



December 4, 2019

REGIONAL MEMORANDUM

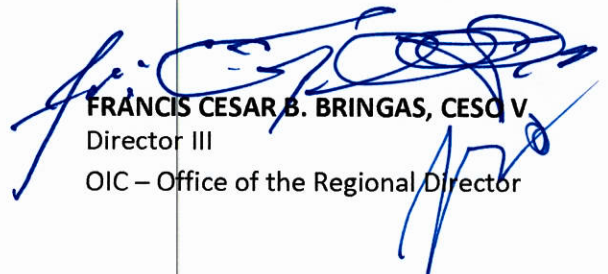
No. 814, s. 2019



**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR THE CONSULTATION AND
VALIDATION OF EMPLOYEE WELFARE AND FRAMEWORK**

TO: SCHOOLS DIVISION SUPERINTENDENTS
This Region

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover traveling expenses of participants to the Focus Group Discussion during the **Consultation and Validation of Employee Welfare Programs and Framework** conducted last September 10-12, 2019 under **OSEC Number 13-19-3628**.
2. Attached is the approved request of transfer.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for issuance of Notice of Cash Allocation from DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


FRANCIS CESAR B. BRINGAS, CESQ V
Director III
OIC – Office of the Regional Director

hrrd04/mmv
12/04/2019



2019-12-19204

DCC No.: DepEdRO13-F-REC-013/R2/9-4-2019



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December 4, 2019

FRANCIS CESAR B. BRINGAS, CESO V
Officer-In-Charge
Office of the Regional Director
J. Rosales Avenue, Butuan City

Sir:

Greetings!

The undersigned would like to request Authority from your good Office to transfer the funds to the following schools division offices chargeable against Sub-Allotment Release Order No. OSEC-13-19-3628, relative to the travel expenses of the Participants during the Consultation and Validation of Employee Welfare Programs and Framework conducted on September 10, 11 and 12, 2019.

No.	Name of Participants	Station/ School	Amount
Agusan del Norte			
1	Marck Michael N. Galdiano	Jagupit NHS	650.00
2	Mariel G. Balacuit	Las Nieves Central ES	1005.00
3	Carmencita P. Dinerman	Carmen Stand - Alone SHS	540.00
4	Deborah Grace J. Bacayo	Nasipit National Vocation School	550.00
5	Neil J. Arado	Ambayon ES	1120.00
6	Rexan O. Bolotaolo	Bangonay	686.00
7	Analou O. Hermocilla	Kitcharao NHs	774.00
8	Ruth B. Galla	Olave	660.00
9	Jochel Fran	Simbalan	700.00
10	Elenita Verdun	Guinabsan nhs	596.00
			₱7,281.00
Agusan del Sur			
1	Bernie O. Montero	Buraguit ES	₱1,536.00
2	Chris D. Pomoy	Bunawan NHS	953.00
3	Arianne M. Mahinay	SDO - AdS	821.00
4	Heherson Danao	Bagumbayan IP School	2470.00
5	Dorothy Joy C. Jalalon	SdO - AdS	841.00
6	Elizabeth A. Caraballe	SDO - AdS	878.00
7	Mary Ann Y. Nuñez	SDO - AdS	800.00
			₱8,299.00
Bayugan City			
1	Fe H. Lopez	SDO-Bayugan City	₱688.00
2	Lalaine G. Pesino	SdO-Bayugan City	678.00

hrdd04/mmv
12/4/2019



2019-12-19197

DCC No.:

DepEdRO13-F-REC-004/R2/9-4-2019



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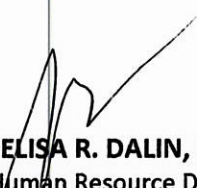


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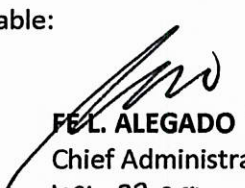
3	Fernando M. Calo	San Juan National High School	600.00
			₱1,966.00
No.	Surigao del Norte		
1	Leodrita U. Jerussalem	Alegria Stand Alone SHS	₱910.00
2	Hannah N. Abarca	SDO-SdN	1040.00
			₱1,950.00
No.	Butuan City		
1	Rachel Cassion	Mobile Teacher	560.00
			₱ 560.00
		Total	₱20,056.00

Thank you.

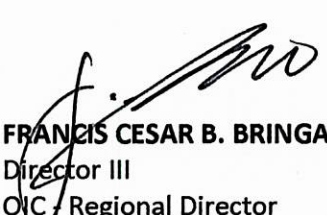
Very truly yours,


FLORDELISA R. DALIN, EdD.
Chief, Human Resource Development Division

Funds Available:


FEL. ALEGADO
Chief Administrative Officer - Finance Division
201. 27.201

APPROVED:


FRANCIS CESAR B. BRINGAS, CESO V
Director III
OIC - Regional Director



SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA244 200000100011000 - Continuing Appropriations Organizational and Professional Development for Non-school/LCs personnel		REFERENCE: FY 2018 GAAAO dated 12/29/17	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-13-19-3628
FUND CODE: 01102101		AGENCY CODE: A0699	LEGAL BASIS: Republic Act No. 10964 - FY 2018 GAA
PURPOSE: To cover expenses for the conduct of Consultation and Validation of Employee Welfare Programs and Framework.		DATE: 10-Sep-19	FISCAL YEAR: FY 2019
To: The Regional Director DepED - CARAGA Butuan City		Region : 13	
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	50,000.00
AMOUNT IN WORDS: *** Fifty Thousand Pesos Only ***		Total: <u>50,000.00</u>	
NOTE: The allotment herein sub-allotted is valid for obligation until December 31, 2019.			

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

SELWYN C. BRIONES
Supervising Administrative Officer
OIC, Budget Division

RECOMMENDING APPROVAL:

RAMON FEL G. ABCEDE
Director IV
OIC, Office of the ASec. For Finance

APPROVED:

ANNALYN M. SEVILLA
Undersecretary
Office of the Usec. for Finance