues and concerns presented on previous meetings;
 - b. To present newly occurring issues and concerns and to gather recommendations for actions;
 - c. To discuss topics relevant to records management (learning session); and
 - d. To share best practices and lessons learned.
3. The *Panagtigum* will be participated by all the Records Officers of the 12 Schools Division Offices together with their staff. The activity is done purely online through Google Meet on the following schedule:

Quarter	Date
1	February 3 (Thursday)
2	May 5 (Thursday)
3	August 4 (Thursday)
4	November 9 (Wednesday)

4. Wide dissemination of this Memorandum to all concerned is highly desired.

fr:
MA. GEMMA MERCADO LEDESMA
Regional Director

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

PANAGTIGUM RECORDS MANAGEMENT

REC/mcao
12/10/2021



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



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