



November 13, 2018



**REGIONAL MEMORANDUM:**

No. 644 s. 2018

**FINAL LIST OF PARTICIPANTS AND SCHEDULE OF ACTIVITIES FOR THE LEVEL-UP COMPETENCE  
THROUGH IN-SERVICE PROGRAMS FOR TEACHERS (LICIT)**

To: Schools Division Superintendents  
This Region

1. Relative to the Conduct of the Level-up Competence through In-Service Programs for Teachers, below are the final list of participants and the schedules of activities:

**A. National Seminar-Workshop on Integrated ICT Competencies for Teaching**

Date: November 19-23, 2018

Venue: Tanza Oasis Hotel, Tanza, Cavite

| Name                        | Division         | Position                            |
|-----------------------------|------------------|-------------------------------------|
| Eugene Godffrey E. Saarenas | Agusan del Norte | Information Technology Officer I    |
| Frengie G. Botoy            | Agusan del Norte | Senior Education Program Specialist |
| Ma. Lilith Borja Maribao    | Dinagat Islands  | SSHT - II                           |
| Rex Hussein D. Lamoste      | Cabadbaran City  | School Head                         |
| Teresita Pedraza Loca       | Dinagat Islands  | Principal IV                        |
| Arlene L. Abala             | Tandag City      | Principal II                        |
| Rowena T. Balan             | Tandag City      | Education Program Specialist II     |
| Osias Manlucob              | Surigao del Sur  | Education Program Specialist II     |

**B. Workshop on Development of National Assessment Tool for Teacher Training**

Date: December 19-23, 2018

Venue: Tanza Oasis Hotel, Tanza, Cavite

| Name                      | Division        | Position                          |
|---------------------------|-----------------|-----------------------------------|
| Kevin Hope Zamora Salvana | Agusan del Sur  | Division Science Coordinator      |
| Rhea Yparraguirre         | Regional Office | Education Program Supervisor-CLMD |

2. Identified participants are required to attend and must secure their approved Travel Order/Authority before they go to the assigned activities. Also, participants are requested to accomplish the online pre-registration at <http://deped.in/LICIT2018reg>.
3. All expenses relative to the conduct of the activity shall be charged against the activity fund to be downloaded to their respected division offices.
4. For further details, please refer to the memorandum no.: **DM-CI-2018-00451** signed by Usec Lorna Dig Dino, Undersecretary for Curriculum and Instruction re: **Activities Relative to the Conduct of Leveling Up ICT Competencies through In-Service Programs for Teachers (LICIT)**.
5. Immediate dissemination of this memorandum is highly enjoined.

  
**FRANCIS CESAR B. BRINGAS, CESO V**  
OIC - Regional Director

# Department of Education

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*Undersecretary for Curriculum and Instruction*

## MEMORANDUM

DM-CI-2018-00451

TO : Regional Directors  
Regional Secretary, ARMM  
All others concerned

FROM :   
LORNA DIG DINO  
Undersecretary for Curriculum and Instruction

SUBJECT : ACTIVITIES RELATIVE TO THE CONDUCT OF LEVELING UP  
ICT COMPETENCIES THROUGH IN-SERVICE PROGRAMS  
FOR TEACHERS (LICIT)

Date : November 7, 2018

In order to fully implement the Strategic Directions of DepEd on improving the quality and relevance of basic education through the use of ICT packages, the Bureau of Learning Delivery – Teaching and Learning Division will conduct the **Leveling up ICT Competencies through In-service Programs for Teachers (LICIT) with the following activities:**

| Activity                                                                      | Objective                                                                                            | Date                                                                                  | Venue                            |
|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|----------------------------------|
| National Seminar-Workshop on Integrated ICT Competencies for Teaching         | Draft the guiding framework to ensure appropriate activities for ICT education                       | November 19-23, 2018<br>(First Meal: Day 1, AM Snacks and Last Meal: Day 5 AM Snacks) | Tanza Oasis Hotel, Tanza, Cavite |
| Workshop on the Development of National Assessment Tools for Teacher Training | Draft the national assessment tools for the development of ICT competencies on teaching and learning | December 19-23, 2018<br>(First Meal: Day 1, Lunch and Last Meal: Day 5 AM Snacks)     | Tanza Oasis Hotel, Tanza, Cavite |

