



Republic of the Philippines
Department of Education
CARAGA REGION

JAN 06 2025

REGIONAL MEMORANDUM
No. 0009 , s. 2025

JAN 06 2025

To: Schools Division Superintendents
Division Math Education Program Supervisors
All Others Concerned

SCHEDULE OF GBF CLASS BUILDER ORIENTATION PROGRAMS FOR GRADE 4
AND GRADE 5 MATHEMATICS TEACHERS

1. The Gokongwei Brothers Foundation (GBF) will conduct a series of face-to-face and online orientation programs for the GBF Class Builder platform. These sessions, scheduled from **January 13 to February 6, 2025**, will take place in various venues across the region.
2. This activity aims to:
 - a. introduce the GBF Class Builder platform to Grade 4 and Grade 5 Mathematics teachers;
 - b. orient teachers on the Math Grade 4 MATATAG and Grade 5 MELC lesson materials; and
 - c. strengthen the implementation of STEM Education in the region through digital resources.
3. Attached is the schedule of face-to-face and online orientation programs for all participating Schools Division Offices (SDOs).
4. The target participants are Grade 4 and Grade 5 Mathematics teachers from all the 12 Schools Divisions in the region. Each SDO shall ensure the attendance of identified participants according to the schedule.
5. The SDOs are requested to provide transportation assistance for GBF representatives. This includes transfers to and from the airport, transfers between SDO venues as indicated in the attached travel itinerary, and local transportation during the orientation program. Additionally, the provision of meals, snacks, and accommodation for SDO venues outside of Butuan City is also requested.
6. The arrangement for snacks and transportation expenses of the teacher-participants shall be detailed in the division memorandum, subject to the discretion of the Schools Division Superintendent and in strict compliance with standard government accounting rules and regulations.
7. All participating SDOs shall confirm their availability for the scheduled dates by accomplishing the Google Form through this link: bit.ly/GBFxFOrientationProgram. SDOs requiring schedule adjustments must indicate their concerns through the same form.



2025-01-00154

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8. For inquiries and other concerns, please contact Rhea J. Yparraguirre, Education Program Supervisor, Regional Education Program Supervisor (EPS) in Mathematics, Curriculum and Learning Management Division at rhea.yparraguirre@deped.gov.ph.

9. Immediate dissemination of and compliance with this Memorandum is directed.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: Schedule of Face-to-Face and Online orientations; Travel Itinerary
Reference: None.

To be indicated in the Perpetual Index
under the following subjects:

MATHEMATICS
PROGRAMS

PARTNERSHIPS
TEACHERS

ORIENTATION
TRAINING

CLMD/rjy
01/06/2024



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Schedule of Face-to-Face and Online Orientations

Date	Purpose	Time
January 14, 2025	SDO Cabadbaran City F2F Orientation	8:00 AM
January 14, 2025	SDO Bayugan City F2F Orientation	2:00 PM
January 15, 2025	SDO Bislig City F2F Orientation	2:00 PM
January 16, 2025	SDO Tandag City F2F Orientation	9:00 AM
January 17, 2025	SDO Surigao City F2F Orientation	2:00 PM
January 20, 2025	SDO Dinagat Islands F2F Orientation	8:00 AM; 2:00 PM
January 22, 2025	SDO Siargao Islands F2F Orientation	9:00 AM
February 3, 2025	SDO Butuan City Online Orientation	2:00 PM
February 4, 2025	SDO Agusan del Norte Online Orientation	2:00 PM
February 5, 2025	SDO Surigao del Norte Online Orientation	2:00 PM
February 6, 2025	SDO Agusan del Sur Online Orientation	2:00 PM
TBA	SDO Surigao del Sur Online Orientation	2:00 PM

Travel Itinerary

Date	Itinerary	Time of Arrival
January 14, 2025	Go Hotel Butuan to SDO Cabadbaran City	7:00 AM
January 14, 2025	SDO Cabadbaran City to SDO Bayugan City	1:00 PM
January 15, 2025	Go Hotels Butuan to SDO Bislig City	1:00 PM
January 16, 2025	SDO Bislig City to SDO Tandag City	8:00 AM
January 16, 2025	SDO Tandag City to SDO Surigao City	5:00 PM
January 17, 2025	Accommodation to SDO Surigao City	1:00 PM
January 17, 2025	SDO Surigao City to Accommodation	5:00 PM
January 18, 2025	Accommodation to Surigao City Port	10:00 AM