



November 15, 2018

REGIONAL MEMORANDUM
No. 652, S. 2018

**COLLABORATIVE CONFERENCE OF REGIONAL AND DIVISION PERSONNEL
INVOLVED IN THE VALIDATION OF PERCENTAGE OF IP ENROLMENT
AND IN THE PROCESSING OF DOCUMENTS FOR THE ESTABLISHMENT
OF PUBLIC/PRIVATE SCHOOLS IN IP COMMUNITIES, PERMIT TO OPERATE
AND SPECIAL ORDER**

To: Schools Division Superintendents
This Region

1. A Collaborative Conference of Regional and Division Personnel Involved in the Validation of Percentage of IP Enrolment and in the Processing of Documents for the Establishment of Public/Private Schools in IP Communities, Permit to Operate, and Special Order shall be held on December 6-7, 2018 at Balanghai Hotel and Convention Center, Butuan City.
2. The activity aims to provide technical assistance to the Schools Division Offices in the submission and validation of documents for such purposes.
Specifically, it aims to:
 - provide a venue for the Regional and Division Personnel to discuss issues/concerns/challenges met and to collaboratively explore doable ways to improve/fast track the processing of the said documents;
 - provide updates and level off directions in working with private learning institutions serving IP learners;
 - update the status of Validation of Percentage of IP Enrolment and Typology of Schools; and
 - make a CID-SGOD coordinated action plans for IPEd implementation in 2019.
3. Participants to the said activity are RO and SDO personnel involved in the Validation of Percentage of IP Enrolment and in the Processing of Documents for the Establishment of Public/Private Schools in IP Communities, Permit to Operate, and Special Order. The list of expected participants and the activity matrix are found in the enclosures for your reference.
4. Meals and accommodation of participants shall be charged against the Regional IPEd PSF for FY 2018 while their travel expenses shall be charged against the Division IPEd PSF and/or local funds.
5. Participants are expected to be at the venue on December 6, 2018 at 2:00 PM in time for the first session with afternoon snacks as the first meal. Last meal shall be lunch on December 7, 2018.
6. Immediate dissemination of this Memorandum to all concerned is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director

Encl: As stated
References: DepEd Order Nos. 62, s. 2011, 21, s. 2014, and 40, s. 2014
To be indicated in the Perpetual Index Under the following subjects:

PERMIT TO OPERATE

SCHOOL ESTABLISHMENT

VALIDATION OF PERCENTAGE OF IP ENROLMENT

CLMD 10/emy
November 15, 2018



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Enclosure to RM _____ s. 2018

List of Participants

Collaborative Conference of Regional and Division Personnel Involved in the Validation of Percentage of IP Enrolment and in the Processing of Documents for the Establishment of Public/Private Schools in IP Communities, Permit to Operate, and Special Order
 December 6-7, 2018
 Balanghai Hotel and Convention Center, Butuan City

Division/Office	CID Chief	SGOD Chief	M&E Coordinator	Priv. Sch. Coordinator	Planning Officers	IPEd Focal Person	Total
Agusan del Norte	1	1	1	1	1	1	6
Agusan del Sur	1	1	1	1	1	1	6
Bayugan City	1	1	1	1	1	1	6
Bislig City	1	1	1	1	1	1	6
Butuan City	1	1	1	1	1	1	6
Cabadbaran City	1	1	1	1	1	1	6
Dinagat islands			1		1	1	6
Siargao			1		1		2
Surigao City		1	1		1	1	4
Surigao del Norte	1	1	1	1	1	1	6
Surigao del Sur	1	1	1	1	1	1	6
Tandag City		1	1		1	1	4
Regional Office	1	1	3		1	1	7
Total	9	11	17	8	13	11	67

Activity Matrix

Date	Activity/Topic	Point Person
December 6, 2018		
1:00 – 2:00 pm	Arrival & Registration	RO Staff
2:00 – 2:30 pm	Opening Program	
2:30 – 5:30 pm	Presentation of Rationale and Meeting Agenda	Mrs. Leoniza T. Lavapie EPS, QAD
	Updates on the Status of submission of documents for the following: - establishment of public schools in IP communities; - permit to operate of public/private schools serving IP communities - special order	
	Discussion on the issues/concerns/challenges met and exploring doable solutions	
December 7, 2018		
7:45 – 8:00 am	MOL	RO Staff
8:00 – 9:30 am	Updates on the status of validation of IP enrolment and typology of schools	DO Planning Officers
	Discussion on the issues/concerns/challenges met and exploring doable solutions	Mrs. Elizabeth M. Ysulan EPS, CLMD
9:30 – 10:30 am	Updates on IPEd program implementation: - curriculum aspect - program management aspect	
10:30 – 11:30 am	Action planning by division	DOs
11:30 – 12:00 nn	Presentation of outputs	
12:00 – 1:00 pm	Lunch	
1:00 – 2:00 pm	Next steps	RO Staff
	Closing program	

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