For the National Seminar-Workshop on Integrated ICT Competencies for Teaching, each participating region is requested to select a representative to prepare a 30-minute presentation of their good practices on the use of ICT in teaching and learning and a documenter who shall capture the important details of the presentation (See Annex A).

The participants to the aforementioned activities are recommended by each regional office. They are requested to stay throughout the duration of the said activities and to

produce the expected outputs. They are expected to be at the venue in the morning of day one.

Furthermore, the participants are also requested to bring their travel orders, laptops, extension cords, and pocket Wi-Fi. They are advised to take the most economical means of transportation. Travel expenses of the participants shall be charged against 2018 HRTD funds that are downloaded to their region/division. In case that the actual travel expenses exceed the downloaded/allocated travel funds, the participants may reimburse it chargeable to their local funds, subject to approval of the approving authority and accounting rules and regulations. Enclosed in Annex B is the list of participants per region and the tentative program of activities in Annex C.

The participants are requested to accomplish the online pre-registration at <http://deped.in/LICIT2018reg> on or before November 15, 2018. Once the participants have registered, they shall be given a series of assignments to be accomplished prior to the conduct of the activities.

If the activity falls on a weekend or holiday, the participants, trainers, and management staff in the said activities shall be entitled to service credits pursuant to DepEd Order (DO) No. 53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers and DO 19, s. 2011 entitled Granting of Vacation Service Credits to Teachers Implementing Drop-out Reduction Program (DORP) and Open High School Program (OHSP). Moreover, nonteaching staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission and Department of Budget and Management Joint Circular No.2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered.

For other inquiries and concerns, kindly contact Mr. Mark Timothy O. Manaois of the BLD-TLD at telephone numbers (02) 638-4799 and (02) 687-2948, or through email at [mark.manaois@deped.gov.ph](mailto:mark.manaois@deped.gov.ph).

Immediate dissemination and compliance of this memorandum is desired.

*Annex A. Presenter and Documenter for the Good Practices in ICT Education  
(Effective Use of ICT in Teaching and Learning)*

*\*To be selected by the region from the Annex C. Final List of Participants.*

Region: \_\_\_\_\_

Presenter: \_\_\_\_\_

Documenter: \_\_\_\_\_

**Roles of the Presenter:**

The presenter will:

1. Provide a 30-minute presentation on Good Practices in ICT for Education - Effective Use of ICT in Teaching and Learning used in their respective regions/divisions/schools;
2. Prepare a PowerPoint presentation, flash or video presentation;
3. Provide a narrative output in electronic document form. (word, rtf and the like.); and
4. Give response to the queries in an open forum.

**Roles of the Documenter:**

The documenter will:

1. Capture the important information and details from the practices presented in the room assigned;
2. Cooperate with the other documenters;
3. Capture the queries of the audience and answers of the presenters; and
4. Submit an e-copy of the documentation to the moderator.

Please submit this form through email, [mark.manaois@deped.gov.ph](mailto:mark.manaois@deped.gov.ph).

