TN - 2018-11-4764

Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Administrative Region
Butuan City

November 15, 2018

DEPARTMENT OF EDUCATION
RELEASED
DATE 15 NOV 2018
SIGNATURE
CARAGA REGION

15615

REGIONAL MEMORANDUM
No. 655, s. 2018

CARAGA REGIONAL ASSOCIATION OF SECONDARY SCHOOL ADMINISTRATORS (CARASSA) BOARD MEETING

To: Schools Division Superintendents
Asst. Schools Division Superintendents
CARASSA Officers & Board of Directors

1. The Caraga Regional Association of Secondary School Administrators (CARASSA) shall hold its Board Meeting on December 7, 2018 in Sarnimian Garden Resort, Rosario, Agusan del Sur from 8:00 a.m. to 5:00 p.m.

2. The objectives of the activity are to:
   a. Present the Financial Report of the association;
   b. Assess the conduct of the 19th CARASSA Congress;
   c. Revisit the CARASSA Constitution and By-Laws;
   d. Plan for the Programs and Projects of the association, and
   e. Other matters.

3. The participants of this meeting are the officers of CARASSA and the members of the Board of Directors including the CARASSA consultant, Dr. Isidro M. Biol, Jr. Please see the Enclosure for the participants.

4. A registration fee of One Thousand Five Hundred Pesos (P1, 500. 00) shall be collected from each participant to defray expenses for meals (breakfast and lunch) with morning and afternoon snacks. The registration fee and travelling expenses of participants shall be charged against the Local/School MOOE Funds subject to the usual accounting and auditing rules and regulations.

5. Wide dissemination of this Memorandum to all concerned is highly desired.

FRANCIS CESAR B. BRINGAS, CESO V
OIC - Regional Director

Encl: As stated.
Reference: None.
Allotment: 2 – (D.0. 50-97)
To be indicated in the Perpetual Index under the following subjects:
ORGANIZATION CONFERENCE MEETING CONGRESS

clmd01/imb
11/15/18

Enclosure to Regional Memorandum No. _____, s. 2018

CARASSA Officers and Board of Directors

President	DR. LEOPOLDO M. PULIDO *P-IV, Trento NHS, Agusan del Sur Division*	
Vice President	DR. ELVINA G. MORON *P-IV, Magallanes NHS, Agusan del Norte Division*	
Secretary	DR. FERNANDO M. CALO *P-II, San Juan NHS, Bayugan City Division*	
Treasurer	MRS. JOCELYN B. PACON *P-II, Stand Alone SHS, Carmen, Agusan del Norte* Division	
Auditors	MR. CORSINO M. GALELA, JR. *P-III, Madrid NHS, Surigao del Sur Division*	
	MR. EDUARDO J. JULVE *P-III, Sta Josefa NHS, Agusan del Sur Division*	
Business Managers	DR. DENNIS R. ROA *P-II, Libertad NHS, Butuan City Division*	
	DR. ARTHUR E. JAMERA *P-IV, Anomar NHS, Surigao City Division*	
PIO	DR. DULCESIMA A. CORVERA *P-IV, Tagana-an NHS, Surigao del Norte Division*	
	MR. ANTONIO S. SAROMINES *P-II, Sto. Tomas NHS, Agusan del Sur Division*	
Board of Directors	MS. ARLYN AGUILAR	Agusan del Norte
	DR. MARILOU P. CURUGAN	Agusan del Sur
	MR. EFREN B. MARTEL	Bayugan City
	DR. TERESA D. BURAY	Bislig City
	MR. ELMER M. CATALUNA	Butuan City
	MR. JUNNEL MAGAWAY	Cabadbaran City
	MS. ELDA L. CABALHIN	Dinagat Islands
	MS. VIRGINCITA A.GORGONIO	Siargao
	DR. MA. LUISA A. GUYANO	Surigao City
	MR. AURELIO J. DEGUITO	Surigao del Norte ENGR.
	JOSELITO QUIJADA	Suriao del Sur
	MS. DOROTHY L. SUAZO	Tandag City
Consultant:	DR. ISIDRO M. BIOL, JR. Chief, CLMD	
Adviser:	FRANCIS CESAR B. BRINGAS, CESO V OIC - Regional Director	

clmd01/imb
11/15/18

Republic of the Philippines
Department of Education
Caraga Administrative Region
CARAGA REGIONAL ASSOCIATION OF SECONDARY SCHOOL ADMINISTRATORS
DepEd Regional Office Caraga
Jose P. Rosales Avenue, Butuan City
Fax/Tel: (085) – 342- 8207/ caraga@deped.gov.ph

November 12, 2018

FRANCIS CESAR B. BRINGAS, CESO V
Regional Director
DepEd Caraga

SIR:

The *Caraga Regional Association of Secondary School Administrators* **(CARASSA)** is requesting authority to hold a *1-day CARASSA board meeting* on *Friday, December 7, 2018 at 8:00 o'clock in the morning* at *Sarnimian Garden Resort, Rosario, Agusan del Sur* to discuss the following concerns:

1. Financial report;
2. Assessment of the conducted 19th CARASSA Congress;
3. Revisit of the CARASSA Constitution and by-laws;
4. Programs and Projects school implementation updates;
5. Other matters.

A *registration fee of 1,500 pesos* shall be collected from each participant for 2 snacks and 1 lunch and other related expenses, including transportation chargeable against local funds/MOOE subject to usual auditing and accounting rules and regulation.

I am anticipating for your support and approval to this request.

Respectfully yours,

LEOPOLDO M. PULIDO, Ph.D.
Principal IV/ CARASSA President

Approved:

FRANCIS CESAR B. BRINGAS, CESO V
Regional Director