



November 5, 2019

REGIONAL MEMORANDUM
No. 726.s, 2019



**QUALIFYING TEST AND INTERVIEW OF APPLICANTS FOR REGIONAL
TOURNAMENT MANAGERS IN SPORTS**

To: **Schools Division Superintendents**
This Region

1. In reference to Regional Memorandum No. 526.s, 2019 entitled Inviting Applicants for Regional Tournament Managers and Officiating Officials in Sports, the Education Support Services Division (ESSD) shall conduct a qualifying test and interview of interested applicants on December 5, 2019 at AVR, Agusan National High School, AD Curato St. Butuan City.
2. The composition of the search committee are the following :

Chairman	-	ARD Arsenio T. Cornites, Jr
Co-Chair	-	Mr. Manuel O. Caberte, Chief ESSD
Members	-	Mr. Joel Rosales, SAO
	-	Selected PESS Supervisor
	-	
3. Schedule of activities : December 5, 2019.

8:00 – 10:00 AM	Qualifying Tests
10:00 AM – 5:00PM	Interview of Applicants
4. All applicants shall bring with them original copies of documents submitted to the regional office including a certification of **NO PENDING CRIMINAL and ADMINISTRATIVE CASE**.
5. The travelling expenses of the TM applicants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. Attached hereto is the list of applicants.
7. Wide and immediate dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS
Assistant Regional Director
Officer In-Charge
Office of the Regional Director

ESSD/
11-5-2019



ISO 9001:2015 CERTIFIED
Certificate No.:
UAE/QMS/2019/1938

LIST OF APPLICANTS FOR TOURNAMENT MANAGERS
In compliance to REGMEM No. 526 .s, 2019

No	EVENT	NAMES OF APPLICANTS	Division	Date Received	
1	AEROGYM	Cirigin Caburian	Butuan City	10-14-19	1
2	AEROGYM	Renajoy Abuloc	Butuan City	10-25-19	2
1	ARCHERY	Elmer Pequero	Butuan City	10-14-19	3
2	ARCHERY	Levelyn Toral	Tandag City	10-25-19	4
3	ARCHERY	Honorato Mendoza	Butuan City	10-25-19	5
1	ARNIS	Fermia Beltran	Butuan City	10-18-19	6
2	ARNIS	Emmancharlee Saraga	Agusan Sur	10-24-19	7
3	ARNIS	Charita Martinez	Agusan Sur	10-24-19	8
4	ARNIS	Marlou Madelo	Bayugan	10-22-19	9
5	ARNIS	Eduard Sugabo Jr	Surigao Sur	10-30-19	10
6	ARNIS	Franco Giango	Surigao Sur	10-28-19	11
7	ARNIS	Michael Revilleza	Tandag	10-28-19	12
8	ARNIS	Nynpha Diez	Butuan City	10-25-19	13
1	ATHLETICS	Clemente Salang	Bayugan	10-25-19	14
2	ATHLETICS	Rosario del Vera	Bayugan	10-24-19	15
3	ATHLETICS	Marvin Arlan	Dinagat	10-25-19	16
4	ATHLETICS	Jorge Jamahani	Dinagat	10-25-19	17
5	ATHLETICS	Rolando Piedad	Surigao Sur	10-25-19	18
1	BADMINTON	Marco Polo	Butuan City	10-25-19	19
2	BADMINTON	Lendy Manluctao	Butuan City	10-25-19	20
3	BADMINTON	Isnerbiya dela Pena	Agusan Sur	10-24-19	21
4	BADMINTON	Pearl Joy Martinez	Bayugan	10-24-19	22
5	BADMINTON	Josephine P. Lumangcas	Agnorte	10-21-19	23
6	BADMINTON	Alwin Rex Baradillo	Dinagat	10-21-19	24
1	BASEBALL	Larry Payosalan	Butuan City	10-17-19	25
2	BASEBALL	Leon Martinez	Agusan Sur	10-24-19	26
3	BASEBALL	Vicente Perocillo	Bayugan	10-22-19	27
4	BASEBALL	Noel Lopez	Bayugan City	10-24-19	28
5	BASEBALL	Joel Paelmao	Butuan City	10-29-19	29
1	BASKETBALL	Noel Letim	Bislig City	10-18-19	30
2	BASKETBALL	Jessie Nuneza	Bayugan	10-23-19	31
3	BASKETBALL	Conrad Pabroquez	Bislig City	10-25-19	32
4	BASKETBALL	Ruben Castillo	Bislig City	10-25-19	33
5	BASKETBALL	Jose de Guzman	Dinagat	10-25-19	34
1	BILLIARDS	Nicolas Orias	Butuan City	10-25-19	35
2	BILLIARDS	Ryan Tanjay	Bayugan	10-22-19	36
3	BILLIARDS	Nestor Capina	Agusan Sur	10-25-19	37
4	BILLIARDS	Raymond Abuloc	Butuan City	10-25-19	38
1	BOXING	Noel Elimanco	Bayugan	10-22-19	39
2	BOXING	Crizandro Lagura	Bayugan	10-22-19	40
3	BOXING	Leonore Quiban	Butuan City	10-25-19	41
4	BOXING	Gilbert Japay	Dinagat	10-25-19	42
5	BOXING	Jolito B. Sianco	Dinagat	10-25-19	43
1	CHESS	Rocky Pagkaliwagan	Agusan Sur	Sept. 30, 2019	44
2	CHESS	Aljim Lituanas	Butuan City	10-4,2019	45
1	DANCE SPORTS	Joseph Lumusad	Butuan City	10-25-19	46
2	DANCE SPORTS	Michelle Morcillos	Butuan City	10-25-19	47
3	DANCE SPORTS	Gerlyn Gomez	Surigao Sur	10-25-19	48
1	FOOTBALL	William Macasocol	Butuan City	10-10-19	49
1	FUTSAL	Elmer Cataluna	Butuan City	Sept 24, 2019	50
2	FUTSAL	Dezza Urbiztondo	Tandag City	10-3-19	51
3	FUTSAL	Cherryl Mae florida	Butuan City	10-22-19	52
4	FUTSAL	Ronnie Arradaza	Butuan City	10-22-19	53
1	GYM-WAG	Geovanette Espejon	Siargao	10-25-19	54
2	GYM-WAG	Jocel Palban	Agusan del Sur	10-25-19	55
1	GYM-RG	Selma Tibon	Butuan City	10-25-19	56

