



September 25, 2019



REGIONAL MEMORANDUM
No. SS7, s. 2019

**PHOTOGRAPHY/VIDEOGRAPHY TRAINING FOR DIVISION INFORMATION OFFICERS (DIO) AND
REGIONAL DOCUMENTERS**

**TO: SCHOOLS DIVISIONS SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
RO DIVISION CHIEFS
DIVISION INFORMATION OFFICERS
This Region**

1. To attain highest quality of documented information materials relative to the conduct of various trainings, advocacies and other activities throughout the region, there shall be a **Photography and Videography Training** for Division Information Officers, Regional ICT personnel and documenters on **October 16-18, 2019** in Butuan City (venue: TBA).
2. Specifically, this training aims to equip participants with skills in using cameras and camera settings, understand and appreciate the elements of a good photo or video, and develop better strategies for capturing and editing photos or videos that could enhance the quality of documented information and for other purposes.
3. Participants are required to bring digital cameras (preferably DSLRs) and laptops installed with Adobe Lightroom, Adobe Photoshop, and Adobe Premiere Pro CC. For further details, see attached Training Matrix.
4. Only the designated Alternate can substitute in case the participant is unable to attend. Travel expenses shall be charged to local funds.
5. Immediate dissemination of this memorandum is highly desired.

for
FRANCIS CESAR B. BRINGAS, CESO V
OIC – Office of the Regional Director

ord/pau/pat



2019-08 BARCODE

14373



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ICC No.: DepEdRO13-F-REC-013/R2/9-4-2019



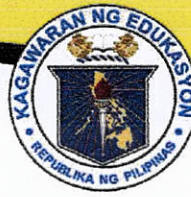
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PHOTOGRAPHY/VIDEOGRAPHY TRAINING MATRIX
October 16-18,2019

Venue: TBA

Program Manager: Marcelino M. Ahon, Jr.

TIME	DAY 1 October 16	DAY 2 October 17	DAY 3 October 18
7:30-8:00 AM	Arrival/Registration	Breakfast	Breakfast
8:00-8:15		MOL	MOL
8:15-8:45	Opening Program (Prayer, Lupang Hinirang, Opening Statement, Statement of Purpose, Acknowledgement of Participants, Introduction of Speaker)	Introduction to Videography	Photo/Video editing session
8:45-9:45	Introduction to Photography	Elements of a good video content	Presentation and critiquing of photo outputs
9:45-10:00	SNACK BREAK	SNACK BREAK	Working SNACK BREAK
10:00-11:00	How cameras work	Adobe Premiere Pro Tutorial	Presentation critiquing of photo outputs
11:00-12:00	Understanding basic camera settings	Adobe Premiere Pro Tutorial	Presentation and critiquing of video outputs
12:00 NN	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK
1:00-2:00	Elements of a good photograph	Adobe Premiere Pro Tutorial	Presentation and critiquing of video outputs
2:00-3:00	Photo editing tips and hacks	Video shoot (outdoor)	Presentation and critiquing of video outputs
3:00-4:00	Photo shoot (outdoor)	Video editing	Recap
4:00-5:00	Photo editing (Photoshop, Lightroom)	Recap	Closing Activities

Participants:

Name	Division	Designation
1. Loverrose Joy Antigua	Agusan del Norte	DIO
2. Ma. Veronica Mitrofanous	Agusan del Sur	DIO
3. Roel Diamante	Bayugan City	DIO
4. Lalaine Gamora	Bislig City	DIO
5. Renato Latorre	Butuan City	DIO
6. Monette Estuella	Cabadbaran City	DIO
7. Lualhati Gupana	Dinagat Islands	DIO
8. Kim Abuton, Jr.	Siargao Islands	DIO
9. Paul Andrew Tremedal	Surigao City	DIO
10. Rose Jean Suarez	Surigao del Norte	DIO
11. Megenilla Guillen	Surigao del Sur	DIO
12. Leah Montes	Tandag City	DIO

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13. Ariem Cinco	RO-PAU	RIO
14. Marcelino Ahon	RO-ICT	ITO
15. Cesar Salacata	RO-ICT	CMT
16. Nerison Pitogo	RO-ICT	CP
17. Pedro Tecson	RO-PAU	PDO-II
18. Erma Dabalos	RO-PAU	AAI
19. Glenn Aspe	RO-PPRD	AAV
20. Manuel Marco	RO-FINANCE	AAVI
21. Elan Elpidang	RO-QAD	EPS
22. Marites Golosino	RO-CLMD	LIB II
23. Rod Mindajao	RO-ESSD	
24. Onil Obiedo	BUTUAN CITY	SH
25. Conife Artista	RO-QAD	AAI

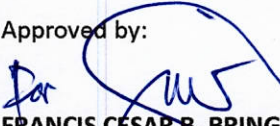
Speaker:

1. Jean Benedicto

Recommended for approval:


ARIEM V. CINCO
Administrative Officer V

Approved by:


FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director
DepEd Caraga



2019-09-14374

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