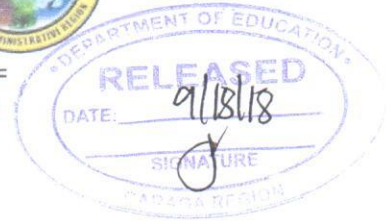


M: 2018 - 11417



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Administrative Region
Butuan City



September 17, 2018

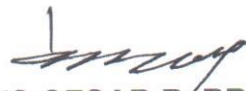
REGIONAL MEMORANDUM

No. 511, s. 2018

**CARAGA REGIONAL ASSOCIATION OF SECONDARY SCHOOL
ADMINISTRATORS (CARASSA) BOARD MEETING**

To: Schools Division Superintendents
Asst. Schools Division Superintendents
CARASSA Officers & Board of Directors

1. The Caraga Regional Association of Secondary School Administrators (CARASSA) shall hold its Board Meeting on October 2, 2018 at RTR Hall, Almont Hotels Inland Resort, Butuan City from 8:00 a.m. to 5:00 p.m.
2. The objectives of the activity are to:
 - a. Discuss the 19th Management Committees final presentation of activities;
 - b. Present updates on the Programs and Projects for school implementation; and
 - c. Discuss other matters relevant to the improvement of the association.
3. The participants of this meeting are the officers of CARASSA and the members of the Board of Directors including the CARASSA consultant, Dr. Isidro M. Biol, Jr. Please see the Enclosure for the participants.
4. A registration fee of One Thousand Pesos (P1, 000. 00) shall be collected from each participant to defray expenses for meals (lunch) with morning and afternoon snacks. The registration fee and travelling expenses of participants shall be charged against the Local/School MOOE Funds subject to the usual accounting and auditing rules and regulations.
5. Wide dissemination of this Memorandum to all concerned is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
OIC - Regional Director

Encl: As stated.

Reference: None.

Allotment: 2 – (D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

ORGANIZATION CONFERENCE MEETING CONGRESS

Enclosure to Regional Memorandum No. _____, s. 2018

CARASSA Officers and Board of Directors

President	DR. TEODORO N. PLAZA	
Vice President	DR. WILSON C. CALVO	
Secretary	DR. MA. LUISA A. GUYANO	
Treasurer	MR. EDUARDO J. JULVE	
Auditors	DR. LEOPOLDO M. PULIDO MR. MARIO JICKEY C. PERANG	
Business Managers	MS. FLORQUITA D. DULFO MR. DENNIS R. ROA	
PIO	DR. DULCESIMA A. CORVERA DR. ELVINA G. MORON	
Board of Directors	MS. JOCELY B. PAGON MR. ANTONIO R. SARUMINES DR. FERNANDO M. CALO MS. EDNA B. DE LOS SANTOS MR. ELMER M. CATALUNA MR. FILMAR M. ANINO MS. ELDA L. CABALHIN MS. VIRGINCITA A. GORGONIO DR. ARTHUR E. JAMERA MR. CORSINO M. GALELA JR. MR. AURELIO J. DEGUITO MS. DOROTHY L. SUAZO	Agusan del Norte Agusan del Sur Bayugan City Bislig City Butuan City Cabadbaran City Dinagat Islands Siargao Surigao City Surigao del Sur Surigao del Norte Tandag City
Consultant:	DR. ISIDRO M. BIOL, JR. Chief, CLMD	
Adviser:	FRANCIS CESAR B. BRINGAS, CESO V OIC - Regional Director	

M: 2018-09-11/203



Republic of the Philippines
Department of Education, Culture and Sports
CARAGA ADMINISTRATIVE REGION
Caraga Regional Association of Secondary School Administrators
(CARASSA)
Butuan City



September 13, 2018

FRANCIS CESAR B. BRINGAS, CESO V

OIC-Regional Director
DepEd, CARAGA

Sir:

CARASSA once again is requesting AUTHORITY to hold a 1-day CARASSA board meeting on Tuesday, October 02, 2018 at 8:00 o'clock in the morning at Almont Inland Resort, Butuan City, to discuss vital concerns relevant to the conduct of 19th CARASSA Congress, as follows;

1. 2018 19th Management Committees final presentation of activities,
2. Programs and Projects school Implementation updates,
3. Other Matters

A registration fee of Php. 1,000.00 shall be collected for 2 snacks, 1 lunch, token and other related expenses, including transportation, chargeable against local funds and subject to auditing and accounting rules and regulations.

Your approval to this request is highly appreciated.

God Bless...

Sincerely yours,

TEODORO N. PLAZA, Ed.D., LTC (RES) PA
Principal IV/ CARASSA President

Approved:

FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director