2	GYM-RG	Inah Josanne Dispo	Butuan City	10-25-19	57
1	GYM-MAG	Leslie Alino	Butuan City	10-25-19	58
2	GYM-MAG	Jose Luna	Butuan City	10-25-19	59
1	PINCAK-SILAT	Jed Panagsagan	Bayugan	10-22-19	60
2	PINCAK-SILAT	Jessica Cagulangan	Butuan City	10-29-19	61
1	SEPAK-TAKRAW	Zaldy Tayo	Bislig City	10-18-19	62
2	SEPAK-TAKRAW	Pablito Dumape	Butuan City	10-21-19	63
3	SEPAK-TAKRAW	Joy Abris	Butuan City	10-25-19	64
4	SEPAK-TAKRAW	Pio Brioso Ubac	Bayugan	10-25-19	65
5	SEPAK-TAKRAW	Carloben Lorzano	Bayugan	10-25-19	66
6	SEPAK-TAKRAW	Ronil Alferez	Bayugan	10-25-19	67
1	SOFTBALL	Mary Grace Sumagpao	Agusan Sur	10-25-19	68
2	SOFTBALL	Rufino Palaca Jr	Butuan City	10-25-19	69
3	SOFTBALL	Ruben Salazar	Butuan City	10-25-19	70
4	SOFTBALL	Lemuel dela Vega	Agusan Sur	10-25-19	71
1	SWIMMING	Portunato Pantaleon Jr	Surigao del Sur	10-25-19	72
2	SWIMMING	Gerry Popera	Bislig City	10-25-19	73
1	TABLE TENNIS	Arnold M. Azarcon	Bayugan	10-28-19	74
2	TABLE TENNIS	Charisma Anino Paredes	Surigao Norte	10-21-19	75
3	TABLE TENNIS	Ranaire Manliguez	Butuan City	10-25-19	76
4	TABLE TENNIS	Mario Cecilio	Butuan City	10-25-19	77
1	TAEKWONDO	Jayniel Monteza	Butuan City	10-24-19	78
2	TAEKWONDO	Ian Go	Butuan City	10-24-19	79
3	TAEKWONDO	Recah Maambong	Cabadbaran	10-24-19	80
4	TAEKWONDO	Jonathan Arcuino	Bayugan	10-22-19	81
5	TAEKWONDO	Mary Joy Laurente	Agusan Sur	10-31-19	82
6	TAEKWONDO	Rowena Sanchez	Tandag City	10-25-19	83
7	TAEKWONDO	Godofredo V. Costillas	Agusan del Sur	11-5-19	84
1	TENNIS	Mario Y. Orendain	Butuan City	10-25-19	85
2	TENNIS	Protacio Paradero	Dinagat	10-25-19	86
3	TENNIS	Marichu Campus	Surigao Sur	10-25-19	87
1	VOLLEYBALL	Marlo Orcullo	Agusan Sur	9-27-19	88
2	VOLLEYBALL	Loilani Angao	Bayugan	10-25-19	89
3	VOLLEYBALL	Ian fel Gozo	Bayugan	10-24-19	90
4	VOLLEYBALL	Julio Ponteres	Bislig City	10-25-19	91
5	VOLLEYBALL	Joselito Samillan	Bislig City	10-25-19	92
6	VOLLEYBALL	Marlon Villarin	Surigao Sur	10-25-19	93
7	VOLLEYBALL	Riza Ramos	Surigao Sur	20-25-19	94
1	WRESTLING	Dominic Ajero	Butuan City	10-18-19	95
2	WRESTLING	Jean G. Coquilla	Surigao Sur	10-25-19	96
1	WUSHU	Christine Palad	Butuan City	10-17-19	97
2	WUSHU	Valeriano Otaza	Butuan City	10-24-19	98
3	WUSHU	Agnes Salvador	Butuan City	10-25-19	99
1	RSAC	Joanna Mae Batulan	Agusan Sur	10-21-19	100