Annex B. Program Matrix of Activities (Tentative)

Leveling up the ICT Competencies through In-service Programs for Teachers (LICIT)

| National Seminar –Workshop on Integrated ICT Competencies for Teaching<br>November 19-23 2018, Cavite |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
|-------------------------------------------------------------------------------------------------------|------------------------------------|---------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-------------------------|
|                                                                                                       | Monday<br>Nov. 19                  | Tuesday<br>Nov. 20                                                                                      | Wednesday<br>Nov. 21                                                                                                                                       | Thursday<br>Nov. 22                                                                    | Friday<br>Nov. 23       |
|                                                                                                       | Day1                               | Day 2                                                                                                   | Day 3                                                                                                                                                      | Day 4                                                                                  | Day 5                   |
| 8-9am                                                                                                 | Arrival and Registration           | Good Practices in ICT for Education (Effective Use of ICT in Teaching and Learning) (Parallel Sessions) | Blended Learning                                                                                                                                           | Workshop 1 A Determining the Educational Needs and Goals                               | Presentation of Outputs |
|                                                                                                       |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
| 9-10am                                                                                                |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
| 10-11am                                                                                               |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
| 11am-12pm                                                                                             | Opening Program                    | Industrial Revolution 4.0 and Industry Requirements                                                     | 21 <sup>st</sup> Century Skills, Learners and Learning Environments Potentials of ICT                                                                      | Presentation of Output and Critiquing                                                  | Closing Program         |
| 12-1pm                                                                                                |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
| 1-2pm                                                                                                 |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
| 2-3pm                                                                                                 |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
|                                                                                                       | Kto12 Framework and Updates        | NCBTS TSNA Results, Conclusions and Recommendations on ICT                                              | Philippine Professional Standards for Teachers Current ICT Frameworks <ul style="list-style-type: none"><li>- UNESCO</li><li>- ISTE</li><li>- EC</li></ul> | Workshop 2 A Development of Proposed ICT Framework for Effective Teaching and Learning |                         |
|                                                                                                       |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
|                                                                                                       |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
|                                                                                                       |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
| 3-4pm                                                                                                 | DepEd ICTS Plans                   | A Survey of ICT Integration in Philippine Public Secondary Schools (A research)                         | ICT Integration Models <ul style="list-style-type: none"><li>- TPACK</li><li>- SAMR</li><li>- Technology Integration Matrix</li></ul>                      | Issues, Barriers, and Bottlenecks                                                      |                         |
| 4-5pm                                                                                                 | Orientation for the Weeks Activity |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
|                                                                                                       |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |
| 5-6pm                                                                                                 |                                    |                                                                                                         |                                                                                                                                                            |                                                                                        |                         |

Annex B. Program Matrix of Activities (Tentative)

National Seminar –Workshop on Integrated ICT Competencies for Teaching  
November 19-23 2018, Cavite

|           | Monday<br>Nov. 19<br>Day 1         | Tuesday<br>Nov. 20<br>Day 2                                                                             | Wednesday<br>Nov. 21<br>Day 3                                                                          | Thursday<br>Nov. 22<br>Day 4                                              | Friday<br>Nov. 23<br>Day 5 |
|-----------|------------------------------------|---------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------|
| 8-9am     | Arrival and Registration           | Good Practices in ICT for Education (Effective Use of ICT in Teaching and Learning) (Parallel Sessions) | Blended Learning                                                                                       | Workshop 1 B Literature Review on Effective Use of Tablets                | Presentation of Outputs    |
| 9-10am    |                                    |                                                                                                         |                                                                                                        |                                                                           |                            |
| 10-11am   |                                    |                                                                                                         |                                                                                                        |                                                                           |                            |
| 11am-12pm |                                    |                                                                                                         |                                                                                                        |                                                                           |                            |
| 12-1pm    | Opening Program                    | Lunch                                                                                                   | Industrial Revolution 4.0 and Industry Requirements                                                    | Presentation of Effective Use of Tablets in Schools                       | Closing Program            |
| 1-2pm     |                                    |                                                                                                         |                                                                                                        |                                                                           |                            |
| 2-3pm     |                                    |                                                                                                         |                                                                                                        |                                                                           |                            |
|           | Kto12 Framework and Updates        | NCBTS TSNA<br>Results, Conclusions and Recommendations on ICT                                           | Philippine Professional Standards for Teachers<br>Current ICT Frameworks<br>- UNESCO<br>- ISTE<br>- EC | Workshop 2 B Crafting Draft Policy Guidelines on Effective Use of Tablets | Lunch                      |
|           |                                    |                                                                                                         |                                                                                                        |                                                                           |                            |
|           |                                    |                                                                                                         |                                                                                                        |                                                                           |                            |
| 3-4pm     | DepEd ICTS Plans                   | A Survey of ICT Integration in Philippine Public Secondary Schools (A research)                         | ICT Integration Models<br>- TPACK<br>- SAMR<br>- Technology Integration Matrix                         | Issues, Barriers, & Bottlenecks                                           | PM Snacks                  |
| 4-5pm     | Orientation for the Weeks Activity |                                                                                                         |                                                                                                        |                                                                           |                            |
| 5-6pm     |                                    |                                                                                                         |                                                                                                        |                                                                           |                            |

