



October 8, 2019



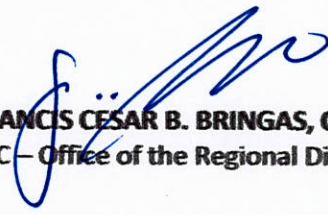
REGIONAL MEMORANDUM

No. 603, s. 2019

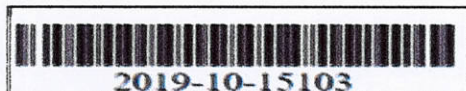
**PARTICIPATION TO THE ORIENTATION OF PROGRAM IMPLEMENTERS ON THE MILK COMPONENT
OF THE SCHOOL – BASED FEEDING PROGRAM (SBFP)**

TO: ALL SCHOOLS DIVISION SUPERINTENDENTS
This Region

1. The Bureau of Learner Support Services thru the School Health Division will conduct the Orientation of the Program Implementers on the Milk Component of the School-Based Feeding Program (SBFP) on October 14-16, 2019 at Tanza Oasis Hotel, Tanza, Cavite.
2. The participants of the said activity are the Regional SBFP Focal Person /Regional Finance Officer /Accountant/ESSD Chief (2 participants per RO) and SBFP Focal Person/SGOD Chief, Budget Officer/Accountant (1 participant per SDO).
3. The workshop proper will start at 2:00pm on October 14, 2019. Funds for traveling expenses shall be charged from the downloaded funds from the Central Office and it is requested that the Schools Division Offices should augment any fund shortages that may accrue, subject to the usual accounting and auditing rules and regulations.
4. For more details kindly refer to the attached memorandum.
5. Immediate dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS, CESO V
OIC – Office of the Regional Director

ESSD/NLB
10/8/2019



DCC No.: DepEdRO13-F-REC-013/R2/9-4-2019



ISO 9001:2015 CERTIFIED
Certificate No.:
UAE/QMS/2019/1938



(085) 342 - 8207
(085) 342 - 7347
(085) 341 - 3899



caraga@deped.gov.ph



caraga.deped.gov.ph

Republic of Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY
FOR PROCUREMENT AND ADMINISTRATION

MEMORANDUM

FOR : **REGIONAL DIRECTORS**
Regions I-XII, Caraga, CAR, & NCR

**BARMM MINISTER OF BASIC, HIGHER AND
TECHNICAL EDUCATION**

FROM : **ATTY. SALVADOR C. MALANA III**
Assistant Secretary for Procurement and Administration
OIC, Director IV, Bureau of Learner Support Services

DR. ELLA/CECILIA G. NALIPONGUIT
Director III

DR. MARIA CORAZON C. DUMLAO
Chief, School Health Division

SUBJECT : **ORIENTATION OF PROGRAM IMPLEMENTERS ON
THE MILK COMPONENT OF THE SCHOOL-BASED
FEEDING PROGRAM (SBFP)**

DATE : **1 October 2019**

This has reference to the conduct of the **Orientation of Program Implementers on the Milk Component of the School-Based Feeding Program (SBFP)** on **October 14-16, 2019**.

It is respectfully requested that the participants be advised on the following:

1. The final venue is at Tanza Oasis Hotel, Tanza, Cavite;
2. Participants to the activity are Regional SBFP Focal Person/Regional Finance Officer/Accountant/ESSD Chief/BAC Member **(two (2) participants per RO)** and SBFP Focal Person/SGOD Chief, Budget Officer/Accountant **(one (1) participant per SDO)**;
3. For the the participants bring the following data:
 - SBFP actual number of beneficiaries per SDO for SY 2019-2020;
 - Number of beneficiaries per school; and

- Latest updated data/inventory of Regional & Division SBFP Focal Persons and School level Directory (Name of School Head, Address, contact number/cellphone no.)
- 4. Arrival and check-in is on **October 14, 2019**. Registration of participants starts at 1:30 pm (lunch will be served), and hotel check-in is at 2:00pm;
- 5. They are expected to arrive before lunch on **October 14** in time for the Opening Program at 2:00 pm to be followed immediately by the workshop proper; and
- 6. Check-out is on **October 16, 2019** after breakfast.

Funds for travelling expenses shall be downloaded to the Regional Offices. It is respectfully requested that the RO/SDO augment any fund shortages that may accrue, subject to the usual accounting and auditing rules and regulations.

For further details, Ms. Mei-Ling V. Duhig, Health Education and Promotion Officer III, School Health Division may be contacted at Tel. No. (02) 632-9935 and/or cp no.0923-8715146.