September 16, 2019

REGIONAL MEMORANDUM

No. 526,s, 2019

INVITING APPLICANTS FOR REGIONAL TOURNAMENT MANAGERS
AND OFFICIATING OFFICIALS



To: **Schools Division Superintendents**
This Region

1. The Department of Education Caraga Region shall conduct a region-wide search for applicants for Tournament Managers and Officiating Officials for the DepEd sponsored sports competition from intramural meet, district meet, unit meet, division meet and regional meet.
2. The submission of required documents shall start on September 25, 2019 until October 25, 2019 addressed to the Regional Director and attention Search Committee on Sports at DepEd Regional Office, J. Rosales Avenue, Butuan City.
3. The search shall undergo three (3) evaluation process/stages : (1) Paper Qualification Evaluations, stage -(2) qualifying tests , and stage (3) interview phase. The candidate shall be evaluated based on submitted documents required of them such as curriculum vitae, letter of intent, educational attainment, relevant experiences, relevant training, seminar-conferences, eligibility or sports license/accreditation card from the NSA, and outstanding accomplishment.
4. The members of the Search committee are the following:
 - Chairman - Regional Selection Board Chairman
 - Co-chair - Chief Administrative Officer
 - Members - Division PESS Supervisor /SDO of applicant
 - Regional Sports Officer
5. After all the candidates have been screened and rated, the Search Committee shall recommend the Tournament Manager to the Regional Director for his final decision.
6. Hereto attached are the guidelines in the selection of Tournament Managers.
7. Wide and immediate dissemination of this Memorandum is desired.

f. Francisco
FRANCIS CESAR B. BRINGAS
Schools Division Superintendent
Officer In-Charge *Francis*
Office of the Regional Director

Clmd4/bca
9-16-2019

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(085) 342-8207
(085) 342-7347
(085) 341-3899



caraga@deped.gov.ph



caraga.deped.gov.ph

The following guidelines shall be observed in the designation of a tournament manager.

