



September 13, 2019



REGIONAL MEMORANDUM

No. 513, s. 2019

REGIONAL TRAINING OF TRAINERS ON ADEPT DEVELOPMENT OF APPROPRIATE PEDAGOGIES IN TEACHING (ADAPT) EDUKASYON SA PAGPAPAKATAO (EsP) (Key Stage 2)

TO: SCHOOLS DIVISION SUPERINTENDENTS

This Region

1. A Regional Training of Trainers on Adept Development of Appropriate Pedagogies in Teaching (ADAPT) Edukasyon sa Pagpapakatao (EsP) for Key Stage 2 shall be conducted on October 22-25, 2019 at Balanghai Hotel and Convention Center, Butuan City.
2. The activity aims to capacitate division pool of trainers on the development of appropriate pedagogies in teaching EsP Grades 4-6. Specifically, it hopes to help participants gain relevant, appropriate, and up to date content knowledge, instructional strategies, and pedagogical skills in teaching EsP and adapt these to accommodate the needs of Grades 4-6 learners and thus creating or innovating a personalized pedagogy or methodology in teaching.
3. Schools division offices are enjoined to send their list of participants through this email address: elizabeth.ysulan@deped.gov.ph on or before September 30, 2019 based on the slots allotted per division found in the enclosure.
4. Participants are requested to observe the following:
 - a. Register online on or before October 4, 2019 using the link below:
bit.ly/ADAPT-EsP
 - b. Submit a copy of travel authority to the secretariat on October 22, 2019 upon signing the attendance sheets and registration form;
 - c. Only participants who are officially registered shall be accommodated.
 - d. The Schools Division Superintendent should duly endorse replacement of participants, and/or absence for valid reason. Participants who have completed 24-hour attendance in the training only shall be given certificate of participation.
 - e. Arrive at the venue in the morning of October 22, 2019 and attend the opening program at 1:00 pm. First meal is lunch on the same date. Lunch is also the last meal on October 25, 2019. Billeting shall start on October 22 and shall end on October 24, 2019 only.
 - f. Attend all sessions, wear proper attire and observe proper decorum throughout the whole duration of the training;
 - g. Bring their own laptop, pocket Wi-Fi, extension cord and new USB flash drive; and
 - h. Do the daily online evaluation.



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DCC No.:

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5. Travel expenses of participants shall be charged against local funds while food, accommodation, supplies and materials for the trainers and participants shall be charged against the Regional MOOE (CLMD) subject to the usual accounting and auditing rules and regulations.
6. There will be a Pre-work Meeting cum Session Dry Run of the regional trainers and the training management team on October 22, 2019 from 8:00 am to 12:00 nn at the venue. Breakfast and am snacks shall be served.
7. Please see attached List of Regional Trainers, Training Management Team, Allocation of Slots per SDO, and Training Matrix for your reference and guidance.
8. For clarification and other details, please contact CLMD through Elizabeth M. Ysulan at 342-8207 local 123/09108432346
9. Immediate dissemination and compliance of this Memorandum is highly desired.

Francis Cesar B. Bringas
FRANCIS CESAR B. BRINGAS
Schools Division Superintendent
Officer-In-Charge
Office of the Regional Director

CLMD 10/emv
9/13/2019



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Enclosure No. 1 of RM No. SB, s. 2019

TRAINING MANAGEMENT TEAM

Regional Director	Francis Cesar B. Bringas
CLMD Chief	Isidro M. Biol, Jr., PhD.
HRDD Chief	Flordelisa R. Dalin, EdD.
QAD Chief	Gilbert L. Gayrama, PhD.
Admin Chief	Gilda G. Berte, PhD.
Finance Chief	Fe L. Alegado
EPS EsP	Elizabeth M. Ysulan
QAME/POA	Marigold C. Silao, PhD./Jesus D. Nono, PhD.
Secretariat	CLMD Admin Assistant

