



M: 15251



DATE: 11/12/18

SIGNATURE

November 9, 2018 CARAGA REGION

REGIONAL MEMORANDUM

NO. 642, S. 2018

**CONDUCT OF THREE-DAY REGIONAL TRAINING-WORKSHOP OF ASATIDZ ON
CULTURALLY RESPONSIVE TEACHING PEDAGOGY (CRTP)**

TO: **Schools Division Superintendents**

(Agusan del Norte, Agusan del Sur, Bayugan City, Bislig City, Butuan City, Cabadbaran City, Siargao, Surigao City, Surigao del Norte, Surigao del Sur, and Tandag City)

1. The Department of Education- Caraga Region through the Curriculum and Learning Management Division (CLMD) shall conduct a **Three-Day Regional Training-Workshop of Asatidz on Culturally Responsive Teaching Pedagogy** on November 15-17, 2018 at Butuan City (Venue to be announced later).
2. The training-workshop aims to capacitate teachers handling Arabic Language and Islamic Values Education (ALIVE) classes to develop learning activities that are more reflective of students' cultural background.
3. The participants of this training-workshop are asatidz from the implementing divisions of the Madrasah Education Program. Please see **Enclosure 1** for the **Official List of Participants**.
4. The participants and facilitator and Program Management Team are required to bring their Travel Authority. Moreover, the participants are also requested to observe the following:
 - 4.1. The first meal to be served is dinner on Day 0, November 14, 2018 and the last meal shall be PM Snacks on Day 3, November 17, 2018.
 - 4.2. Bring their Travel Authority signed by their Schools Division Superintendent. No Travel Authority means no accommodation & travel reimbursement.
 - 4.3. Bring their own laptop, extension cord, and REMC.
 - 4.4. Replacement and/or substitution is NOT allowed.
 - 4.5. Attendance is strictly monitored. Early leavers and those who skip sessions and fail to submit the expected training outputs will only be given Certificate of Appearance.
 - 4.6. Attendance to this training a mandatory requirement for the release of monthly compensation and allowance as provided in D.O. 58, s. 2016 entitled Implementing Guidelines on the Utilization of Fund for the Madrasah Education Program.
 - 4.7. Those with health concerns or maintenance shall bring with them medicine sufficient for the entire duration of the training.
 - 4.8. Pregnant asatidz who are in high risk condition are required to secure a medical clearance/certification from any government physician.





5. The matrix of the training is enclosed for your reference. Please see *Enclosure 2*.
6. All **Division ALIVE Coordinators** shall take turn in monitoring the attendance, participation, and compliance of their asatidz to the requirements of the training-workshop and shall coordinate their schedule with **DR. MARIE FE C. DULTRA**, the Division ALIVE Coordinator of Cabadbaran City Division. Monitoring expenses shall be charged against MEP Support Funds subject to the usual government accounting and auditing rules and regulations.
7. Travel expenses and other allowable expenses of the participants and Division ALIVE Coordinators involved shall be downloaded to the SDOs while board and lodging, training kits, materials and supplies, administrative cost, travel expenses of Resource Speakers shall be charged to OSEC-13-18-9584.
8. The teacher participants shall be entitled to a 1- day service credit in accordance with DepEd Order No. 53, s. 2003 entitled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers since the last day of the activity falls on Saturday. On the other hand, non- teaching personnel shall be provided with 1.5 days Compensatory Time- Off(CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non- Monetary Remuneration for Overtime Services Rendered.
9. Immediate and wide dissemination of this Memorandum is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director 

Encls: As stated

Reference: As stated

To be indicated in the PERPETUAL INDEX under the following subjects:

MADRASAH

TRAINING

WORKSHOP

TEACHER

CLMD02/RGJY
11/09/2018



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LIST OF PARTICIPANTS TO CONDUCT OF THREE-DAY REGIONAL TRAINING-WORKSHOP OF ASATIDZ ON CULTURALLY RESPONSIVE TEACHING PEDAGOGY (CRTP)

A. Program Management Team

Name	Position/ Designation	Office/Station	Task/ Responsibilities
1. Isidro M. Biol, Jr.	Chief	CLMD	Program Manager
2. Rhea J. Yparraguirre	EPS/ RAC	RO-CLMD	Training Manager
3. Maria Fe C. Dultra	EPS/DAC	SDO-Cabadbaran City	Training Manager-Alternate
4. Maria Elena G. Saga	EPS, DAC	SDO- Bayugan City	Facilitator/ Documenter
5. Leopardo P. Cortes, Jr.	PDO-II/ DAC	SDO-Surigao del Sur	Process Observer
6. Alma P. Llanos	ADAS- II	RO-CLMD	Secretariat
7. Jesus D. Nono	EPS	RO-QAD	QATAME
8. Alson A. Julius	T-1	J.P. Elpa NHS, Tandag City	Resource Speaker
9. Hamdanie A. Pangandag	Teacher I	Division of Surigao del Sur	Resource Speaker

