



November 20, 2019



REGIONAL MEMORANDUM

No. 779, s. 2019

Issuance of Sub-Allotment Release Order (Sub-ARO) for Training on Universal Prevention Curriculum (UPC) on Substance Use – Curriculum 2: Physiology and Pharmacology for Prevention Specialists

To: **Schools Division Superintendents
This Region**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover traveling expenses of participants during the conduct of Training on Universal Prevention Curriculum (UPC) on Substance Use – Curriculum 2: Physiology and Pharmacology for Prevention Specialists under OSEC 13-19-1100 dated May 24, 2019.
2. Attached is the approved request for transfer.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


FRANCIS CESAR B. BRINGAS, CESO V
Assistant Regional Director
Officer In-Charge
Office of the Regional Director

FIN/fla/nap
11/20/2019



2019-11-18326

DCC No.: DepEdRO13-F-REC-013/R2/9-4-2019



ISO 9001:2015 CERTIFIED
Certificate No.:
UAE/QMS/2019/1938



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November 14, 2019

FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director
Department of Education
Caraga

REQUEST FOR DOWNLOADING OF FUNDS TO DIVISION OFFICES

Sir:

This is to respectfully request for the downloading of funds to the following Division Offices of DepEd Caraga from the fund downloaded by the DepEd BLSS-SHD with SARO # OSEC-13-19-1100. The fund is intended to be used for travelling expenses for Training on the Universal Prevention Curriculum (UPC) for Substance Use - Curriculum 2: Physiology and Pharmacology for Prevention Specialists on October 28-31, 2019 at Arena Blanca, Beach Resort and Convention Center, Britania, San Agustin, Surigao del Sur, with the following breakdown:

Division	No. of Participants	Amount
Agusan del Norte	6	6,000.00
Agusan del Sur	11	11,000.00
Bayugan City	7	7,000.00
Bislig City	7	7,000.00
Butuan City	8	8,000.00
Cabadbaran City	11	13,200.00
Dinagat Island	4	4,800.00
Siargao	7	10,500.00
Surigao City	8	8,000.00
Surigao del Norte	10	10,000.00
Surigao del Sur	8	4,000.00
Tandag City	7	3,500.00
Total	94	93,000.00

Respectfully yours,

JOESIE M. MAGSALAY, Ph.D, RN
Nurse II (on-detail)

Noted by:

MANUEL O. CABERTE
Chief, ESSD

Availability of Funds:

FE L. ALEGADO
Chief, Finance Division

Approved:

FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director

ESSD/jmm
11/14/2019



2019-11-17983

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