



November 4, 2019

REGIONAL MEMORANDUM

No. 710, s. 2019



FY 2019 4th Quarter Full-Time Delivery Unit (FDU) Meeting

**TO: Schools Division Superintendent
This Region**

1. This pertains to the communication from DBM Regional Director Gary R. Martel, CPA, MPA, CESO III, dated October 28, 2019 on the conduct of FY 2019 4th Quarter Full-Time Delivery Unit Meeting on November 6, 2019, 1:00-4:00 in the afternoon at L J Mega Convention Hall, Gumamela Street, Butuan City. For the agenda of the said meeting, refer to the attached communication letter from DBM.
2. Participants to this activity are the Regional and Division FDU Team composed of Schools Division Superintendents, Budget Officers, Accountants and Planning Officers (4 pax per DO x 12 = 48 pax plus DepED RO and 17 DBM personnel).
3. Transportation and other incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director

FD/atb
11/4/2019



ISO 9001:2015 CERTIFIED
Certificate No.:



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE NO. XIII (CARAGA), BUTUAN CITY

October 28, 2019

FRANCIS CESAR B. BRINGAS, CESO V

OIC - Regional Director
Department of Education
Regional Office XIII
Butuan City

Dear **Director Bringas**:

We wish to inform you that our FY 2019 4th Quarter Full-time Delivery Unit (FDU) meeting is on November 6, 2019, 1:00-4:00 in the afternoon. The venue of the meeting will be announced by the host.

This time, the FDU meeting will be highlighted with the following:

1. Executive Order No. 91 s. 2019 re: Adopting the Cash Budgeting System Beginning Fiscal Year 2019, and for Other Purposes
2. Circular Letter No. 2019 – 12 - Reiteration of Deadline for Submission of Agency Request/s for Release of Additional Funds requiring the Issuance of SARO/NCA;
3. Preparation and Submission of FY 2020 Budget Execution Documents (BEDs)

As usual, the meeting will consider the agency's Physical Report of Operations (Target vs Accomplishment per FY 2019 GAA) and Budget Utilization Rate (BUR) as of September 30, 2019.

Hence, we enjoined your presence together with your FDU Team in the aforementioned meeting.

For the details, you may contact any of our technical staff at telephone number 342-1227. We hope to see you then.

Thank you.

Very truly yours,

for: Gary R. Martel
GARY R. MARTEL, CPA, MPA, CESO III
Regional Director