B. Asatidz

Name of Ustadz/Ustadzah	Division	School
1. Shaira Domado	Agusan del Norte	Buenavista Central ES
2. Faridah s. Balindong	Agusan del Norte	Buenavista Central ES
3. Zohra Sarif Idaros	Agusan del Norte	Buenavista SPED H.S.
4. Ebrahim Abdulhamid	Agusan del Sur	Trento CES
5. Norsida Akmad	Agusan del Sur	Basa ES/Maica ES
6. Noraima Dadign	Agusan del Sur	Singan ES
7. Haira Abdul Azis	Agusan del Sur	Rosario CES
8. Bai Hadginia Lumanas	Agusan del Sur	Mambalili CES
9. Salich M. Maruhon	Bayugan City	East Bayugan Central ES
10. Lainirah M. Hadjiesmael	Bayugan City	East Bayugan Central ES
11. Sonaya A. Sangcopan	Bayugan City	East Bayugan Central ES
12. Aslima M. Macaindig	Bayugan City	East Bayugan Central ES
13. Cayamasa Musa	Butuan City	Ong Yiu CES
14. Normina D. Hadji Salam	Butuan City	Ong Yiu CES
15. Norania Rascal	Butuan City	Ong Yiu CES
16. Ghaizar Bautista	Butuan City	J.T. Domingo CES
17. Saidomar Tominaman	Butuan City	J.T. Domingo CES
18. Norima Macabayao	Cabadbaran City	NORCACES
19. Nasim Disumala	Cabadbaran City	NORCACES
20. Omayah Mamao	Cabadbaran City	NORCACES
21. Asiah Mamao	Cabadbaran City	NORCACES
22. Norhannah Rascal	Cabadbaran City	NORCACES
23. Andabansa S. Omar	Surigao City	Surigao City CES
24. Jasmine C. Adiong	Surigao City	CV Diez Memorial CES





Name of Ustadz/Ustadzah	Division	School
25. Samiara Abdulhalim	Surigao del Norte	Placer West CES
26. Aisah A. Yacob	Surigao del Sur	Madrid CES
27. Norjenna H. Sultan	Surigao del Sur	Diatagon Barangay CES
28. Mosrifah G. Mangandog	Surigao del Sur	Unidad CES
29. Kathleen Marjory I. Julius	Tandag City	Tandag Pilot ES
30. Mohaimah D. Yacob	Tandag City	Tandag Pilot ES
31. Noronisa A. Yacob	Tandag City	Bongtud ES
32. Haniah A. Abdullah	Tandag City	Telaje ES
33. Noroden A. Elian	Tandag City	Telaje ES
34. Woodrow Wilson I. Jumadla	Tandag City	Jacinto P. Elpa NHS
35. Sadam D. Acob	Tandag City	Quintos ES/ Tandag CES



Three-Day Regional Training on Culturally Responsive Teaching Pedagogy (CRTP)
November 15-17, 2018, Venue still to be determined
TRAINING MATRIX

Time	Day 0	Day 1	Day 2	Day 3
6:30 -7:30		Breakfast	Breakfast	Breakfast
7:30 -8:00				
8:00-8:30		Opening Program - National Anthem - Prayer - Welcome Message & Statement of Purpose - Introduction of Participants - Presentation of the Training Matrix - House Rules - Orientation on QATAME Mechanisms	SESSION 4 Digital Literacy (Basic MS Word, MS PowerPoint, & MS Excel) HAMDANIE A. PANGANDAG Division of Surigao del Sur	Presentation and Critiquing of Lesson Plan
8:30-10:00		SESSION 1 K to 12 Curriculum Framework MARIA ELENA G. SAGA DAC, Bayugan City		
10:00-10:30		Health Break	Health Break	Health Break
10:30-12:00		SESSION 3 Culturally Responsive Teaching Pedagogy and Practices HAMDANIE A. PANGANDAG Division of Surigao del Sur	Basics of Arabic Text Encoding KATHLEEN MARJORY I. JULIUS Division of Tandag City	Demonstration Teaching, Processing, & Giving of Feedback

Time	Day 0	Day 1	Day 2	Day 3
12:00-1:00		LUNCH	LUNCH	LUNCH
1:00-2:00			SESSION 5 Lesson Planning Incorporating Teaching Pedagogy HAMDANIE A. PANGANDAG ALSON A. JULIUS	Closing Ceremony Home Sweet Home
2:00-3:00			SESSION 2 Pedagogical Approaches in Teaching ALIVE Classes ALSON A. JULIUS Division of Tandag City	
3:00-3:30	Arrival & Registration	Health Break	Health Break	
3:30-5:00				
5:00-5:30		Debriefing	Debriefing	
6:00 -7:00	Dinner	Dinner	Dinner	