1. The *Palarong Pambansa* Board, through its Secretary General, shall designate a tournament manager for each sports discipline.
2. The *Palarong Pambansa* National Secretariat shall prepare for each sports discipline a summary of applicants for the position of tournament manager.
3. A Search Committee is hereby created in order to:
 - a. review and evaluate the credentials of the candidates;
 - b. conduct interview of the candidate/s if the Committee deemed necessary;
 - c. recommend to the Secretary General the tournament manager;

Members of the Search Committee are:

- a. Rizalino Jose T. Rosales, Director IV, BLSS
 - b. Atty. Alberto T. Escobarte, Regional Director, DepEd-Region XI
 - c. Arturo B. Bayocot, Regional Director, DepEd-Region X
 - d. Dennis R. Lacsamana, LGOO II, DILG
 - e. Anna M. Ruiz, Senior SGRO, PSC
4. Being designated as tournament manager is a matter of privilege, thus the position does not have tenure.
 5. The Tournament Manager shall have the following duties and responsibilities:
 - a. Checks and prepares all playing fields/venues in accordance with international rules and standards of the sport;
 - b. Prepares the technical specification of all sports supplies, materials, accessories and equipment needed for procurement;
 - c. Inspects and approves the sports supplies, materials, accessories and equipment compliance with the prescribed technical specifications;
 - d. Manage the conduct of the tournament of his/her assigned sports discipline in accordance with the international rules;
 - e. If in case that some of the international standard, rules and regulation of the sport cannot be met or complied with for some justifiable reason, prepare and propose the amended or revised rules for adoption and approval of the Secretary General;
 - f. Reports the daily progress of the tournament to the Chairperson of the Technical Committee and the Secretary-General;

- and administrative official required in the tournament;
 - h. Deliberates and decides immediately on protests regarding technicalities of the game. Decision must be written and signed by the tournament manager.
 - i. Conduct risk assessment of playing venues; and implement security measures and safety provisions;
 - j. Submit final results of the tournament;
 - k. Informs all delegation heads/coaches on any changes in schedules and venues;
 - l. Be updated with existing National / ASEAN Schools Games / SEA / Asian / World records;
 - m. Retrieves and returns all sports supplies and materials and equipment to the Supplies Committee for proper accounting;
 - n. Conducts and attends regular meetings called for; and
 - o. Evaluates, assess and submit post tournament report indicating attendance and performance rating of officiating officials
 - p. Performs other related tasks as maybe assigned.
6. Application is open to any individual who are interested to serve as tournament manager. He/She may send his/her letter of application with resume or curriculum vitae attached address to the Secretary General of the *Palarong Pambansa*.
7. Qualification Standard/Eligibility requirement for tournament manager:
- a. Must have experiences in managing or conduct of a sports tournament/competition/league of national, regional or local level. Experience in managing international competition is a plus factor;
 - b. College graduate;
 - c. Must be knowledgeable on the technical rules of the sport;
 - d. Experienced referee/umpire/judge/adjudicator.
 - e. Preferably active member or recognized by a National Sports Association or International Federation
 - f. Actively involved in the school sports programs, *Palarong Pambansa* or sports related activities.
 - g. Preferably holder of an international or national license/brevet judge/adjudicator or accredited sports official;
 - h. Unquestionable integrity, probity, fairness and just.
 - i. Not currently coaching a school team/athlete, or training an individual athlete in a private club/association which participate in *Palarong Pambansa* and its lower meet;
 - j. No pending administrative case;
 - k. Presently full time employee/faculty; in case employed in private or state colleges or universities;
8. The Search Committee shall appoint among themselves the Chairman of the Committee. The Chairman shall then present and discuss to

The Committee may agree to divide the evaluation process into two phases or stages. The first phase or stage is the "paper qualification evaluation" wherein candidate shall be evaluated based on the submitted documents required of them such as curriculum vitae or resume or bio data aside from the letter of intent. Information required from them is educational attainment, relevant experiences, relevant training, seminars or conferences, eligibility or sports license/accreditation card, and lastly outstanding accomplishment.

The second phase or stage is the interview phase.

The members of the *Palarong Pambansa* National Secretariat shall provide administrative assistance to the Search Committee.

10. After all candidates have been screened and rated, the Search Committee shall recommend the tournament manager to the Secretary General for his final decision.