**Annex B. Program Matrix of Activities (Tentative)**  
**Workshop on Development of National Assessment Tools/s for Teacher Training**  
**December 19-23, 2018 - Cavite**

|           | Wednesday<br>Dec. 19                                                                     | Thursday<br>Dec. 20                                                                                                          | Friday<br>Dec. 21                                                                                                                          | Saturday<br>Dec. 22                                                | Sunday<br>Dec. 23 |
|-----------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------|
|           | <b>Day1</b>                                                                              | <b>Day 2</b>                                                                                                                 | <b>Day 3</b>                                                                                                                               | <b>Day 4</b>                                                       | <b>Day5</b>       |
| 8-9am     | Arrival and Registration                                                                 | Workshop 1 Literature Review Collaboration                                                                                   | ICT Needs Prioritization for Teaching and Learning                                                                                         | Presentation of Draft National Survey Assessment Tool & Critiquing | Next Steps        |
| -         |                                                                                          |                                                                                                                              |                                                                                                                                            |                                                                    | AM Snacks         |
| 9-10am    | Opening Program<br>-DepEd's ICTS Plans and Updates<br>-ICT in Curriculum and Instruction | Workshop 2 Literature Review. Presentation on ICT Output 2: Consolidated Literature Reviews on ICT for Teaching and Learning | Workshop 4: Identifying specific indicators and Competencies for National Survey Assessment Tool<br><br>Output 4: ICT Needs and Indicators |                                                                    | Closing           |
| 10-11am   | -Philippine Professional Standards for Teachers                                          |                                                                                                                              | Identifying the Means of Verification and Tools to be Developed                                                                            | Revision of National Survey Assessment Tool                        |                   |
| 11am-12pm | Research on ICT                                                                          |                                                                                                                              |                                                                                                                                            |                                                                    |                   |
| 12-1pm    | Lunch                                                                                    | Lunch                                                                                                                        |                                                                                                                                            |                                                                    | Lunch             |
| 1-2pm     | Survey of ICT Utilization in Philippine Public Schools                                   | Orientation of Needs Assessment Tool Framework on Teaching and Learning                                                      | Workshop 5: Developing National Survey Assessment Tool                                                                                     | Consultation with Experts                                          |                   |
| 2-3pm     | ICT Integration and 21 <sup>st</sup> Century Skills, Learners and Learning Environments  |                                                                                                                              | Output 5: Draft National Survey Assessment Tool                                                                                            |                                                                    |                   |
|           | PM Snacks                                                                                | PM Snacks                                                                                                                    |                                                                                                                                            | PM Snacks                                                          | PM Snacks         |
| 3-4pm     | Presentation of Initiatives and Teaching Practices Related to ICT                        | Workshop 3 ICT needs of Teachers and Learners, Schools and Educational System                                                |                                                                                                                                            | Issues, Barriers & Bottlenecks                                     |                   |
| 4-5pm     | Industrial Revolution 4.0 and Industry Requirements                                      | Output 3: ICT Needs for Teaching and Learning                                                                                |                                                                                                                                            |                                                                    |                   |