LIST OF REGIONAL TRAINERS AND ALLOCATION OF SLOTS PER DIVISION

Division	Regional Trainer	Participants	Total
Agusan del Norte		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Agusan del Sur		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Bayugan City		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Bislig City		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Butuan City	Melanie Y. Padilla	EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Cabadbaran City	Ana Fe M. Diaz	EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Dinagat		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Siargao		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Surigao City		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Surigao del Norte		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Surigao del Sur	Megenila C. Guillen, PhD.	EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Tandag City		EsP Supervisor or his representative, Elementary School Head/MT teaching in Grade 4/5/6	3
Total			36



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Enclosure No. 2 of RM No. 513, s. 2019

Regional Training of Trainers on Adept Development of Appropriate Pedagogies in Teaching (ADAPT) *Edukasyon sa Pagpapakatao (EsP)* Key Stage 2

Balanghais Hotel and Convention Center, Butuan City

TRAINING MATRIX

Time/Date	DAY 1, October 22, 2019	DAY 2, October 23, 2019	DAY 3, October 24, 2019	DAY 4, October 25, 2019
6:30 – 7:45 am			Breakfast	
7:46 – 8:00 am			Management of Learning	
8:01 – 9:00 am	Pre-work meeting of the training management team and the regional trainers	Sesyon Blg.3: Mga Pagpapahalagang Dapat Matutunan ng Mag-aaral sa Ika-4 hanggang Ika-6 na Baitang (<i>Ms. Melanie Padilla-Bxu</i>)	Sesyon Blg. 7: Code of Ethics for Professional Teachers (<i>Dr. Megenila C. Guillen -SDS</i>)	Output Presentation and Critiquing
9:01 – 10:00 am			Sesyon Blg. 8: Pagpapaningas sa Katapatang Propesyonal (<i>Dr. Megenila C. Guillen -SDS</i>)	Pagmamapa ng Kurikulum Tungo sa Pagbuo ng lisang Proyektong Panlahat sa mga Asignatura sa ADAPT
10:01 – 11:00 am		Sesyon Blg. 4: Pagkatutong Sosyo-Emosyonal (<i>Ms. Melanie Padilla-Bxu</i>)	Sesyon Blg. 9: Pag-uugaling Kalugod-lugod (<i>Ms. Ana Fe M. Diaz-Cbr</i>)	Post-test
11:01 – 12:00 nn	Arrival and registration of participants			
12:01 – 1:00 pm	Lunch	Lunch	Lunch	Lunch
1:01 – 2:00 pm	Opening Program Pretest Assessment	Sesyon Blg. 5: Positibong Pagdisiplina (<i>Ms. Ana Fe M. Diaz-Cbr</i>)	Sesyon Blg. 10: Pedagogical Approaches (<i>Dr. Megenila C. Guillen -SDS</i>)	Orientation on Digital Citizenship and Responsibility
2:01 – 3:00 pm	Sesyon Blg. 1: Expectation Setting (<i>Ms. Elizabeth M. Ysulan-RO</i>)			Clearing House Closing Program
3:01 – 4:00 PM	Sesyon Blg. 2: Kamalayan sa Sarili (<i>Ms. Elizabeth M. Ysulan-RO</i>)	Sesyon Blg. 6: Pag-unawa sa Mag-aaral sa Ika-4 hanggang Ika-6 na Baitang (<i>Ms. Ana Fe M. Diaz-Cbr</i>)	Workshop	Home sweet home
4:01 – 5:00 pm			Action Planning on the conduct of Division TOT	
5:01 – 5:30 pm	Debriefing	Debriefing	Debriefing	
5:31 – 6:00 pm	Dinner	Dinner	Dinner	
Expected Output	> Results of Pretest; > Participants' Journal	Participants' Journal	Participants' Journal Division Action Plan	Results of Post-test Assessment Noted issues and concerns and the corresponding responses
Officer of the Day	ADN, ADS, Bay	Bis, Bxu, Cbr	Din, Sia, SC	SDN, SDS, Tan



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