



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XIII Caraga
J.P. Rosales Ave., Butuan City



October 30, 2018

REGIONAL MEMORANDUM

No. 635, s. 2018

**REGIONAL TRAINING ON READING COMPREHENSION SKILLS AND STRATEGIES
FOR ELEMENTARY AND SECONDARY SCHOOL TEACHERS**

To: Schools Division Superintendents
Assistant Schools Division Superintendent
CID Chiefs
Division English Coordinators
This Region



1. A Three-day Regional Training on Reading Comprehension Skills and Strategies for Elementary and Secondary Schools Teachers shall be conducted on November 10-12, 2018 at Grand Palace Hotel, Butuan City.
2. The objectives of this training are to:
 - a. develop students' reading skills and attitude that will contribute to lifelong learning;
 - b. simulate different methods and strategies in reading;
 - c. create a method which effective for teaching reading skills; and,
 - d. craft a division reading program.
3. The participants to this training are Division Education Program Supervisors in English, Grades 4,5 and 6 Elementary Teachers and Junior High School Teachers. Attached as Enclosure No. 1 is the breakdown of participants per division.
4. The participants and facilitator and Program Management Team are required to bring their Travel Authority. Moreover, the participants are also required to bring their laptop (Wi-Fi ready or with broadband modem), USB and extension wires.
5. The Schools Division Superintendents shall submit the names of the confirmed participants (see enclosure 2) to the regional office on November 8, 2018 in **word and pdf files** at gladys.asis@yahoo.com and caraga@deped.gov.ph.
6. The first meal shall be dinner on day 0, November 9, 2018 and the last meal shall be afternoon snacks on day 3, November 12, 2018.

7. Board and lodging of participants shall be charged to ECARP Funds while travel and other allowable expenses shall be charged against their Division/ Local MOOE funds subject to the usual accounting and auditing rules and regulations.
8. The matrix of activities is attached as Enclosure No. 3.
9. In consonance with DepEd Order No.9, s. 2005 entitled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*, in-service training programs and write shops, whether organized by the central, regional or division offices requiring attendance of classroom teachers shall be scheduled during the five-day mid-year break and during the summer vacation. However, due to the availability of the training venue and resource speakers, this training shall be conducted on weekends.
10. The teacher participants shall be entitled to a 2- day service credits in accordance with DepEd Order No. 53, s. 2003 entitled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers since the activity falls on Saturday and Sunday. On the other hand, non- teaching personnel shall be provided with 3- day Compensatory Time- Off(CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non- Monetary Remuneration for Overtime Services Rendered.
11. Immediate dissemination of this Memorandum to the concerned is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
OIC- Regional Director

Encls: as stated

Reference: none

To be indicated in the PERPETUAL INDEX under the following subjects:

READING TEACHERS TRAININGS

Clmd05/gsa
10/30/18

Enclosure 1 to Regional Memorandum No. _____ s., 2018

**REGIONAL TRAINING ON READING COMPREHENSION SKILLS AND STRATEGIES FOR
ELEMENTARY AND SECONDARY SCHOOL TEACHERS**

**November 10-12, 2018
Grand Palace Hotel, Butuan City**

Division	Division English Coordinators	Elementary (Grade4, Grade 5, Grade 6)	Teacher in High School (Junior High School)	Total
Agusan del Norte	1	5	4	10
Agusan del Sur	1	4	7	12
Bayugan City	1	3	4	8
Bislig City	1	3	4	8
Butuan City	1	3	4	8
Cabadbaran City	1	3	4	8
Dinagat Islands	1	4	4	9
Siargao	1	4	4	8
Surigao City	1	3	4	8
Surigao del Norte	1	4	5	10
Surigao del Sur	1	4	7	12
Tandag City	1	3	4	8
Total	12	40	54	104

PROGRAM MANAGEMENT TEAM	
Over-all Program Manager	Dr. Isidro M. Biol, Jr.
Training Manager	Dr. Gladys S. Asis
Secretariat	Ms. Rhea J. Yparraguire Mrs. Alma P. Llanos/ Melissa Perral
QAME Coordinator	Dr. Jesus Nono
Nurse	Ms. Sheila Peji (Agusan del Sur Division)
Process Observer	Venus Bajao - (Agusan del Sur)
Documentation/ ICT	Pedro Tecson

Enclosure 2 to Regional Memorandum No. _____ s., 2018

Republic of the Philippines
DEPARTMENT OF EDUCATION
Division of _____

CONFIRMATION SHEET

REGIONAL TRAINING ON READING COMPREHENSION SKILLS AND STRATEGIES FOR ELEMENTARY AND SECONDARY SCHOOL TEACHERS

[illegible]

I hereby confirm the participation of the above listed participants to the Regional Training on Reading Comprehension Skills and Strategies for Elementary and Secondary School Teachers on November 10-12, 2018 at Grand Palace Hotel, Butuan City.

Certified Correct:

Schools Division Superintendent

**REGIONAL TRAINING ON READING COMPREHENSION SKILLS AND STRATEGIES FOR
ELEMENTARY AND SECONDARY SCHOOL TEACHERS**

**November 10-12, 2018
Grand Palace, Butuan City**

DAY	TOPIC
November 10, 2018	
7:00 AM -8:00AM	Registration of Participants
8:00 AM- 8:30 AM	Opening Program
8:30- 10:00PM	Common Core Standards Content Area Literacy
10:00 AM- 12:00PM	Curriculum Instruction and Reading
12:00 PM – 1:00 PM	LUNCH
1:00 PM- 3:00 PM	Phonemic Awareness Phonics
3:00 PM -5:00 PM	Learning disabilities Improving Reading Skill: Reading Difficulties
6:00 PM- 7:00 PM	Dinner
November 11, 2018	
7:45 AM- 8:00 AM	MOL
8:00- 10:00AM	Reading Fluency including Oral Reading Skills
10:00- 12:00PM	Reading Comprehension Skills and Strategies Lecture
12:00 PM – 1:00 PM	Lunch
1:00 PM- 5:00 PM	Continuation of the Lecture of Reading Comprehension Skills and Strategies and Workshop
6:00 PM- 7:00 PM	Dinner
November 12, 2018	
7:45 AM- 8:00 AM	MOL
8:30- 10:00AM	School-Wide efforts and response to intervention
10:00- 12:00PM	Classroom Management in Reading Crafting of Division Reading Program
12:00 PM – 1:00 PM	LUNCH
1:00 PM- 3:00 PM	Reading strategies' Simulation
3:00 PM- 4:00 PM	Closing Program
5:00 PM-6:00 PM	Clearing House