## Annex C. Final List of Participants

### Activities for Leveling Up ICT Competencies through In-Service Programs for Teachers (LICIT)

#### A. Workshop on Development of National Assessment Tool for Teacher Training

Date: December 19-23, 2018

Venue: Tanza Oasis Hotel, Tanza, Cavite

|    | Name                      | Region     | Division/Office |
|----|---------------------------|------------|-----------------|
| 1  | Rodrigo Reyes Jr.         | I          | Vigan City      |
| 2  | Cynthia B. Tablang        | I          | Alaminos City   |
| 3  | Larina Colobong           | II         | Isabela         |
| 4  | Ruth Ann B. Tabios        | II         | Cauayan City    |
| 5  | Edgar E. Garcia           | III        | Bataan          |
| 6  | Nestor P. Nuesca          | III        | CLMD, RO III    |
| 7  | Jonathan P. Domingo       | CALABARZON | Antipolo        |
| 8  | Aurelia G. Vivas          | CALABARZON | Batangas City   |
| 9  | Dexter Palanas            | CALABARZON | Calamba City    |
| 10 | Jester C. Nicodemus       | CALABARZON | Cavite City     |
| 11 | Ronaldo V. Ramilo         | CALABARZON | Tanauan City    |
| 12 | Ferdinand V. Marquez      | CALABARZON | Regional Office |
| 13 | Rafaela Myrna Casim       | V          | Tabaco City     |
| 14 | Fancis Lanuza             | V          | Sorsogon City   |
| 15 | Edward Bana               | VI         | Antique         |
| 16 | Arthur J. Cotimo          | VI         | Guimaras        |
| 17 | Marlene G. Padigos        | VII        | Cebu City       |
| 18 | Elvira N. Vergara         | VII        | Talisay City    |
| 19 | Dexter Jones Fiel         | IX         | Pagadian City   |
| 20 | Francisco Grifil          | IX         | Sibugay         |
| 21 | Clariza P. Catedral       | X          | Ozamiz City     |
| 22 | Carol R. Bawit            | X          | Lanao del Norte |
| 23 | Kevin Hope Zamora Salvana | CARAGA     | Agusan del Sur  |
| 24 | Rhea Yparraguirre         | CARAGA     | Regional Office |
| 25 | Dheniel Mallari           | NCR        | Malabon City    |
| 26 | Orlando Claor             | NCR        | San Juan City   |
| 27 | Angelo Bermas             | NCR        | Paranaque       |
| 28 | Michael Centenno          | NCR        | Las Pinas       |
| 29 | Celedonia Teneza          | NCR        | Makati          |
| 30 | Remedios Santos           | NCR        | Valenzuela      |

#### B. National Seminar-Workshop on Integrated ICT Competencies for Teaching

Date : November 19-23, 2018

Venue: Tanza Oasis Hotel, Tanza, Cavite

|    | Name                    | Region | Division/Office   |
|----|-------------------------|--------|-------------------|
| 1  | Jenelyn B. Asuncion     | I      | Batac City        |
| 2  | Jennifer Lynn M. Felipe | I      | Laoag City        |
| 3  | Marissa De Vera         | I      | Pangasinan I      |
| 4  | Erwin E. Busto          | I      | Ilocos Sur        |
| 5  | Sigfred G. Zarate       | I      | Urdaneta City     |
| 6  | Felione Galima Ragma    | I      | Candon City       |
| 7  | Thea Zonette Medrano    | I      | San Fernando City |
| 8  | Roldan B. Eden          | I      | San Carlos City   |
| 9  | Maricel Franco          | II     | Nueva Vizcaya     |
| 10 | Roldan Lopez            | II     | City of Ilagan    |
| 11 | Felimendo Felipe        | II     | Quirino           |
| 12 | Aileen Ibanez           | II     | Tuguegarao        |
| 13 | Nico Arabes             | II     | Cagayan           |